## **DIRECTIONS**

Use the Tab key to navigate from field to field. Text fields will expand as you type. Help for some fields is available on the status bar or by pressing F1. Please complete the form, save it to your drive and email to: [SemFieldEd@dbq.edu](mailto:semfielded@dbq.edu) The Director of Field Education will review your information and contact you about the position. You will be asked to provide a job description and the amount of the stipend to be offered. The UDTS webpage <http://udts.dbq.edu/field_ed.cfm> has additional information for Supervisors and Lay Committees.

**GENERAL INFORMATION - TYPE OF MINISTRY:**

Setting: Other:

Site Name:

Site Address:

Pastor’s or Director’s Name:

Phone Number:

Email:

Has this site hosted a University of Dubuque Theological Seminary student within the last three years?

Can the site provide a stipend?

(Click here for suggestions regarding financial arrangements.)

Please detail the learning opportunities your site offers.

Please describe your expectations of a field education student.

Is housing provided?

Is a housing stipend provided?

Does a student need their own transportation?

Is public transportation available?

**GENERAL INFORMATION - SITE SUPERVISOR INFORMATION**

Click here for information pertinent to field supervisors.

What is your official position at this site?

How long have you held this position at this site?

Have you personally mentored a UDTS student within the last three years?

UDTS requires that the student and mentor meet in person, for a minimum of one hour bi-weekly during the period of the experience, for theological reflection. Are you able to commit to that time investment?

Briefly describe your leadership style.

**CHURCH INFORMATION**

Denomination or affiliation

Briefly describe the level of lay involvement at this church.

Are you able to provide a 3-5 member Lay committee to work with the student?

Please describe your congregation, e.g., ethnicity, diversity, languages spoken, average age, etc. If available, please include your church web site.

Is there any other information about your church that you would like to share?

**CHAPLAINCY INFORMATION**

Briefly describe your constituency and the services you provide.

Are you able to provide a 3-5 member site committee?

Is there any other information about your site that you would like to share? If available, please include your web site.

**AGENCY INFORMATION**

Briefly describe the service your agency provides.

Are you able to provide a 3-5 member site committee?

Is there any other information about your agency that you would like to share? If available, please include your web site.