**STUDENT AGREEMENT FORM**

## **DIRECTIONS**

Use the Tab key to navigate from field to field. Text fields will expand as you type. Help for some fields is available on the status bar or by pressing F1. Please complete the form, save it to your drive, print it, obtain all necessary signatures and distribute copies to: Student, Church Congregation, UDTS Director of Field Education, Student's “Home” Presbytery/Conference/Association.

This is an agreement between      , a student in the Theological Seminary of the University of Dubuque, Dubuque, Iowa, and the      Church of      , with the approval of the      Presbytery and the Office of Field Education of the Theological Seminary. The congregation of the above Church, being satisfied with the qualifications of       and desiring that he/she shall enter into       relationship, propose the following:       (title of role).

1. That the relationship begin on (date)      .
2. That the student agrees to spend       per week in the field and fulfill the following duties:      . (Please specify hours, days or specific days as well as specific duties.)
3. That for services rendered the student will receive compensation as follows:

Housing $       For expenses: Auto Allowance $

Salary $       Pension/Insurance $

Utilities $       Other (please specify)

Vacation       days with pay

1. The following arrangement shall prevail regarding major holidays:
2. That the student is responsible directly to       (insert name) for his/her work in the field.
3. That the student recognizes the Field Education Department of the Theological Seminary as his/her counseling agency in connection with this work at the above-mentioned church.
4. It is understood that the student is to be faithful to the church government and doctrine of the       Church.
5. It is understood further that this agreement recognizes this relationship as an integral part of the student's total seminary training.

 **Signatures**

*Student Date*

*Church Official Date*

*UDTS Director of Field Education Date*

 Revised 05/2010