STUDENT AGREEMENT FORM – PC (USA)

## **DIRECTIONS**

Use the Tab key to navigate from field to field. Text fields will expand as you type. Help for some fields is available on the status bar or by pressing F1. Please complete the form, save it to your drive, print it, obtain all necessary signatures and distribute copies to: Student, Moderator of Session, Clerk of Session, Committee on Ministry, UDTS Director of Field Education, Student's Committee on Preparation, Pension Board Representative (optional).

This is an agreement between      , a student in the Theological Seminary of the University of Dubuque, Dubuque, Iowa, and the      Church of      , with the approval of the      Presbytery and the Office of Field Education of the Theological Seminary. The Session of the above Church, being satisfied with the qualifications of      , and desiring that he/she shall enter into a student or assistant pastor relationship, proposes the following:

1. That the relationship begin on (date)      .
2. That the student agrees to spend       per week. (Please specify hours, days or specific days.)
3. That for services rendered the student will receive compensation as follows:

Housing $       For expenses: Auto Allowance $

Salary $       Pension/Insurance $

Utilities $       Other (please specify)

Vacation       days with pay

1. The following arrangement shall prevail regarding major holidays:
2. That the student recognizes the Field Education Department of the Theological Seminary as his/her counseling agency in connection with this work at the above-mentioned church.
3. That the student is responsible to the Church Session and to Presbytery's Committee on Ministry and specifically to       (usually the session moderator), who supervises his/her work on the field.
4. It is understood that the student's relationship is subject to the provisions of the Form of Government of the Presbyterian Church, USA and the rules of Presbytery and Synod.
5. It is understood further that this agreement recognizes this relationship as an integral part of the student's total seminary training.

**Signatures** (See G-14.0307)

*Student Date*

*Clerk of Session Date*

*Moderator of Session Date*

*Chairperson, Committee on Ministry (“inviting” Presbytery) Date*

*Approved by the Presbytery of*

*UDTS Director of Field Education Date*

Revised 5/2010