

UNIVERSITY of  
DUBUQUE  
THEOLOGICAL  
SEMINARY



2015-17 CATALOG

# UNIVERSITY OF DUBUQUE THEOLOGICAL SEMINARY

2015-17 CATALOG



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Founded 1852



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# ABOUT THE LINDSEY CROSS

The Lindsay Cross, the symbol of the office of the Dean of the Seminary and Vice President of the University, is a replica of the cross in the Guy Chapel in Van Vliet Hall. The original cross was donated by Edwin B. Lindsay, a devout elder of First Presbyterian Church, Davenport, Iowa, and longtime member and chairman of the Board of Directors of the University of Dubuque.

The Celtic cross has a long history in Ireland and Scotland. It symbolizes the redeeming work of

Christ and reflects the Christocentric emphasis of the seminary. The circle, connecting the arms of the cross, represents eternity.

In this particular cross, grapevines carved in low relief remind us of Jesus' words recorded in the Gospel of John, "I am the vine, you are the branches. Those who abide in me and I in them bear much fruit, because apart from me you can do nothing."



# AN INTRODUCTORY WORD

THE REVEREND DR. JEFFREY F. BULLOCK

President



Welcome to the University of Dubuque Theological Seminary (UDTS)!

UDTS is one of the very few seminaries in America that is embedded in a vibrant and growing University setting. This larger University setting enables us to experience the world, in all of its complexities; from interacting with undergraduates over coffee at “Sylvia’s Common Ground” to cheering at a football game to leading worship at the undergraduate chapel, opportunities abound for seminarians who want to be immersed in the larger culture—our mission field. For most of our history, UDTS has

been a faithful presence in the preparation of men and women for ordained pastoral ministry. Over the last decade, our seminary has become a leader in distance education, both in the credentialed Master of Divinity and Master of Arts and Missional Christianity degrees and in a variety of certificate programs, such as our CRE training, which has prepared more laypersons for faithful congregational service than any other program in the country. The faculty also provides most of the instruction for the Master of Arts in Christian Leadership, offered through the college. Our program produces men and women of faith who serve Jesus in congregations, who plant house churches, who share the gospel as athletic coaches and who serve as social entrepreneurs.

Ministry and mission all in service to Jesus Christ is at the center of who we are as a community of faith, worship and inquiry. We look forward to welcoming you to our faith community, and to helping prepare you for the ministry to which you have been called.

Sincerely,

Jeffrey F. Bullock, PhD  
President

# A MESSAGE FROM THE DEAN

THE REV. DR. BRADLEY J. LONGFIELD

Dean of the Seminary and Professor of Church History



Throughout its more than 150 years of history, the faculty and staff of the University of Dubuque Theological Seminary (U.D.T.S.) have been committed to forming God's people for servant leadership in ministry and mission.

The seminary seeks to admit women and men who demonstrate a love of God and neighbor. We are looking for people who show keen intellectual ability, strong communication skills, and potential for Christian leadership.

The University of Dubuque Theological Seminary offers three graduate theological degree programs: the Doctor of Ministry (D.Min.), the Master of Divinity (M.Div.) and the Master of Arts in Missional Christianity (M.A.M.C.). Both our master's programs are available in either residential or distance formats. The curricular requirements of the distance programs are identical to the residential program. Participants take two-week intensive courses offered annually in August and January, and online

courses in the fall and spring. Under this paradigm, no matter where you live, it is possible to earn an M.Div. in four years and the M.A.M.C. in two years, primarily by taking online courses.

Dubuque Seminary provides two special programs for non-traditional students without an undergraduate degree. The 3/3 program enables qualified non-traditional students to complete a Bachelor of Arts degree and a Master of Divinity degree in six years. The 3/2 program provides for completion of both a Bachelor of Arts and a Master of Arts in Missional Christianity in five years.

The faculty of the seminary also teach many of the courses in the Master of Arts in Christian Leadership, offered by the University of Dubuque, and offer online courses that can prepare students to be approved as Commissioned Ruling Elders, and online continuing education for teaching elders.

At Dubuque Seminary, we take seriously our responsibility to nurture those called to serve the church. Our faculty are committed doctors of the church, almost all of whom have significant pastoral experience. U.D.T.S. is a community where diversity is appreciated and Christian love is practiced. The seminary encourages a zeal for life-long learning and service.

We welcome your interest, and invite you to look closely at Dubuque Seminary as you seek to follow God's call.

The Rev. Dr. Bradley J. Longfield

Dean of the Seminary and Professor of Church History

# MISSION STATEMENT

## UNIVERSITY OF DUBUQUE

The University of Dubuque is a small, private university affiliated with the Presbyterian Church (U.S.A.) offering undergraduate, graduate, and theological seminary programs. The University is comprised of individuals from the region, the nation, and the world.

As a community, the University practices its Christian faith by educating students and pursuing excellence in scholarship. Therefore, the University of Dubuque is committed to:

- The Presbyterian tradition,
- Excellence in academic inquiry and professional preparation,
- Relationships which encourage intellectual, spiritual, and moral development,
- Community where diversity is appreciated and Christian love is practiced,
- Stewardship of all God's human and natural resources,
- Zeal for life-long learning and service.

## THEOLOGICAL SEMINARY

A Community after God's Heart:  
Shaped by Faith in the One God,  
Father, Son, and Holy Spirit,  
We seek to follow Jesus,  
Walk in the Spirit,  
Join God's Mission.

We are a Christian seminary dedicated to forming God's people for servant leadership in ministry and mission:

Gathering in gratitude and faithfulness, to be reformed according to the Word of God.

Growing in the Church's biblical faith in the Triune God.

Excelling in theological education and scholarship.

Living as faithful stewards of God's gifts.

Engaging the changing needs of the church and world.

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# GENERAL INFORMATION

## HISTORY

The University of Dubuque Theological Seminary was founded in 1852 to reach out to German settlers pouring into the Midwest. The seminary provided theological education to those called to serve the region as evangelists and pastors. The school—initially known as Van Vliet Seminary after founder Adrian Van Vliet—was renamed the German Theological School of the Northwest in 1864.

In 1870, the seminary was accepted by the General Assembly of the Presbyterian Church as a theological institution of the church. Because few of the students had college educations, undergraduate studies were eventually added. On June 17, 1920, a new charter was issued, renaming the school the University of Dubuque.

In the mid-twentieth century the three seminaries in Dubuque—U.D.T.S., Wartburg Theological Seminary (then of the American Lutheran Church), and Aquinas Institute of Theology (Roman Catholic)—began to explore various avenues of ecumenical cooperation. This bore fruit in 1965 when these schools formed an unprecedented threefold-seminary consortium. U.D.T.S. moved its operations to the Aquinas Institute in Dubuque, sharing classroom, library, and living arrangements with Dominican seminarians and faculty. This lasted until 1981, when the Dominicans moved to St. Louis, Missouri, and U.D.T.S. returned to the University of Dubuque campus. Today, the Schools of Theology in Dubuque consortium allows cross-registration to both Wartburg and Dubuque Seminary student bodies.

Since 1998, the seminary has been educating ruling elders through distance education to provide leadership for smaller congregations. We also provide continuing education for teaching elders in distance format.

Beginning in 2007, Dubuque Seminary became one of a handful of mainline theological institutions accredited by the Association of Theological Schools to offer up to two-thirds of the Master of Divinity courses via distance education. In 2011 we started offering the Master of Arts in Missional Christianity in both distance and residential formats.

Most recently, in 2015, the seminary faculty started teaching in the Master of Arts in Christian Leadership, offered completely online by the University.

Throughout its history, the faculty and staff of U.D.T.S. have been committed to our mission: forming God's people for servant leadership in ministry and mission.

## UNIVERSITY SETTING

One of the advantages of theological education at U.D.T.S. is the university of which it is a part. The University of Dubuque Theological Seminary is the only Presbyterian seminary that is an organic part of a larger institution. The past decade has seen a tremendous transformation in the University of Dubuque campus: multiple construction initiatives have integrated technology and provided comfortable, modern facilities for graduate and undergraduates alike. Due to its university setting, U.D.T.S. is able to offer students access to state-of-the-art library resources and computer facilities. The Charles C. Myers Library serves the needs of both the college and the seminary. Seminary students also have full access to university athletic facilities, including gymnasiums, racquetball courts, and a fitness room. Seminary students may participate in university intramural sports from basketball to softball to volleyball, and are able to partake of many concerts, art exhibitions, lectures and cultural events on campus.

## GENERAL INFORMATION

### LIBRARY SERVICES

The Charles C. Myers Library is a beautiful, inviting place that offers students a variety of study areas, including group study rooms, individual carrels, and Sylvia's Common Ground, the coffee shop. The building offers wireless access and over 75 computers for student use.

A 21st century library is more than a physical space, however. Because of the library's extensive online resources, the world of scholarship is at our students' fingertips. Through the library web page, U.D.T.S. students may access over 100 databases, over 50,000 online periodicals, 150,000 plus electronic books, and many key reference works. Many supplemental class readings are available online through the electronic reserve system. With an interlibrary loan system that delivers articles to students' email within days, sometimes hours, students can get the resources they need. A friendly library staff is just an email or phone call away. If you are on campus, you may also stop in at the reference desk.

The Myers Library and Wartburg Theological Seminary's Reu Memorial Library form a partnership to serve the needs of students. Their combined resources include 184,000 volumes at the University of Dubuque and 94,000 volumes at Wartburg. The two libraries subscribe to a total of about 500 current print periodicals. A daily courier service between UD and Wartburg facilitates loans between libraries.

### HOUSING OPTIONS

Housing in the Dubuque community is less expensive than in many other cities where seminaries are located. Townhouses and some homes are available on campus for seminary students. Housing is available on a first-come, space-available basis. In addition to the

on-campus facilities, during J-term distance students are housed in local hotels.

### SEMINARY TOWNHOUSES

The Seminary Townhouses are located on Collins Street, next to the University Park Village. The Seminary Townhouses consist of 32 three- or four-bedroom, two-story units that are equipped with a refrigerator, an electric stove, a dishwasher, air conditioning, and a one car garage. The townhouses provide on-campus living accommodations to both our residential and commuter Seminary students.

Inside, 1,400 square feet of comfortable living space set with oak trim and modern lighting and fixtures provides an appealing shelter from the hard work of seminary classes. An additional 485 square feet of basement and a single car garage will neatly fit all that you need for your seminary experience.

Pets, other than fish, are allowed only in a limited number of pet-friendly units in the townhouse family units.

### ACCREDITATION

The University of Dubuque Theological Seminary is accredited by:

**The Association of Theological Schools in the United States and Canada (A.T.S.)**

**10 Summit Park Drive  
Pittsburgh, PA 15275-1103**

**Phone: 412.788.6505**

**Website: [www.ats.edu](http://www.ats.edu)**

and

**The Higher Learning Commission North Central Association of Colleges and Schools (H.L.C. NCA)**

**30 North LaSalle Street, Suite 240**

**Chicago, IL 60602**

**Phone: 312.263.0456**

**Website: [www.higherlearningcommission.org](http://www.higherlearningcommission.org)**

## GENERAL INFORMATION

The seminary is a member of the Committee on Theological Education of the Presbyterian Church (U.S.A.) and is approved by the University Senate of the United Methodist Church (UMC) Division of Higher Education and Ministry. It is a member of the Association for Clinical Pastoral Education.

U.D.T.S. is accredited by the Association of Theological Schools (A.T.S.) and the Higher Learning Commission (H.L.C.) to offer a significant portion of both the Master of Divinity degree and the Master of Arts in Missional Christianity degree via distance education.

### INSTITUTIONAL RELATIONSHIPS

The University of Dubuque Theological Seminary is one of ten theological institutions of the Presbyterian Church (U.S.A.), but also serves students from a variety of other denominations. The seminary is primarily informed by the Reformed tradition, but welcomes and engages the riches of theology and ministry of the various communions of the one, holy, catholic and apostolic church. It enjoys a close consortium relationship with Wartburg Theological Seminary of the Evangelical Lutheran Church of America, and is approved by

the University Senate of the United Methodist Church to prepare United Methodist clergy.

While providing training for diverse ministries, the seminary emphasizes the local Christian community as the central arena for mission and ministry in service to Christ.

### THE SCHOOLS OF THEOLOGY IN DUBUQUE

Dubuque's two seminaries—the University of Dubuque Theological Seminary (U.D.T.S.) and Wartburg Theological Seminary (W.T.S.)—have cooperated since 1962 in a ministry of theological education. Organized formally in 1965, the Schools of Theology in Dubuque also remain faithful to the traditions of each seminary.

This cooperative program offers students educational opportunities, resources and personnel that a single institution could not provide. Students at both schools are able to cross-register for residential classes. Occasionally classes and seminars are taught jointly on an inter-seminary basis. U.D.T.S. and W.T.S. students have ready access to the faculties and resources of both seminaries.

## FREQUENTLY ASKED QUESTIONS (F.A.Q.S)

*When Jesus called his disciples, he simply said, "Follow me" (Mark 1:17). When he sent them out, he advised them to "take nothing for the journey, no staff, nor bag, nor bread, nor money; and do not have two tunics" (Luke 9:3). The disciples responded in faith.*

*Although the decision to attend seminary does not require such radical economic discipline, it is just as much a step in faith. At the University of Dubuque Theological Seminary you will not take that step alone; we are committed to helping you answer the practical questions connected with a decision to pursue a theological education.*

Here are some answers to the most frequently asked questions about seminary education at Dubuque:

### **Q: Do I need to have a particular call to ministry in mind when I enroll in Seminary?**

**A:** A call can take many forms. For some, it is a single, life-changing experience like the apostle Paul's. Others experience God's call gradually: a steady nudging that Christian leadership is right for them. And for others, recognizing God's call is a process of stops and starts, of experimentation and questioning. Some attend seminary to test the waters-to see if their sense of calling is confirmed by the experience of joining a community of students and faculty who are seeking to love God with all of their heart, soul, and mind.

Those preparing for leadership in the Church have also often responded to an outer call: other Christians saying "You have the gifts for leadership in the church." While UDTS does not require you to have a formal candidacy with a congregation or denomination prior, we are committed to collaborating with your church to provide the preparation you need for faithful ministry and mission.

### **Q: How will UDTS prepare me for ministry?**

**A:** The UDTS faculty and staff are committed to preparing faithful pastors and leaders in ministry. Core curricula consisting of Scripture, History, Theology, Ministry, Mission, Spiritual Formation, Field Education and Supervised Practice in Ministry (SPM) provide a foundation for our MDiv and MAMC programs. Most of our MDiv students become pastors of congregations, but graduates also serve as associate pastors, pastoral counselors, chaplains, teachers, and lay leaders in mission and ministry. Historically, the placement rate for UDTS graduates has been near 100%.

### **Q: What degree program is the best fit for me?**

**A:** UDTS offers three graduate theological degree programs: The Doctor of Ministry, Master of Divinity and Master of Missional Arts Christianity. The Doctor of Ministry degree is designed for those who have been in full-time Christian leadership for three years beyond the M.Div. It focuses on Congregational Renewal and requires three, two-week residential intensives over three years, plus a doctoral project.

The M.Div. curriculum integrates theological studies with the practice of ministry to nurture faithful and effective pastors. Vocational placement for the M.Div. degree may take the form of pastoral leadership, chaplaincy, parish nursing, new church planting, social ministry, evangelism, youth or young adult ministry, spiritual direction, pastoral care and counseling, and collegiate administration and/or teaching.

The 48 credit MAMC curriculum equips students for leadership in missional ministry in congregations and other settings. The degree addresses the question of what it means to be a faithful follower of Christ in today's world. Vocational placement for this degree includes:

## FREQUENTLY ASKED QUESTIONS (F.A.Q.S)

ministries of outreach, urban ministry, new church development, youth ministry, Christian education, coaching, parish nursing, or working with various para-church organizations.

As an affiliate of the University of Dubuque, UDTS provides two special programs for non-traditional students without an undergraduate degree. The 3/3 program enables qualified students to complete a Bachelor of Arts degree and a Master of Divinity degree in six years. The 3/2 program provides for completion of both a Bachelor of Arts and a Master of Arts in Religion in five years.

Additionally, the University of Dubuque offers a completely online 30-credit Master of Christian Leadership that can be completed in as little as one year. This degree roots students in the Christian Scriptures and theology and practices of the church in order to equip graduates for missional service and leadership in their chosen vocation.

### **Q: What are affordable options for seminary?**

**A:** Financial planning is an important aspect of faithful stewardship. We want to work with you to make your financial planning responsible and effective. We assist students in the educational preparation for ministry by providing need-based grants and scholarships, fellowships, work study opportunities, and loans for our eligible full-time residential students. We also provide need-based scholarships and loans, and personal counsel for full-time distance students.

Students are encouraged to explore other/alternative employment options both on and off campus, as well as scholarships and funding from outside sources.

For additional information, please see the financial aid and scholarships section on page 83 of the catalog.

### **Q: Will the UDTS community be the right fit for me?**

**A:** UDTS is a "Community After God's Heart." Christian community is at the center of all that we do, and is a vital part of UDTS's preparation for all forms of Christian ministry and mission. For both residential and distance students, theological education takes place in a community that is a cross-section of the church.

UDTS and the University of Dubuque offer a variety of opportunities for deep Christian community that includes close personal relationships with Seminary faculty, community worship, spiritual formation, campus ministry, Bible study, mission trips, retreats, performing arts, athletics, and intramurals.

### **Q: What are the seminary housing arrangements?**

**A:** UDTS provides a variety of housing options for residential, distance, and commuter students.

Many residential students and families are housed in Seminary Village townhouses and some University owned homes. Housing is provided on a first-come, space-available basis. The Dubuque area also offers a variety of apartments, townhouses, and homes as an affordable housing option.

Distance students are on campus for two-week residencies each in August and January for the duration of their program. During these residencies, housing is arranged through the Office of Residence Life. In August, our students stay in the Park Village Apartments on campus. Each has a private room with shared community space, flatware, cooking utensils, a coffee pot and kitchen linens. In January, our students are provided a private room at a local hotel located near campus.

Commuter students are offered the same housing options as residential students. They

## FREQUENTLY ASKED QUESTIONS (F.A.Q.S)

may rent a furnished townhouse in seminary village, stay at a local hotel, or make other/ alternative housing arrangements.

### **Q: What does Dubuque, IA have to offer?**

**A:** Dubuque features a rich history, unique architecture, and abundant natural beauty. Dubuque's identity is shaped by its location beside the Mississippi River. The city offers countless historical tourist attractions such as the National Mississippi River Museum and Aquarium, The Fourth Street Elevator, and numerous beautiful parks. Dubuque's geographical landscape lends itself to various recreational areas and preserves, and biking and hiking trails that can be utilized year round.

Dubuque also features a growing art and music scene which is highlighted by restoration in both the Historic Millwork District, upper and lower Main Street, and the addition of The University of Dubuque's own Heritage Center for Performing Arts. Rich in art and culture, Dubuque art lovers enjoy the Voices of the Warehouse District, which is a month-long art exhibit and cultural event. Voices Warehouse also hosts many music concerts, and fashion and music shows. The Dubuque Symphony Orchestra performs year round and hosts a multitude of notable musicians both domestic and internationally. With the University's Heritage Center for Performing Arts, everyone including students, faculty, and area residents can experience a wide variety of Broadway plays, ensembles, concerts, and dramatic performances. For the traveler, Dubuque also boasts a variety of quaint bed and breakfasts, many established and popular hotels, and an array of restaurants.

Dubuque Community schools are committed to academic excellence and have been honored as "blue ribbon" schools. Elementary age children

of most residential seminarians attend nearby Irving School, Washington Middle School, and Dubuque Senior High School. In addition to many public and private elementary, middle, and high schools, Dubuque is also home to five institutions of higher education, making it a center for culture and learning.

Local facilities make Dubuque the hub of a regional health team, providing hospitals and physicians to the tri-states of Iowa, Wisconsin, and Illinois. The community's two hospitals—Finley and Mercy hospital—have been long standing providers of health care in the Dubuque and surrounding area.

### **FREQUENTLY ASKED QUESTIONS FOR DISTANCE STUDENTS**

#### **Q: How does distance learning reflect the mission of U.D.T.S.?**

**A:** The mission of The University of Dubuque Theological Seminary is to form God's people for servant leadership in ministry and mission. That's what we've been doing for more than 150 years. We realize, though, that not everyone who hears God's call is able to come to Dubuque for three or four years of seminary. That's where distance learning comes in: by combining online classes with brief residential intensives, we can serve students and congregations from every part of the country and around the world. Because you don't have to relocate for your studies, you can stay in your current setting.

#### **Q: Is distance theological education right for me?**

**A:** We think online learning is a great opportunity for students to equip themselves for ministry without relocating. Distance education harnesses the power of the Internet to provide a dynamic, interactive, flexible learning

## FREQUENTLY ASKED QUESTIONS (F.A.Q.S)

experience. Please contact us to help determine if this could be a viable alternative for you.

**Q: Are the residential and distance programs the same?**

**A:** We now offer both of our master's degrees in two settings: residential and distance, but the degree requirements do not change. That means the academic standards we've set for our residential students are exactly the same for our online students. Our faculty teach the same courses with the same curricular goals and the same grading scale in both settings: the professors you meet during your intensives are the same professors you'll take classes from online. We are called to prepare faithful leaders—academic excellence goes hand-in-hand with our mission.

# ADMISSION TO SEMINARY

The seminary is seeking women and men who show strong potential for service to Christ and the church. The strongest applicants are those who demonstrate a love of God and neighbor, keen intellectual ability, strong communication skills, and the potential for Christian leadership.

U.D.T.S. is a graduate professional school. All students enrolling in degree programs must have graduated from colleges or universities accredited by an agency recognized by the U.S. Dept. of Education's Office of Post Secondary Education, or holding membership in the Association of Universities and Colleges in Canada.

## **D.MIN. ADMISSION REQUIREMENTS**

**Master of Divinity Degree.** Students must normally have completed an M.Div. degree with a "B" average or above from an A.T.S. accredited seminary. For students applying without an M.Div. degree, see the section below on M.Div. Equivalency standards.

**Experience.** Normally, students must have been in full-time ministry for a minimum of three years following completion of their M.Div.

**Currently in Ministry.** Students must be employed in a ministry setting and remain in ministry throughout their D.Min. program.

**Prospects for Success.** Students must give evidence of the possibility of successful completion of the program through demonstrated success and recommendations.

**English is Required.** Applicants who are not native speakers of English must pass the TOEFL exam with a score of 550 (paper-based score), 220 (computer-based score), or 80 (internet-based score).

**Evaluation.** Applications for admission will be evaluated by the Admissions Committee

utilizing transcript evidence, reference letters, judicatory and ministry setting support, and the applicant's autobiographical statement plus the student's anticipated learning goals.

**Interview.** A personal interview with a faculty member is a required part of the application process.

## **Doctor of Ministry Policy for Determining MDiv Equivalency**

1. When one applies to the D.Min. program at UDTs with a master's degree other than the M.Div. degree, an M.Div. Equivalence Evaluation is necessary to assess whether the applicant's educational background meets the educational equivalent of the M.Div. degree. If it is determined that the applicant's educational background does not meet the equivalent of an M.Div. the Associate Dean will provide specific course recommendations to meet the D.Min. admission requirement. The meeting of an M.Div. equivalent does not result in the conferral of the M.Div. degree. Its sole purpose is to qualify the applicant for admission to the D.Min. program.
2. Relevant transcripts for the equivalent degree, along with syllabi and other appropriate documentation will be provided to the Associate Dean, who will conduct an MDiv Equivalence Evaluation.
3. Equivalence will assume at least 72 hours of graduate academic work in a field related to theology, biblical studies, or the practice of ministry. When evaluating the degree program, the following standards will be assumed as a baseline for equivalence:

**BIBLE:** a minimum of 4 courses, or 12 credit hours, that will normally include a course in Old Testament studies and a course in New

## ADMISSION TO SEMINARY

Testament studies, as well as two additional courses in both Old and New Testament exegesis;

**HISTORY and THEOLOGY:** a minimum of five courses, or 15 credit hours, that will normally include at least two courses in theology and two courses in church history;

**MINISTRY:** A minimum of four courses, or 12 credit hours, in fields related to practical ministry (including but not limited to pastoral care, worship, preaching, Christian education, discipleship, spiritual formation, etc.);

Any waivers from these standards shall be determined by petitioning the Academic and Student Affairs Committee of the seminary. The remaining credit hours may be taken in electives germane to an MDiv degree and to the applicant's own place and role in ministry.

1. Applicants who have fewer than 72 graduate level credits or whose degree is determined to have deficiencies in the equivalence standards will have the option to defer their application while satisfying the appropriate requirements. The Associate Dean will recommend appropriate courses to satisfy the deficiencies. This work may be done at UDS by applying as an unclassified student (distance or residential) or at any ATS approved seminary.
2. Applicants who are no more than ten credits short of meeting the above standards will be allowed to apply to the DMin program as a provisional student, as long as there is an approved plan in place for meeting the deficiencies within the next academic year. Provisional students will not be allowed to move to the project phase until all deficiencies have been satisfied.

3. Applicants who require an MDiv Equivalence Evaluation will not be eligible for a waiver from the requisite three years of experience in ministry.

For further information on the D.Min., contact:  
Dr. Richard Shaffer  
Associate Dean  
University of Dubuque Theological Seminary  
2000 University Avenue  
Dubuque, Iowa 52001-5099  
Phone: 563.589.3691

### **M.DIV. AND M.A.M.C. ADMISSIONS REQUIREMENTS**

We encourage a broad baccalaureate preparation for our masters' programs. Studies in world history, philosophy, languages and literature, the natural sciences, the social sciences, music and other fine arts, and religion are recommended. In special cases, applicants to the Master of Arts in Missional Christianity (M.A.M.C.) and Master of Divinity (M.Div.) degree programs who do not meet all the academic qualifications may be admitted on provisional student status. Conditions may be placed on a student's acceptance due to the lack of course work in the humanities, to low academic grade point average, or other special circumstances.

The University of Dubuque Theological Seminary also provides two special programs for non-traditional residential students without an undergraduate degree. The 3/3 program enables qualified students to complete a Bachelor of Arts degree and a Master of Divinity degree in six years. The 3/2 program provides for completion of both a Bachelor of Arts and a Master of Arts in Missional Christianity in five years.

Students may be accepted into the residential Master of Divinity or Master of Arts in Missional Christianity programs for either the fall or the

# ADMISSION TO SEMINARY

spring semester. Distance M.Div. and M.A.M.C. students ordinarily matriculate in August.

## **A student may be accepted under the following categories of entry:**

- as a full- or part-time student in a degree program, as a transfer student, or
- as an unclassified student.

## **APPLICATION AND MATRICULATION PROCESS**

Applicants for the M.Div. and M.A.M.C. programs must:

- submit a \$30 nonrefundable application fee
- provide the completed application form
- type two essays on assigned topics, each 500 to 750 words in length
- provide a resume or documentation of work experience
- provide email contact information for three letters of recommendation from the following persons:
  - a pastor
  - a professor (or, if out of school for over 5 years, a person who can comment on applicant's ability to complete master's level work)
  - a friend or colleague
- have an official transcript sent from each college, university or seminary attended, and, if currently enrolled as a student, provide a letter of academic standing
- arrange for a required faculty interview by contacting the Admissions Office at 800.369.8387
- complete a background check through CertifiedBackground.com. Contact the Admissions Office for details.
- upon acceptance, submit a nonrefundable enrollment fee.

As an institution of the church, Dubuque Seminary is not simply an academic institution;

academic qualifications alone do not qualify applicants for admission. The call of God and the corroboration of God's people are equally important. Dubuque Seminary reserves the right to exercise its discretion in granting or denying admission to an applicant for any of its programs on any grounds consistent with its educational standards, its stated purpose and mission, its religious commitments, and its self-understanding as a community. Therefore membership in the seminary community is by invitation of the seminary admissions committee.

The seminary admissions committee will require an interview with the candidate before making a decision on admission. The committee may also require a letter from the appropriate denominational body having responsibility for the candidate's preparation for ministry before making a decision.

If English isn't the applicant's first language, a TOEFL test is required.

The seminary admissions committee of the faculty reviews all applications for degree programs without prejudicial regard to race, ethnic origin, sex, marital status, physical handicap or age. All deliberations of the seminary admissions committee are confidential.

## **Criteria for Students admitted without the possession of a baccalaureate degree:**

### ***Admission for Master of Divinity requires:***

1. Students must take and place in the 60th percentile or above in the Graduate Record Examinations (GRE) in both:  
Verbal Reasoning  
Analytical Writing
2. Endorsement from Judicatory official stating that lack of B.A. will not be an impediment to ordination or leadership position. United

# ADMISSION TO SEMINARY

Methodists require special permission from their Board of Ministry.

3. Students must submit a 300 word essay explaining why it is essential to your vocational plans to pursue an MDiv without first obtaining a bachelor's degree.
4. Students will be admitted into the program on a probationary period by the admission committee. A grade point average of 2.0 or above in the first semester will ordinarily remove the individual from probation.

## ***Admission for Master of Arts in Missional Christianity requires:***

1. Students must take and place in the 60th percentile or above in the Graduate Record Examinations (GRE) in both:  
Verbal Reasoning  
Analytical Writing
2. Students must submit a 300 word essay explaining why it is essential to your vocational plans to pursue an MAMC without first obtaining a bachelor's degree.
3. Students will be admitted into the program on a probationary period by the admission committee. A grade point average of 2.0 or above in the first semester will ordinarily remove the individual from probation.

## **APPLICATION DEADLINES**

Priority is given to applications submitted by April 15 for admission for the following academic year. Applications completed after April 15 are considered on a space-available basis. Applications submitted by November 1 may be considered for spring term admission for residential students. The seminary admissions committee reserves the right to postpone action on an applicant's file.

Priority in the awarding of financial aid is given on the basis of the date of acceptance. Payment of the enrollment confirmation fee and the date of receipt of the housing deposit determines priority in campus housing assignments. If an applicant intends to use U.D.T.S. housing, an additional housing deposit is required. These deposits are nonrefundable for students who do not enroll.

## **ADMISSIONS DEFERRAL**

An applicant who has been offered admission may defer enrollment for one academic year; however, any scholarships offered are not guaranteed when a student defers admission.

## **DENIED APPLICANTS**

Any individual who is denied admission to the seminary is permitted to re-apply after waiting for two years.

## **TRANSFER STUDENTS**

A student from another accredited theological school who wishes to transfer to the Master of Divinity or the Master of Arts in Missional Christianity degree programs at the University of Dubuque Theological Seminary must submit a complete application, an official transcript record, and a letter of honorable dismissal and recommendation from the institution last attended (a completed Confidential Report of Academic Standing form will suffice).

Upon matriculation, the transcript is evaluated in detail, indicating how the transfer credits will be handled and the degree completion requirements. Only courses with a grade of C or better will be considered for credit and only courses taken within the previous 10 years will be considered for transfer. (See section titled Transfer Credit in the Academic Regulations section.)

# ADMISSION TO SEMINARY

## PROVISIONAL STUDENTS

An applicant to the Master of Divinity or Master of Arts in Missional Christianity degree programs who does not meet all the academic qualifications for that program, but whom the admissions committee considers academically capable to undertake the program, may be permitted to enroll in the regular course of study for academic credit on a probationary basis. The student may be admitted as a probationary student for any term and must enroll in required courses. Such a student is eligible to be removed from probationary status at the time the Academic and Student Affairs Committee feels confident in the student's progress.

Occasionally the committee may admit a candidate conditionally, based on the successful completion of additional requirements (such as further progress in the denominational candidacy process, or additional undergraduate courses taken in the University of Dubuque College of Liberal Arts to supplement the applicant's pre-seminary preparation). The committee may require applicants to submit GRE (or SAT, ACT) scores. The committee may also admit a candidate on academic probation. A grade point average of 2.0 or above in the first semester will ordinarily remove the individual from probation.

## UNCLASSIFIED STUDENTS

**Unclassified students are those who fall into one or more of the following categories:**

- Those who have not been admitted into a degree program and are permitted to begin studies without such admission;
- Those who do not meet formal requirements for admission into a degree program, but are permitted to take courses for purposes of personal growth;

- Those who do not meet formal requirements for admission to a degree program, but are permitted to pursue a non-traditional program of study, with the recommendation of their sponsoring denomination and with the approval of the Dean.

### **When you first apply for Admissions as an Unclassified Student, you will need to:**

- Complete an Unclassified Student Application Form
- Complete an Unclassified Student Registration Form indicating the course(s) desired
- Pay a non-refundable application fee of \$30; to pay by credit card call 563.589.3212
- Provide a reference from a pastor. Applicants must use our form for a Pastor/Judicatory Official reference. A second reference from a professor or colleague will be required, unless the applicant is currently attending an ATS accredited seminary
- Send a copy of the final official transcript from the institution granting their highest degree
- Submit the U.D.T.S. Confidential Report of Academic Standing if currently enrolled anywhere as a student
- Provide a narrative statement indicating why you are interested in graduate level theological studies as an unclassified student (500 words or less)

Unclassified students may take up to six hours per semester, three hours in the January or August term, or six hours during the summer. Unclassified students wishing to enroll for more than the above number of hours must first obtain the written permission of the Dean of the Seminary. Those who obtain such permission and who register for nine semester hours or more will be subject to the student fee.

A student may earn a maximum of 12 credits in unclassified status. To continue beyond 12 credits, the student must apply to a degree

# ADMISSION TO SEMINARY

program, or apply for permission of the Academic and Student Affairs committee to continue as an unclassified student.

## **INTERNATIONAL STUDENTS**

### **Certificate of Study**

International students may apply for the Certificate of Study program. This is a one-year non-degree program allowing an international student to study at the University of Dubuque Theological Seminary, taking courses in whatever areas are of interest to the particular student. International students accepted into our Certificate of Study program may receive a scholarship to cover tuition. All international students are responsible for the cost of their travel to and from Dubuque. Preference is given to exchange students seeking a degree in a non-U.S.A. seminary affiliated with U.D.T.S.

### **Degree Programs**

International students are also eligible to pursue a degree from U.D.T.S. The degree for which we usually admit international students is the Master of Arts in Missional Christianity (M.A.M.C.). The M.A.M.C. takes two academic years to complete. No residential classes are offered during the summer term.

The seminary believes that it is most appropriate for students to obtain their basic theological education in the context of their own culture. For that reason, we do not ordinarily recommend that international students pursue the M.Div. degree in our seminary. Exceptions to this rule may be made upon specific request from the applicant's sponsoring denominational authorities. Such a request should include an explanation of why the student cannot, or is not being urged to, obtain equivalent training in his or her home country.

International students accepted into our residential Master of Arts in Missional Christianity or our residential Master of Divinity degree programs may receive a scholarship. The student is responsible for expenses to cover any remaining tuition, books, room and board, medical insurance, travel and other living expenses. Students will need to show adequate proof of their ability to pay for these expenses prior to being awarded an I-20 from the United States Immigration and Naturalization Services.

International students who have completed the Master of Divinity degree or its equivalent, have been engaged in full-time ministry for a minimum of three years, and are currently employed in a ministry setting are eligible to apply for admission to the Doctor of Ministry degree program. Institutional financial aid is not available for D.Min. students.

See the section on Degree Programs for more information.

### **Church Endorsement**

Ordinarily, international applicants will be considered for admission only if they can present evidence of full endorsement of their plan of study by the church (denomination) from which they come. This endorsement shall be in the form of letters of recommendation from denominational leaders. Such letters must be originals (not copies), signed and dated by the person providing the recommendation. They should be submitted on the official letterhead of the person providing the recommendation.

### **English Competence**

The seminary's language of operation is English. International applicants whose native language is not English must demonstrate adequate ability in written and spoken English. This ability is ordinarily demonstrated through a score of

## ADMISSION TO SEMINARY

at least 220 (computer-based scoring) or 550 (paper-based scoring), or 80 (Internet-based scoring; minimums of 19 reading, 19 writing, 21 listening, 21 speaking) on the Test of English as a Foreign Language (TOEFL). Applicants are expected to arrange to have their TOEFL scores sent directly to the seminary by the testing agency.

# PROGRAMS, SERVICES, WORSHIP AND SPIRITUAL LIFE

## PROGRAMS

### Continuing Education

In addition to regular seminary courses, continuing education seminars are offered to meet the needs of pastors and laity. Leadership for these seminars comes from the seminary faculty and from the church. Some continuing education events take place off-campus, in cooperation with presbyteries, conferences or other governing bodies. Continuing education classes are also offered online through our Christian Leadership Plus Program.

Continuing education units (C.E.U.s) are available for most continuing education events. It is not necessary to be enrolled in a degree program to participate in continuing education seminars.

Students enrolled in U.D.T.S. degree programs are, with the approval of the Associate Dean, permitted to participate in residential continuing education programs, in many cases at no additional expense.

To receive our Continuing Education mailings or for additional information please contact:

Office of the Associate Dean  
University of Dubuque Theological Seminary  
2000 University Avenue  
Dubuque, Iowa 52001-5099  
Phone: 563.589.3691

### LECTURESHIPS

Each year the seminary brings outstanding lecturers to Dubuque to share their insights and scholarship with the community at large. The Berger Lectures on Preaching, established by alumni/ae and friends of the seminary in memory of the late professor of preaching, David I. Berger, have been delivered in recent years by noted scholars such as Craig Barnes, Jana Childers, Richard Hays, Anna Carter Florence and Luke Timothy Johnson.

The Florence L. Warren Lectureship, established through the generosity of that late friend of the seminary, has brought to U.D.T.S. distinguished scholars, who have lectured on topics related to religion and culture. Some of those who have delivered these lectures are Ralph Watkins, Darrell Guder, Andrew Purves, and Kenda Creasy Dean.

The Woods Lectures on Religion and Culture are made possible by a gift from the Westminster Presbyterian Church of Cedar Rapids, Iowa, in honor of their former pastor, the Rev. Dr. John Woods. Lecturers have included Rodger Nishioka, Chip Andrus, William Dyrness, Jeff Barker, and Jeremy Begbie. Other lecture and arts events of the university are open to members of the seminary community as well.

### Christian Leadership Program

The overall goal of the Christian Leadership Program is to strengthen the church through quality theological education for lay persons. While the courses offered are particularly designed for lay pastor candidates, they serve the needs of all lay persons who are contributing their gifts to the ministry of their local church. Church officers, youth leaders, Christian education leaders and teachers, mission workers, and persons who wish to deepen their understanding of the Christian faith will discover a rich opportunity through this program.

Training is offered online through <http://UDTSLearning.net>.

Participants benefit from a theological education, including interaction with faculty and other students, via distance education. An online learning certification course is required for all students who wish to take online courses in this program. A letter of completion will be given for each course completed. Students may also apply

## PROGRAMS, SERVICES, WORSHIP SPIRITUAL LIFE

for C.E.U.s (Continuing Education Units). These courses do not carry degree credit.

The University of Dubuque Theological Seminary is not a certification agency for ministry. As with ordained ministry, lay ministry is certified or commissioned through the individual's denominational judicatory (Presbytery, Church and Ministry Committee, or Local Church, depending on denominational background). U.D.T.S. does, however, certify the completion of courses.

**To enroll in an online course in education for laity program, or receive additional information contact:**

### **DISTANCE EDUCATION OFFICE**

University of Dubuque  
Theological Seminary  
2000 University Avenue  
Dubuque, Iowa 52001-5099  
Phone: 563.589.3630  
Toll free: 1.888.207.8218  
Or visit <http://UDTSdbq.edu/distance>

### **Denominational Tables Lunch Program**

Every Wednesday during the semester, students, faculty, and staff are invited to meet in their respective denominational groups for food, fellowship, and conversation about issues of importance to their respective traditions. These gatherings help support students in their seminary journey and their preparation for ministry within their own traditions. The three groups also meet together regularly for an interdenominational luncheon to explore topics of common interest or to participate in dialogue with the seminary Dean.

**The Westminster Tables** provides a forum for fellowship and discussion of current issues facing the Presbyterian Church (U.S.A.).

Examples of such topics are reports on worship and business at the PCUSA General Assembly, exploration of denominational missions and programs, and support in the denominational preparation process. For weeks in which topics of interest to the wider church, and fellowship, are scheduled, Westminster Tables meets in conjunction with the Gathering of Other Denominations (GOOD) Tables.

**The Wesley Table** provides the United Methodist students a place in which community is enhanced while denominational issues and concerns are explored.

**The Gathering of Other Denominations (GOOD) Table** is composed of all other students. Over the years, this group has included men and women from the United Church of Christ, the American Baptist Church, the Reformed Church in America, the Assemblies of God, the Christian Reformed Church, and the National Association of Congregational Christian Churches.

### **Off-Campus Programs**

A variety of off-campus opportunities are available for students to earn credits toward U.D.T.S. degree programs.

U.D.T.S. is a participating institution in the National Capital Semester for Seminarians (N.C.S.S.) program of Wesley Theological Seminary in Washington, D.C. The N.C.S.S. offers seminarians an opportunity to spend a semester in the nation's capital, studying public policy issues from a theological perspective and encountering people involved in the political process. This program involves supervised study, direct political interaction and disciplined reflection. We offer a full semester of academic credit.

U.D.T.S. also has a standing invitation to send students, for short-term periods of study, to Trinity Theological Seminary in Legon, Ghana.

## PROGRAMS, SERVICES, WORSHIP AND SPIRITUAL LIFE

Students may arrange many other off-campus study opportunities through the seminary's individual study projects and tutorial options (see Individual Study Projects and Tutorials in the Academic Regulations section).

### **United Methodist Studies Program**

Many U.D.T.S. students are preparing for a ministry in the United Methodist Church or another denomination within the Wesleyan tradition. As part of their seminary education, these students receive approved instruction in United Methodist history, doctrine and polity.

Wesley Table is one of the primary components of the United Methodist Studies Program. This is a weekly lunchtime gathering of Methodist students and faculty for food and discussion. During these gatherings, the Wesleyan tradition is celebrated and embodied.

Courses which are ordinarily required for United Methodist Conference membership and ordination are listed under Denominational Requirements in the description of the M.Div. program requirements. They are taught on a rotating basis over four semesters.

The seminary has enjoyed the endorsement of the University Senate of the United Methodist Church since 1972 for residential studies. U.D.T.S. has a long history of ecumenical cooperation, and United Methodists continue to be active participants in the community.

### **Students desiring further information about the United Methodist Studies program at U.D.T.S. may contact:**

Director of United Methodist Studies  
University of Dubuque Theological Seminary  
2000 University Avenue  
Dubuque, Iowa 52001-5099  
Phone: 563.589.3634

### **Wendt Character Initiative**

As a result of a generous gift from Nancy and Richard Wendt, the University launched the Lester G. Wendt and Michael Lester Wendt Character Initiative in 2004. Consistent with the Reformed Christian Tradition and the University's Mission and Values, the Wendt Character Initiative seeks to:

- Develop a curriculum that in content and structure forms an intellectual understanding and personal commitment of learners to a life of excellent moral character;
- Develop curricula and student life plans that actively integrate the virtues of truthfulness, honesty, fairness and the Golden Rule into every student's educational experience;
- Establish benchmarks and quality assurance metrics that measure the efforts of the University;
- Support and facilitate the development of Judeo-Christian virtues, character, a commitment to a meaningful life, a strong work ethic, and lifelong desire to assist our Creator in the ongoing creative process within and among all of the members of the University learning community.

The Wendt Center for Character Education is responsible for oversight of all components of the Initiative including faculty support, Wendt Character Scholarships, the Michael Lester Wendt Lecture Series, the Wendt Center for Character Education, the Wendt Library Collection, and Dubuque Opportunity Scholars.

### **Summer Programs**

Each summer the Schools of Theology in Dubuque offer intensive courses in Biblical Greek. The summer language program takes place on the Wartburg campus and fulfills Dubuque Seminary's M.Div. Greek requirements. No U.D.T.S. tuition grants are available for

## PROGRAMS, SERVICES, WORSHIP AND SPIRITUAL LIFE

summer language study, although student loans are available.

U.D.T.S. offers Distance Master's classes during the summer. We regularly offer courses required by Presbyterian Church (U.S.A.) and other Reformed denominations. Many students find these classes are an excellent preparation for ordination exams. From time to time, other summer courses are also available through the Schools of Theology in Dubuque. They must be paid for as summer courses.

Many students utilize the summer months for service in Supervised Practice of Ministry (S.P.M.) positions (see Supervised Practice of Ministry in the Academic Regulations section) or in Clinical Pastoral Education (C.P.E.). S.P.M. and summer internships are available across the United States and usually pay a stipend, as well as being a source of credit toward degree program requirements. Summer S.P.M. and C.P.E. courses must be registered and paid for as summer courses.

### **SERVICES**

#### **Academic Success Center**

An advantage of the seminary's relationship with the larger university is access to the Academic Success Center. Many seminary students require instruction in graduate level writing, computer, or study skills. The Academic Success Center is equipped to provide instruction through individualized tutoring or group workshops. Incoming classes are provided an introduction to the Academic Success Center staff and resources. Faculty regularly encourage students to work with specialists in the center in growing their skills in study and writing.

#### **Persons with Disabilities**

The University of Dubuque Theological Seminary provides facilities which are accessible to

persons with disabilities. The institution will take the means necessary to ensure that no qualified person with disabilities is denied the benefits of, excluded from participation in, or otherwise subjected to discrimination because the facilities are physically inaccessible to or unusable by persons with disabilities. Because scheduling classes and arranging housing in accessible facilities may require advanced planning, students with disabilities who have been accepted for admission should identify themselves no later than three months prior to the start of the semester in which they begin classes and indicate what accommodations and assistance they may need.

#### **Bookstore**

The University of Dubuque bookstore is located on campus and offers textbooks, stationary supplies, clothing and other items.

#### **Orientation**

Orientation provides the new student an introduction to theological education, an opportunity to build relations within the community, information on services and facilities, and a time of consultation with the student's academic advisor to plan the student's theological curriculum. New students are required to attend orientation in order to register. Students who matriculate in Spring are required to attend orientation the following Fall. The University of Dubuque Theological Seminary has developed an extended model of orientation that was first implemented in 2014. Incoming distance and residential students participate in six weeks of pre-campus online engagement, during which they meet classmates and explore brief videos and readings on topics such as seminary life, financial preparations, and technology skills. After students have begun classes, four more workshops are offered on

## PROGRAMS, SERVICES, WORSHIP AND SPIRITUAL LIFE

maintaining physical, mental, and spiritual health; study skills; budgeting; and time management.

### **STUDENT ORGANIZATIONS**

In addition to the Student Association, a number of specialized organizations exist to serve the needs of particular student groups.

The seminary administration and the student association encourage students with common interests to form groups for fellowship and for the purpose of exploring such interests in depth. The Seminary Pastor to Students provides assistance to student organizations. Examples of these include service projects and mission trips; small group Bible and book studies; and collaborative worship planning teams. In addition to seminary-defined organizations, the Seminary Pastor to Students works with the seminary Student Council to connect seminarians with student organizations in the wider university. In 2014 seminarians engaged in hospitality with MBA students from Asia, supported short-term mission of the Black Student Union, and worshipped with the college Gospel Choir.

### **Student Association**

Full- and part-time students enrolled in the Master of Divinity, Master of Arts in Missional Christianity, 3/3 and 3/2 programs become members of the University of Dubuque Theological Seminary Student Association upon matriculation. Fall and spring semester activity fees fund the Student Association. The Student Council is composed of elected representatives from the Student Association including representatives for each distance cohort and the 3/3 program.

Any Student Association member may attend and speak at Student Council meetings.

However, only elected representatives may vote. All students are encouraged to participate by serving on ministry teams. The Student Association holds community meetings at least twice per year in which all Student Association members present are able to speak and vote on particular issues presented by the Student Council.

The Student Council facilitates the programming and finances of the Student Association through ministry teams.

The Student Council coordinates fall and spring seminary social events such as barbecues, a J-term fellowship and talent sharing; and forums on issues facing the church and seminary today. A Community Care ministry team provides meals and cards for students and families experiencing loss or illness. A Missions ministry team connects students to outreach opportunities on campus, in Dubuque, and around the world. The Student Council also sponsors the annual Awards Banquet at which graduates and other students are recognized.

The Student Council provides financial support for the Food Pantry, Spouse Group, denominational tables, and the Student Emergency Fund.

### **Seminary Commons/Food Pantry**

The Student Council supports and manages the Seminary Commons. This includes both physical and virtual space in which students can share goods and skills, such as tools or tutoring. In the Commons space in Peters Commons, staple foods are stocked through co-op food pantry program in which all students may choose to participate. The Commons, including the food pantry, is funded through co-op contributions and donations.

# PROGRAMS, SERVICES, WORSHIP AND SPIRITUAL LIFE

## **Spouse Group**

Seminary spouses carry on a ministry of mutual support. The spouse group is composed of women and men whose husbands or wives are students at U.D.T.S. The group organizes a variety of activities depending upon the interests and available time of participating spouses.

## **Theological Indian Student Association**

The Theological Indian Student Association (T.I.S.A.) is the organization for those interested in Native American ministries. Open to any interested members of the student body, T.I.S.A. sponsors activities such as Bible studies, worship services and cultural events for the entire community.

## **Placement**

The seminary endeavors to assist its students in locating a call to ministry at the time of graduation. The Office of Field Education and Placement provides information on placement opportunities, assistance with resume writing, and vocational counseling. Most graduates of Dubuque Seminary serve as pastors for congregations. Graduates also serve as military or institutional chaplains (such as hospital, hospice, or prison ministry), youth ministers, coaches, new church planters, and social ministers.

## **WORSHIP AND SPIRITUAL LIFE**

"The worship of the Lord is the beginning of wisdom." (Proverbs 9:10). Spiritual life is an indispensable component of Christian community life and seminary education. The curriculum, chapel services, seminary retreats, prayer groups, and personal devotions all combine to cultivate the spiritual life.

## **Chapel Worship**

Chapel services are an integral part of U.D.T.S. community life. During the fall and spring

semesters, corporate worship is held Tuesday through Thursday at 9:40 a.m. and during the August and J-term sessions daily at 11:15 a.m. The seminary community gathers to hear the Scriptures publicly read and the Word proclaimed, sing praise to God and join together in prayer. The chapel period, including both worship and fellowship, is 45 minutes in length.

Students and faculty are invited to participate in leading worship for the community. The Pastor to Students coordinates worship leaders, and guest leaders are invited by the Dean. During fall and spring semesters, Wednesday services include the celebration of the Lord's Supper, and are led by faculty members and guests of the seminary. In August and January, communion is celebrated once or twice per intensive session.

All students are encouraged to participate in planning and/or leading worship. A portion of the chapel services are prepared through collaborative worship planning teams organized by the Pastor to Students and student Chapel Assistants. Any student who has passed Foundations of Preaching may preach in worship. In particular, all senior students are encouraged to preach and share their gifts for ministry with the whole seminary community. This is a culminating moment of a holistic curriculum.

The community recognizes and celebrates its diverse denominational traditions through the use of liturgical resources, distinct preaching styles, and exposure to a variety of worship practices. A worship planning resource center has been set up in a conference room for individual and group planning. The space is stocked with recorded and print music from diverse traditions, artwork and images for projection, and books of liturgy from many cultures.

## PROGRAMS, SERVICES, WORSHIP AND SPIRITUAL LIFE

### **Choirs and Music**

The offering of all gifts of music represented among students and faculty are encouraged in chapel services. At the beginning of each school year students are surveyed for gifts. The Pastor to Students and student Chapel Assistants gather duets, ensembles, and occasional vocal or instrumental choirs for worship preparation. The seminary has several octaves of handbells. Offertories are welcome especially during communion services.

### **Spiritual Formation**

As part of its curriculum, U.D.T.S. has a vision of unifying a life of prayer, study and service. This means seeking to inhabit, both personally and

communally, the spiritual practices that have shaped the life of the church over the centuries. Students and faculty at the seminary regularly meet together in Spiritual Formation groups. Here they covenant together to practice and encourage each other to grow in corporate and individual spiritual disciplines.

The objectives are to learn practices that form individuals and the body into the image of Christ, and to provide a community of trust for sharing spiritual concerns and accountability for growth. Students participate in Spiritual Formation groups in their junior year, as well as in the spring semester of their senior year, and are facilitated by the faculty, all of whom lead in one year or another.

## DEGREE PROGRAMS

### **DOCTOR OF MINISTRY (D.MIN.)**

The University of Dubuque Theological Seminary Doctor of Ministry degree program is focused on congregational renewal and the leadership role of the pastor. It is based in the local congregation and attempts to identify concrete leadership tools for the pastor, rooted in the classical theological disciplines of the church.

#### **Congregational Renewal: The Pastor as Leader**

In order to serve the one God—Father, Son, and Holy Spirit—and form God's people for servant leadership in ministry and mission, the D.Min. curriculum will enable students to:

- Define “congregational revitalization” and show evidence of renewal within their particular ministry setting;
- Think theologically by integrating learning from the classical disciplines (Bible, history, theology, and ministry) into the life of the local congregations;
- Identify significant theological and social issues in their congregations as well as within the church catholic;
- Develop lay congregational leaders by identifying leadership gifts and skills within the congregation and by demonstrating the function of these lay gifts/skills in congregational revitalization.

In these ways the seminary seeks to strengthen the ministry of experienced pastors and to promote the revitalization of congregations. Through this process the seminary will continue to advance the ministry and mission of the Church of Jesus Christ.

#### **Degree Program Requirements**

Each entering class becomes a cohort group that will remain together throughout the duration of the program. Two faculty members organize and provide the leadership for the three years

of seminar work. Additional resource persons may be invited to share as appropriate. The three-year program consists of three two-week seminars and a doctoral project. Both pre- and post-class work are required for the seminars. Courses are held in late May on the U.D.T.S. campus.

Students must maintain continuous registration in the D.Min. program until completion of the degree, ordinarily in four or five years. The maximum time allowed for completion of the program is six years. The D.Min. program requires the completion of 40 credit hours for graduation: 30 credit hours of course work and 10 credit hours for the doctoral project. Only work receiving a grade of B or higher will count toward graduation requirements.

### **COMPONENTS OF THE PROGRAM**

#### **Faculty-Led Cohort Groups**

Two faculty form the leadership team for the cohort group. They design the curriculum, provide the majority of teaching for the cohort group, create the reading list, and evaluate the seminar papers. Additional faculty may be brought into the seminars to provide modules addressing specific topics or issues. The seminars presume faculty and students each bring knowledge and wisdom to the dialogue. The faculty shape the seminars by designing the curriculum and leading classes.

#### **Pre- and Post-Seminar Self-Directed Learning.**

In addition to the faculty-student interaction, each seminar includes two additional components: pre- and post-seminar work. The pre-seminar work consists of readings or special projects which are completed prior to the on-site seminar.

Post-seminar work includes specific written projects which integrate reading, seminar work

## DEGREE PROGRAMS

and the experience of ministry in the student's ministry setting.

**Peer Learning.** The cohort group structure creates a unique support community which is consistent and continues throughout the entire program. Peer learning creates an added dimension of community support and understanding that should continue beyond the program, throughout the rest of a student's life.

**Congregational Resource Team and Faculty Learning Team.** The congregational resource team is the congregation's connection with the program. They agree to work with the pastor during the life of the D.Min. program. They help the student explore ideas and become a membership core concerned with renewal in the congregation. To the extent that the resource team does its job, it creates an ongoing learning environment for the student.

The faculty learning team provides instruction and leadership throughout the program. In addition the faculty assists individual students in developing a doctoral proposal and project and provides support for students while in the program. The intent is to create a learning environment characterized by nurture and discipline, which encourages the student to become a more faithful and effective pastor.

**Doctoral Project.** The capstone of the D.Min. program is the doctoral project. The purpose of the doctoral project is to provide students with the opportunity to address a particular issue in ministry and offer new insights which contribute to pastoral effectiveness.

**Two possible options** for the doctoral project include a Ministry Focus Paper or a D.Min. Thesis.

**1. Ministry Focus Paper.** Students may choose to write a publishable Ministry Focus Paper,

which combines a theology of ministry with a strategy for ministry. As such, it is focused in a congregational setting and deals with theory, strategy and guidelines in order to produce more effective ministry in a particular locale.

**2. D.Min. Thesis.** Students may choose to write a publishable thesis that combines investigation of some aspect of the tradition of the church (biblical, theological, historical, pastoral) and its implications for congregational renewal today.

### **Project Colloquy**

All students are required to participate in the annual Doctor of Ministry Colloquy before receiving their degree. The colloquy is an opportunity to present the Ministry Focus Paper or D.Min. thesis to faculty, students, and guests and discuss the implications of the project. The D.Min. colloquy is ordinarily scheduled during the week prior to commencement.

## **CURRICULAR DIVISIONS IN MASTER'S DEGREE PROGRAMS**

The seminary curricula are organized into three divisions (Bible, History/Theology, and Ministry), Supervised Practice of Ministry/Field Education, and interdisciplinary courses.

### **Bible Division**

Courses in the biblical area of study impart a broad and deep knowledge of the Bible—both the Old and New Testaments—so that U.D.T.S. graduates are able to faithfully interpret the Scriptures for the proclamation of the Good News in church and world, and so they can discover in the Word God's empowerment for ministry, mission, and personal spiritual growth. The Bible division envisions Christian leaders who are formed by, live in, and minister out

## DEGREE PROGRAMS

of Scripture. More specifically, students who successfully complete the courses in Bible required for the degree programs will be able to:

- Minister out of a foundational knowledge of biblical culture and literature
- Engage the methods of biblical interpretation
- Exegete biblical texts using various literary, historical, and linguistic tools, including the ancient languages
- Articulate the essential message of salvation in Scripture, and explore the depths and nuances of that message
- Apply, in their teaching and preaching, the words of Scripture in specific modern contexts; and
- Recognize the ways Scripture functions authoritatively as God's Word to the Church, and delight in the Bible's proclamation of God's love.

### **History/Theology Division**

The division of History/Theology offers courses intended to contribute to the effective practice of Christian ministry and mission. The objectives of the courses in the History/Theology Division are:

- To develop a sympathetic grasp of the history and core commitments of the Christian tradition in order to be an effective teacher and practitioner of the Christian faith;
- To develop the ability to engage critically and constructively with the contents of the Christian tradition for the sake of growing faith and effective mission and ministry; and
- To nurture an appreciative understanding of the rich diversity of the catholic faith and the expressions of that faith in various cultural, historical and geographical contexts toward the end of forming and nurturing vital faith communities in new contextual settings.

### **Ministry Division**

The Ministry division seeks to help students develop a capacity to comprehend theories for the practice of ministry, a capacity to

develop skills necessary for pastoral tasks, and the capacity to integrate these two. In this way, students begin to devise and articulate a pastoral theology.

The goals included in the successful completion of the required ministry courses for the degree programs are:

- To provide knowledge and experiences of the worship and prayer of the people of God;
- To provide knowledge of, and significant practice in, the ministry of proclamation;
- To provide skills and capabilities in the discipling, evangelistic, pastoral and governance dimensions of the church's task; and
- To help future pastors develop sensitivity to the contexts in which they are leading congregations.

### **SUPERVISED PRACTICE OF MINISTRY (S.P.M.)/FIELD EDUCATION (F.E.)**

Supervised Practice of Ministry (S.P.M.) and Field Education Courses (F.E.) are integral parts of the U.D.T.S. curriculum. The S.P.M. settings and F.E. courses provide numerous opportunities for seminary students to integrate theological reflection and pastoral leadership practice. At the University of Dubuque Theological Seminary, S.P.M. is viewed as a formative experience where each student, with the guidance and support of faculty, trained supervisors, and committed laity, can develop the skills and capacities for a life of joyful service to Christ.

Four credits of Supervised Practice of Ministry plus four credits for the completion of the four Field Education Courses are required for the Master of Divinity Degree. Two credits of Supervised Practice of Ministry plus 2 credits of Field Education courses are required for the Master of Arts in Missional Christianity degree. The Supervised Practice of Ministry requirements

## DEGREE PROGRAMS

may be fulfilled through placements during the academic year or summer or through longer internships. During the fall and spring semesters, Supervised Practice experiences are coupled with Field Education Courses. Students may register for S.P.M. only after their first full year of study. S.P.M. must be undertaken in an approved S.P.M. setting and must include supervisory conversations at least every other week. Evaluations are provided by supervisors, lay committees and students themselves. In completing the four credit S.P.M. requirement, students focus on areas of pastoral ministry such as preaching, visitation, teaching, counseling, or evangelism. Up to two credits of Supervised Practice of Ministry may be earned through participation in Clinical Pastoral Education (C.P.E.). Normally, at least two credits of Supervised Practice must be earned in a parish setting. A maximum of 12 credit hours in S.P.M./F.E. may be taken in the Master of Divinity program.

The S.P.M. placements and F.E. Courses will enable students to:

- Develop the capacity for integrating theological reflection and the practice of Christian ministry;
- Develop skills and capacities for faithful and joyful Christian ministry; and
- Develop a holistic understanding of the pastoral vocation wherein ministry, relationships, personal spirituality, and self care are held in a creative and faithful balance.

### **MASTER OF DIVINITY (M.DIV.) DEGREE**

The Master of Divinity is the first professional degree for those seeking ordination. When pursued on a full-time basis, the residential program may be completed in three academic years. Some students spread their program over four academic years. U.D.T.S. also offers a four year program for those who choose to take

up to two-thirds of their courses via distance education (online courses).

Residential students are encouraged to begin in the fall semester. Distance M.Div. students must begin in August.

### **Curriculum**

In order to serve the one God—Father, Son, and Holy Spirit and form God's people for servant leadership in ministry and mission, the M.Div. curriculum will enable students to:

- Nurture habits and disciplines of study, prayer and reflection that increase their love of God and neighbor and shape their personal and professional lives;
- Be formed by, live in, and minister out of Scripture and the historical and theological tradition of the church;
- Interpret the Christian Scriptures through faithful exegesis and in light of the Christian tradition;
- Preach the Word of God with faithfulness and clarity;
- Lead worship and administer the sacraments with theological integrity and to the glory of God;
- Engage contemporary theological and ethical issues with insight and humility;
- Evangelize the world with faithfulness and contextual sensitivity;
- Educate and equip individuals and congregations to live and minister joyfully and faithfully as part of their own denomination and the ecumenical church;
- Provide pastoral care for individuals and congregations in daily life and moments of transition and crisis;
- Lead and nurture congregations to promote peace and justice in the public arena and encourage the witness and service of the church in mission to the world; and
- Integrate theology and practice in all areas of life and ministry.

## DEGREE PROGRAMS

In this, the seminary seeks to advance the great ends of the church: “the proclamation of the gospel for the salvation of humankind; the shelter, nurture, and spiritual fellowship of the children of God; the maintenance of divine worship; the preservation of the truth; the promotion of social righteousness, and the exhibition of the Kingdom of Heaven to the world.” (Presbyterian Book of Order, The Great Ends of the Church, F-1.0304).

### **Master of Divinity Course Requirements**

The Master of Divinity curriculum integrates theological studies with the practice of ministry to nurture faithful and effective Christian leaders. Students in the Master of Divinity program are required to complete 84 credit hours. A cumulative grade-point average of 2.0 is required for graduation. In addition, M.Div. students are required to successfully complete core courses in the three divisions of the seminary curriculum—Bible, History/Theology and Ministry—and S.P.M. and interdisciplinary courses. These include:

#### **Bible Division**

- Old Testament Introduction
- New Testament Introduction
- New Testament Greek
- New Testament Greek Exegesis
- Old Testament Exegesis (Hebrew Exegesis or OT English Exegesis)
- Biblical Capstone

#### **History/Theology Division**

- Early and Medieval Church History
- Reformation and Modern Church History
- Christian Doctrine I
- Christian Doctrine II

#### **Ministry Division**

- Discipleship and Teaching
- Foundations of Preaching
- Foundations of Christian Worship
- Foundations of Pastoral Care

#### **Supervised Practice of Ministry**

- S.P.M. I
- S.P.M. II
- S.P.M. III
- S.P.M. IV
- And Field Education (4 credits)

#### **Interdisciplinary**

- Spiritual Formation Group (3 credits)
- Theology of Mission and Evangelism
- Evangelism and Mission in Context
- The Missional Church

A student may propose alternative methods of demonstrating completion of the objectives of core courses, such as passing examinations in a given subject, writing papers, or successfully completing courses with similar content offered by other seminaries. All such alternative proposals must be approved in advance by the Associate Dean or the Academic and Student Affairs Committee of the faculty. Once matriculated, a student must take all core courses at U.D.T.S. Core courses may not be fulfilled through tutorials.

### **DENOMINATIONAL REQUIREMENTS**

In addition to the above degree program requirements, M.Div. students may be required by their denomination to meet further criteria in order to qualify for ordination.

#### **The Presbyterian Church (U.S.A.)**

The Presbyterian Church (U.S.A.) requires that candidates for teaching elders pass examinations in Bible content, theological

## DEGREE PROGRAMS

competence, worship and sacraments, church polity, and Bible exegesis. Presbyterian students are subject to the requirements of the current Presbyterian Book of Order, Part II, Preparation for Ministry, G-2.06.

While the entire M.Div. curriculum prepares students for these exams, the following courses in particular are recommended for Presbyterian students:

**HT 615D** Presbyterian History and Confessions;

**MN 555D** The Polity and Program of the Presbyterian Church (USA);

**MN 709D** Worship in the Reformed Tradition; and

**HT 775D** The Theology of John Calvin.

Courses in Biblical Greek and Hebrew are required by the denomination, as well as exegetical courses in each of those languages. These language and exegesis requirements will ordinarily be met through the following courses:

**BI 400/500D** Hebrew

**BI 424/624D** Hebrew Exegesis

**BI 402/502D** New Testament Greek

### **ANY NT GREEK EXEGESIS COURSE**

The Greek language requirement may also be met through the Summer Language Program of the Schools of Theology in Dubuque. (See Summer Programs: Page 29)

Some presbyteries may require additional courses of their candidates, such as Clinical Pastoral Education (C.P.E.). Presbyterian students are urged to remain in close contact with their presbytery's Committee on Preparation for Ministry (C.P.M.) in order to be aware of such additional requirements. To facilitate the student's relationship with his or her Committee, the student's transcripts and evaluations may be released to the Committee at the Committee's request.

The Field Education office administers ordination examinations required by the Presbyterian Church (U.S.A.) and advises students in their relationship with their C.P.M. For more information about opportunities for Presbyterians, please see the description of Westminster Tables in the Special Programs and Services section.

### **United Methodists**

United Methodists are required to study the history, doctrine and polity of the United Methodist Church. These requirements are met through the following courses:

**HT 521D** United Methodist Studies: History

**HT 553D** United Methodist Studies: Doctrine

**MN 553D** United Methodist Studies: Polity

United Methodist students also need to fulfill any additional requirements specified by their annual conferences. For more information about opportunities for United Methodists, please see the description of the Wesley Table in the Special Programs and Services section.

### **Other Denominations**

Students of other denominations should consult with the Dean or Associate Dean to determine how the requirements of their denomination may be met at U.D.T.S. Polity courses for denominations other than the Presbyterian Church (U.S.A.), or the United Methodist Church, may be scheduled by special arrangement. For more information about opportunities please see the Gathering of Other Denominations (GOOD) Table in the Special Programs and Services section.

### **RESIDENCY REQUIREMENTS**

In addition to the semester-hour and course requirements listed above, M.Div. students are required to:

## DEGREE PROGRAMS

- Complete at least 28 hours in residency at U.D.T.S.
- Complete a minimum of 18 hours of classroom courses taught by U.D.T.S. faculty members, with at least six of those hours in each of the three divisions of the curriculum. Core courses may be counted toward this part of the residency requirement.

### RECOMMENDED COURSE SEQUENCE FOR THE COMPLETION OF THE M.DIV. IN THREE YEARS

All residential M.Div. students on the three-year plan are urged to pursue courses in the sequence described below. Since classes are scheduled according to the assumption that all students will follow this sequence, variation from it may result in schedule conflicts leading to delayed completion of the program. Students may not register for more than 14 credits per semester.

#### JUNIOR YEAR

##### Fall Semester

- **BI 411/511D** Old Testament Introduction
- **BI 402/502D** New Testament Greek
- **HT 400/500D** Early and Medieval Church History
- **MN 401/501D** Foundations of Christian Worship
- **IN 521D** Spiritual Formation Group

##### January Intensive

- **ELECTIVE** (denominational)

##### Spring Semester

- **BI 450/550D** New Testament Introduction
- **HT 402/502D** Reformation and Modern Church History
- **BI 657D** New Testament Greek Exegesis
- **IN 522D** Spiritual Formation Group
- **ELECTIVE** (denominational)

#### MIDDLER YEAR

##### Fall Semester

- **IN 581D** Theology of Mission and Evangelism
- **HT 440/540D** Christian Doctrine I
- **BI 400/500D** Biblical Hebrew or Elective
- **MN 540D** Foundations of Preaching
- **SUPERVISED PRACTICE OF MINISTRY/FIELD EDUCATION**

##### January Intensive

- **ELECTIVE** (denominational)

##### Spring Semester

- **HT 456/556D** Christian Doctrine II
- **BI 624D** Hebrew II (OT Exegesis) or OT English Exegesis
- **ELECTIVE** (denominational)
- **SUPERVISED PRACTICE OF MINISTRY/FIELD EDUCATION**

#### SENIOR YEAR

##### Fall Semester

- **BIBLICAL CAPSTONE** or **ELECTIVE**
- **MN 430/530D** Discipleship and Teaching
- **MN 572** Foundations of Pastoral Care
- **ELECTIVE**
- **SUPERVISED PRACTICE OF MINISTRY/FIELD EDUCATION**

##### January Intensive

- **IN 782** Evangelism and Mission in Context

##### Spring Term

- **ELECTIVE** or **BIBLICAL CAPSTONE**
- **IN 783D** The Missional Church
- **IN 722D** Spiritual Formation Group
- **SUPERVISED PRACTICE OF MINISTRY/FIELD EDUCATION**
- **ELECTIVE**

Some denominations require Hebrew for ordination. Particular denominations may also specify additional course requirements

# DEGREE PROGRAMS

(see Denominational Requirements in the Degree Programs section and check your denomination's polity).

Elective classes are listed to illustrate how a student is to supplement the required course work in order to finish the M.Div. degree in three years. 84 credit hours are required for graduation.

## RECOMMENDED COURSE SEQUENCE FOR THE COMPLETION OF THE M.DIV. IN FOUR YEARS

Although the residential M.Div. degree is designed to be completed in three years of full-time study, the seminary recognizes that some students, particularly student pastors, may require more time to complete their program. For such students, a four-year extended plan is available. Students may not register for more than 14 credits a semester.

All M.Div. students on the four-year extended plan are strongly urged to pursue courses in the sequence described below. Since classes are scheduled according to the assumption that all students will follow this sequence, variation from it may result in schedule conflicts leading to delayed completion of the program.

### FIRST YEAR

#### Fall Semester

- **BI 411/511D** Old Testament Introduction
- **BI 402/502D** New Testament Greek
- **MN 401/501D** Foundations of Christian Worship
- **IN 521D** Spiritual Formation Group

#### January Intensive

- **ELECTIVE** (denominational)

#### Spring Semester

- **BI 450/550D** New Testament Introduction
- **BI 657D** New Testament Greek Exegesis

- **ELECTIVE** (denominational)
- **IN 522D** Spiritual Formation Group

### SECOND YEAR

#### Fall Semester

- **HT 400/500D** Early and Medieval Church History
- **BI 400/500D** Biblical Hebrew or Elective
- **MN 540D** Foundations of Preaching

#### January Intensive

- **ELECTIVE** (denominational)

#### Spring Semester

- **HT 402/502D** Reformation and Modern Church History
- **ELECTIVE** (denominational)
- **BI 624D** Hebrew Exegesis or Old Testament English Exegesis

### THIRD YEAR

#### Fall Semester

- **HT 440/540D** Christian Doctrine I
- **IN 581D** Theology of Mission and Evangelism
- **SUPERVISED PRACTICE OF MINISTRY/ FIELD EDUCATION**
- **ELECTIVE**

#### January Intensive

- **OPEN**

#### Spring Semester

- **HT 456/556D** Christian Doctrine II
- **SUPERVISED PRACTICE OF MINISTRY/ FIELD EDUCATION**
- **ELECTIVES**

### FOURTH YEAR

#### Fall Semester

- **MN 572D** Foundations of Pastoral Care
- **MN 430/530D** Discipleship and Teaching
- **BIBLICAL CAPSTONE or ELECTIVE**

## DEGREE PROGRAMS

### • SUPERVISED PRACTICE OF MINISTRY/FIELD EDUCATION

#### January Intensive

- **IN 782D** Evangelism and Mission in Context

#### Spring Semester

- **ELECTIVE or BIBLICAL CAPSTONE**
- **IN 783D** The Missional Church
- **IN 722D** Spiritual Formation Group
- **SUPERVISED PRACTICE OF MINISTRY/FIELD EDUCATION**

Some denominations require Hebrew for ordination. Particular denominations may also specify additional course requirements (see Denominational Requirements in the Degree Programs section and check your denomination's polity). Elective classes are listed to illustrate how a student is to supplement the required course work in order to finish the M.Div. degree in four years. 84 credit hours are required for graduation.

### RECOMMENDED COURSE SEQUENCE FOR COMPLETING THE DISTANCE M.DIV. IN FOUR YEARS

The Distance M.Div. operates on a cohort model. A class of students matriculates in August each year, and moves through the program together. Twice a year, students come to the Dubuque Seminary campus for two-week residential intensive courses. Through this combination of distance and residential learning, participants take an average of 21 credits per year, enabling them to earn the Master of Divinity degree in four years.

#### FIRST YEAR

##### August Intensive

- **MN 501D** Foundations of Worship
- **MN 564D** Theological Research
- **IN 521D** Spiritual Formation Group

#### Fall Semester

- **BI 511D** Old Testament Introduction
- **IN 581D** Theology of Mission and Evangelism

#### January Intensive

- **IN 522D** Spiritual Formation Group
- **ELECTIVE** (denominational)

#### Spring Semester

- **BI 550D** New Testament Introduction
- **ELECTIVE** (denominational)

### SECOND YEAR

#### August Intensive

- **MN 430/530D** Discipleship and Teaching
- **FE 601D** Essential Functions of the Pastor

#### Fall Semester

- **HT 500D** Early and Medieval Church History
- **BI 502D** New Testament Greek

#### January Intensive

- **FE 602D** Understanding Context and Change
- **ELECTIVE** (denominational)

#### Spring Semester

- **HT 502D** Reformation and Modern Church History
- **ELECTIVE** (denominational)

### THIRD YEAR

#### August Intensive

- **BI 657D** New Testament Exegesis
- **FE603D** Clergy Ethics

#### Fall Semester

- **HT 540D** Christian Doctrine I
- **BI 500D** Biblical Hebrew or Elective
- **FE 670D** Supervised Practice of Ministry I

#### January Intensive

- **MN 540D** Foundations of Preaching
- **FE 604D** Power of the Spoken Word

## DEGREE PROGRAMS

### Spring Semester

- **BI 624D** Hebrew Exegesis or OT Exegesis
- **HT 556D** Christian Doctrine II
- **FE 670D** Supervised Practice of Ministry II

### FOURTH YEAR

#### August Intensive

- **MN 572D** Foundations of Pastoral Care
- **ELECTIVE**

#### Fall Semester

- **BIBLICAL CAPSTONE**
- **ELECTIVES**
- **FE 670D** Supervised Practice of Ministry III

#### January Intensive

- **IN 782D** Evangelism and Mission in Context
- **IN 722D** Spiritual Formation Group

#### Spring Semester

- **IN 783D** The Missional Church
- **ELECTIVE**
- **FE 670D** Supervised Practice of Ministry IV

### MASTER OF ARTS IN MISSIONAL CHRISTIANITY (M.A.M.C.)

What does it mean to be a faithful follower of Jesus in today's world? How does our faith impact our vocation and avocations? The Master of Arts in Missional Christianity degree provides you with the opportunity to explore your identity in Christ and your calling to participate in God's mission in the world.

#### Curriculum

The Master of Arts in Missional Christianity will equip women and men for leadership in missional ministry in congregations or other settings. The program incorporates instruction in the religious heritage of the Christian tradition, the cultural context of ministry, personal and

spiritual formation, and an area of specialization such as parachurch leadership, mission work, new church development, urban ministry, worship leadership, Christian education, parish nursing or other forms of Christian ministry.

#### The M.A.M.C. curriculum will enable students to:

- Articulate and reflect critically and constructively on the biblical and theological foundations of God's mission to the world.
- Develop, implement, and assess strategies for missional living in a specific cultural context.
- Adopt spiritual practices that nurture their personal lives as faithful disciples and witnesses.
- Develop skills and capacities for faithful and competent Christian witness.

#### Degree Requirements:

This 48 credit degree program requires two years of full-time academic work residually or via distance education, including a project colloquy.

#### REQUIRED COURSES:

**Bible:** 6 credits

**History/Theology:** 9 credits

#### Integrative:

- **IN 581D** Theology of Mission and Evangelism (3 credits)
- **IN 782D** Evangelism and Mission in Context (3 credits)
- **IN 784D** Missional Christianity (2 credits)
- **IN 521D, IN 522D, IN 722D** Spiritual Formation Groups (3 credits total)

#### Field Education:

- **FE 602D** Context and Change (1 credit)
- **FE 605D** Christian Witness in a Changing Culture (1 credit)
- **FE 670D** Supervised Practice of Ministry, two missional settings (2 credits)

## DEGREE PROGRAMS

### **Master's Project: 6 credit project related to Missional Christianity**

#### **Possible Electives:**

- **MN 538D** Leading Short-term Mission Trips
- **HT 613D** Women in Mission
- **HT 631D** Native American Christianity
- **HT 714D** Missionary Impulse
- **HT 785D** The Finality of Christ in a Pluralistic World
- **HT 688D** Christian Social Ethics
- **MN 530D** Discipleship and Teaching
- **MN 739D** Preaching and the Public Square

#### **Residency Requirements**

Residential M.A.M.C. students are required to complete at least two consecutive semesters in residency at full-time status. 'Residency' is defined as academic work done at U.D.T.S. 'Full-time' is defined as at least nine semester hours. Distance M.A.M.C. students are required to complete at least 18 credit hours in residence as a U.D.T.S. student.

### **RECOMMENDED COURSE SEQUENCE FOR COMPLETING THE RESIDENTIAL M.A.M.C. IN TWO YEARS**

All residential M.A.M.C. students are urged to pursue courses in the sequence described below. Since classes are scheduled according to the assumption that all students will follow this sequence, variation from it may result in schedule conflicts leading to delayed completion of the program. Students may not register for more than 14 credits per semester.

#### **FIRST YEAR**

##### **Fall**

- **BIBLE** or **HT ELECTIVE**
- **BIBLE** or **HT ELECTIVE**

- **IN 521D** Spiritual Formation Group
- **IN 581D** Theology of Mission and Evangelism

#### **January Intensive**

- **IN 782D** Evangelism and Mission in Context

#### **Spring**

- **BIBLE** or **HT ELECTIVE**
- **BIBLE** or **HT ELECTIVE**
- **IN 784D** Missional Christianity
- **IN 522D** Spiritual Formation Group
- **PROJECT—RELATED ELECTIVE**

### **SECOND YEAR**

#### **Fall**

- **BIBLE** or **HT ELECTIVE**
- **FE 602D** Context and Change
- **FE 670D** SPM I
- **TRS 698D** M.A.M.C. Project A
- **ELECTIVE**

#### **January Intensive**

- **ELECTIVE**

#### **Spring**

- **ELECTIVE**
- **FE 605D** Christian Witness in a Changing Culture
- **FE 670D** S.P.M. II
- **TRS 798D** M.A.M.C. Project B
- **IN 722D** Spiritual Formation Group

### **RECOMMENDED COURSE SEQUENCE FOR COMPLETING THE DISTANCE M.A.M.C. IN TWO YEARS**

The Distance M.A.M.C. operates on a cohort model. A class of students will matriculate in August each year, and move through the program together. Twice a year, students will come to the Dubuque Seminary campus for two-week residential intensive courses. Through the combination of distance and residential learning,

## DEGREE PROGRAMS

participants will take an average of 24 credits per year, enabling them to earn the Master of Missional Christianity in 2 years.

### FIRST YEAR

#### August Intensive

- **IN 521D** Spiritual Formation Group
- **MN 564D** Theological Learning and Research
- **ELECTIVE**

#### Fall

- **BIBLE** or **HT ELECTIVE**
- **IN 581D** Theology of Mission and Evangelism

#### January Intensive

- **IN 522D** Spiritual Formation Group
- **IN 782D** Evangelism and Mission in Context

#### Spring

- **BIBLE** or **HT ELECTIVE**
- **IN 784D** Missional Christianity
- **PROJECT-RELATED ELECTIVE**

#### Summer

- **TSR 698D** MAMC Project A
- **FE 670** SPM 1

### SECOND YEAR

#### August Intensive

- **ELECTIVE**
- **FE 605** Christian Witness in a Changing Culture

#### Fall

- **BIBLE** or **HT ELECTIVE**
- **FE 602** Context and Change
- **IN 722D** Spiritual Formation Group

#### Spring

- **BIBLE** or **HT ELECTIVE**
- **ELECTIVE**

### • PROJECT COLLOQUY

### 3/3 PROGRAM (SIX-YEAR B.A./M.DIV. DEGREE PROGRAM)

The University of Dubuque enables a person to complete the B.A. and the M.Div. degrees in six years.

#### The program involves two components:

Three years of undergraduate study which must include at least one full year (a 30 semester hour residency requirement) in the University of Dubuque undergraduate program, and Three years of course work at the University of Dubuque Theological Seminary.

#### General 3/3 Program Information:

Applicants to the 3/3 Program may be required to take the ACT.

Applicants must apply to the undergraduate program while simultaneously applying to the seminary. After acceptance from the undergraduate admissions office the applicant is eligible for provisional acceptance to the seminary program. The application process is separate for each program. In the student's senior year s/he must formally apply to the seminary for admission.

A condition of acceptance is denominational endorsement (the seminary requires a letter from the appropriate church official acknowledging that the 3/3 Program is an acceptable track for the applicant).

Students may transfer no more than two years (64 semester hours) of undergraduate work and no seminary work to the 3/3 Program.

It is recommended that 3/3 students major in one of the humanities or social sciences.

Normally students in this program may not enroll in seminary courses until they have completed 92 undergraduate credits (including most core courses and major requirements). Undergraduate students may not enroll in more

## DEGREE PROGRAMS

than 29 semester hours of seminary work before completion of the bachelor's degree.

Up to 29 semester hours of seminary courses will count toward the 120 credit hours required for the bachelor's degree.

These same 29 semester hours will count toward the 84 credits required for the M.Div. degree.

Tuition will be charged at the undergraduate rate until the requirements for the bachelor's degree are completed. Credits earned after the completion of the bachelor's degree will be charged at the seminary rate.

Financial aid will be determined according to the undergraduate policy until completion of the bachelor's degree.

Undergraduate students must be in good academic standing in order to enroll in seminary classes.

Official acceptance to the seminary is based on application to the seminary by Dec. 1 of the year prior to seminary matriculation, updated letters of reference, and an acceptable undergraduate record.

Persons admitted to the 3/3 Program are eligible for either undergraduate or seminary housing.

# ACADEMIC REGULATIONS

## STUDENT CLASSIFICATIONS

Students in the M.Div. program are classified as juniors, middlers, or seniors. Juniors are those who have completed fewer than 28 semester hours. Middlers are those who have completed 28 to 55 semester hours. Seniors are those who have completed at least 56 semester hours.

Students in the M.A.M.C. program are classified as juniors or seniors. M.A.M.C. juniors are those who have completed fewer than 24 semester hours. M.A.M.C. Seniors are those who have completed at least 24 semester hours.

Unclassified students are those who are taking U.D.T.S. courses, but who are not enrolled in a degree program (see Unclassified Students in the Terms and Procedures for Admission section).

## FACULTY ADVISORS

Upon matriculation to the M.Div. or M.A.M.C. degree program, each student is assigned a faculty advisor by the Associate Dean. Student preferences as to choice of advisor and proposed academic interests are taken into consideration. Students admitted to the college/ seminary cooperative 3/3 or 3/2 program are assigned an undergraduate program advisor by the college at the time of matriculation. A seminary faculty advisor is assigned when the student matriculates in the seminary. After one year, a student may make a request for a different faculty advisor to be assigned by the Associate Dean.

U.D.T.S. faculty are scholars who are also pastor-teachers. The advisor guides and encourages the student with reference to the student's academic program. The advisor assists in building ties within the community, especially within the advisor's group of advisees, and seeks to encourage and facilitate the individual

development of the student. The advisor assists the student in translating vocations into educational goals and programs, engaging in self-evaluation, and cultivating the ability to recognize strengths.

## REGISTRATION

All students register for classes online, following a consultation with their faculty advisor. MYUD, which is accessed through the university website, enables students to register for classes, make schedule changes, and check course grades. While the student/advisor consultation is an important part of this process, the student is ultimately responsible for making certain he/she has fulfilled all curricular requirements prior to the anticipated graduation date. Students must be in good financial standing with the university in order to register for classes.

New students register for courses during orientation. Returning students must register for the following semester's courses during the announced registration period. Students who fail to register during this period will incur a late registration fee of \$50.

## CROSS-REGISTRATION

Students who are registered for U.D.T.S. residential degree programs have the option of cross-registering for courses offered by Wartburg Theological Seminary, up to a maximum of 6 credit hours per semester. With the approval of the Dean, residential students may also register for graduate courses at the University of Dubuque. With the approval of their advisor and the Dean of the Seminary, residential students may request permission of the Academic and Student Affairs Committee to register for upper-level undergraduate courses at the University of Dubuque that are applicable to their U.D.T.S.

# ACADEMIC REGULATIONS

program. In such an instance, the Committee will require the professor of the undergraduate course to submit a description of the ways course requirements will be augmented to meet graduate expectations.

## **DROPPING AND ADDING COURSES**

In the fall and spring semesters, the drop/add period ends at 5 p.m. on the tenth day of classes. In August and J-term intensive terms, the drop/add period ends at the end of the second day of the intensive. Dates of the drop/add periods of the current academic year are listed on the academic calendar.

There is no fee for dropping or adding classes following the registration period, provided the registration process has been completed. If a student does not attend a residential class or does not log in to an online class in the first ten days of classes, that student will be automatically dropped from the course and no record of the registration of that course will remain on the student's record. If a student does attend a residential class or log in to an online class in the first ten days of classes, that student may drop the class through the tenth day of class and no record of the registration will remain on the student's record. Beyond the tenth day of class, the student who did begin a class will have the option to withdraw from the class and a W will be recorded on the student's record if the action is completed prior to the expiration of the class withdrawal period. In no case may a student appeal for a withdrawal from class beyond the fourth week of the following full semester (fall or spring).

If the dropping of classes reduces the student's credit load below a full-time or half-time standing threshold, funding from federal sources may need to be returned to the funding agency.

## **MAXIMUM COURSE LOAD**

Residential students are not ordinarily permitted to register for more than 14 credit hours per semester, 4 credit hours in January and 4 credit hours August intensives. Distance students are not ordinarily permitted to register for more than 7 credits per online semester and 4 credits for August and January intensives. An exception to this is the first year August intensive which requires 5 credits.

Proficiency courses are not counted in this total. Exceptions to this maximum load restriction may be granted only by the Dean of the Seminary or the Academic and Student Affairs Committee. Students employed for 20 or more hours a week may not register for more than 14 credits.

## **AUDIT POLICY**

### **Residential and Distance M.Div. audit policy**

The term audit refers to a formal arrangement by which a student agrees to attend a course regularly, yet without receiving academic credit. Students are always required to obtain the instructor's permission and register for the course. Students may only elect the audit option until the end of the drop/add period. The total number of auditors in a given course will not normally be permitted to exceed 10 percent of the course's enrollment.

Individuals not currently enrolled at U.D.T.S. must complete the application process for unclassified student status and be admitted. Current students must register for an audit using the normal registration process.

Residential audit hours are not normally counted in calculating the tuition rate. Students who are enrolled for at least 9 credits can audit residential classes for free as long as the number of credit hours plus audit hours does not exceed

# ACADEMIC REGULATIONS

14 hours. Otherwise, the cost of auditing a course is one-half the regular part-time per credit hour rate. Failure to complete audit requirements will result in a W for the course.

Individuals may audit distance classes on a space-available basis with the permission of the dean and the course instructor. The cost of auditing distance courses is one-half the regular credit hour rate and is non-refundable after the end of the drop/add period. Audit students who have never taken classes through U.D.T.S.Learning.net will be required to pay for and complete the Online Learning Certification (O.L.C.) course before auditing an online class. Continuing Education Units (C.E.U.s) are available for audit students upon request.

Given the highly interactive nature of online learning, students auditing distance courses will be expected to participate in class activities such as discussion forums. Instructors will determine the acceptable level of participation. Successful completion of the course will be recorded on the student's transcript as audit credit. Failure to complete audit requirements will result in a W for the course.

## EARNING CREDITS

### Advanced Standing

Occasionally, students in U.D.T.S. degree programs may have completed coursework at an accredited institution equivalent to the material covered in a U.D.T.S. core course or a course which is a prerequisite for another U.D.T.S. course. In such a case, the student may apply to the appropriate professor through the Associate Dean to have advanced standing declared—in effect, to have the core course or prerequisite requirement waived. An advanced standing judgment does not carry academic credit, nor does it reduce the number of hours required for graduation; it allows the student to substitute

an elective course for the core course, or—in the case of a prerequisite situation—to proceed directly to the course for which the course in question is a prerequisite. The Associate Dean in consultation with the appropriate professor may require students applying for advanced standing to submit appropriate documentation of study previously completed. Normally, applications for advanced standing should be submitted by the end of the first semester of attendance. Advanced standing can be granted only on the basis of coursework completed at an accredited institution, and not on the basis of testing. Advanced standing differs from proficiency credit and transfer credit (see Proficiency Credit and Transfer Credit below).

### Proficiency Credit

Proficiency credit is an option available to students who, independently of academic course structures, have learned material corresponding to a 500 level course in the Bible or History/Theology Divisions. Such students may request that the instructor who normally teaches the course evaluate their knowledge and, if it proves satisfactory, grant them credit for the course. Proficiency differs from advanced standing in that it results in credit granted by examination, for studies other than course work in an accredited seminary or graduate school (see Transfer Credit and Advanced Standing).

To apply for proficiency credit, students must obtain a proficiency evaluation form from the Registrar's office and complete the appropriate sections prior to taking the examination. Once the instructor has evaluated the student's work, the proficiency credit is recorded on the student's transcript by the registrar. Students must receive a grade of C or better on the proficiency exam in order to receive proficiency credit. The fee for receiving credit for a course by proficiency is ordinarily one-half of the current

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part-time per credit hour rate and must be paid before the test is administered.

Regardless of the grade earned on the exam, the grade will be recorded on a student's transcript and affect the GPA. Maximum course load regulations do not apply to proficiency courses since the student does not register for such credit in the usual manner or within semester time limits. No more than one-fourth of the total credits required for a degree may be granted through proficiency credit (MDiv—21 credits, MAMC—12 credits). DMin students do not qualify for proficiency credit.

The instructor of a proficiency course will evaluate a student's knowledge or skills in whatever way and to whatever extent guarantees that the student's proficiency is equivalent to that expected in the regular course. A copy of the student's examination paper must be filed in the Registrar's Office with the evaluation report.

## **Transfer Credit**

Transfer credit may be granted for work done at other accredited seminaries, or in exceptional cases, graduate schools. Transfer credit is listed on the student's transcript by course title, semester hours transferred, and grade. Only courses with a grade of C or better will be considered for credit. The statute of limitations for transfer credits is 10 years. Field education hours will be evaluated according to the number of units of field education completed at the previous seminary. The degree requirements of both U.D.T.S. and the previous seminary will be compared to determine the equivalent number of field education transfer hours. Field education transfer hours will be designated with CR (for credit) if a letter grade was given at the previous seminary. (Ordinarily, only one half of the Field Education requirements will be transferable.)

Transfer credit differs from advanced standing in that it results in the entering of semester hours on a student's transcript; advanced standing does not affect semester-hour totals, but rather eliminates certain area or prerequisite requirements. Both transfer credit and advanced standing may be awarded for the same course (see Advanced Standing). Transfer credit differs from proficiency credit in that it is granted for regular course work; proficiency credit is for work completed in non-traditional ways, and requires a tuition payment and examination (see Proficiency Credit).

In the case of a student who has been granted a degree by another seminary, no more than one-half of the credits required for the prior degree will transfer to a U.D.T.S. degree program.

In no case shall a student in the M.Div. degree program at U.D.T.S. complete fewer than 28 semester hours at U.D.T.S., and no fewer than 24 semester hours in the M.A.M.C. degree program.

In exceptional cases, transfer credit may be granted for graduate work completed at an unaccredited seminary or in another field of graduate study. Each of these courses to be considered for transfer credit will be evaluated and approved by the Associate Dean of the Seminary. Courses are evaluated in light of the course content and its relevancy to the program emphasis of U.D.T.S., the appropriateness of the reading list, the nature of the course procedures including the number of contact hours, and the basis of evaluation (paper, exams, etc.). Ordinarily, no more than six semester hours of such credit, and in no case more than 12 credits shall be transferred.

Transfer credit hours for courses taken at another accredited seminary will be evaluated and awarded through the Associate Dean and

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the appropriate faculty member(s). Credit will be recorded by the Registrar's Office. Appeals may be directed to the Academic and Student Affairs Committee of the faculty.

## **Individual Study Projects**

Individual study projects are special projects pursued under the direction of a seminary faculty member in subject areas not normally offered in the seminary curriculum. Individual study projects require the consent of the instructor and the approval of the Dean. A contract for an individual study project, available at the Registrar's Office, must be completed and signed by the student and the instructor, and approved by the Dean before registration may take place and work on the project may commence. Such a contract must be completed for each individual study project.

Individual study projects are flexible in form and content. They may make use of a wide variety of academic pursuits, such as directed reading, in-depth research or field-based experimentation. Such projects are designated for a specific number of semester hours and may be pursued in either the fall or spring semester, in the January or August intensives, or in the summer. Although individualized, such projects are not independent, since they require faculty supervision and grading as well as prior approval from the Dean in order for the student to earn academic credit.

The initiative for an individual study project belongs to the student who has responsibility for identifying a seminary faculty member with relevant expertise who is willing to supervise the student's work. The choice of topic belongs to the student. The number of academic credits, standards of performance, methods of evaluation and final grading are the prerogative of the faculty supervisor. The learning contract

must include appropriate student learning outcomes and degree curricular goals. All details concerning these matters are to be specified in advance as part of the proposal in the learning contract. The Dean will approve the contract only if the student's proposal demonstrates that the number of semester hours to be awarded is comparable to that earned in regular listed courses of similar subject area and difficulty. A maximum of 12 semester hours may be earned in individual study projects during the student's M.Div. course of study. A maximum of 6 semester hours, exclusive of the M.A.M.C. project, may be earned in individual student projects during a student's M.A.M.C. course of study. Exceptions to these limits may be granted only by the Academic and Student Affairs Committee. The maximum number of individual study projects any faculty member may supervise during a given year is two. Individual study projects are considered as regular courses for registration purposes, and therefore must be completed by the last day of the term in which they have been registered, unless an extension has been granted by the Academic and Student Affairs Committee of the faculty. Individual study projects completed in the summer must be paid for as summer courses. Individual study projects will be assessed in the same manner as other courses, including the use of student evaluation forms and faculty course assessment forms. Assessment of individual study projects will be reviewed by the appropriate division and ultimately by the Program Development Committee.

## **Tutorials**

Tutorials are regular U.D.T.S. courses listed in the catalog which are pursued on an individual basis under the supervision of a faculty member. They differ from individual study projects in that they are not custom-designed, but are rather identical in content to regularly offered courses.

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Tutorials require the consent of the instructor and the approval of the Dean. A contract for a tutorial course, available at the Registrar's Office, must be completed and signed by the student and the instructor, and is required before registration may take place and work on the project may commence. Such a contract must be prepared for each tutorial.

The Dean will approve a tutorial course only if it can be demonstrated that the student has a legitimate reason for being unable to take the course at the usual time. Students are not allowed to take a tutorial course during the same semester the course is being offered. Tutorials count toward the maximum number of Individual Study Projects listed under that section. Tutorials completed in the summer must be paid for as summer courses. Core course requirements may not be fulfilled through tutorials.

## Modular Courses (or Modules)

Although most U.D.T.S. courses are offered on a semester or August/January intensive calendar, some courses are offered on a modular basis. Modules may be short intensive courses of one or two-week duration or courses that meet periodically throughout the semester. Typically modules are valued at one- or two-credit hours.

## GRADING

### Grading System

U.D.T.S. courses are graded according to one of two systems: letter grade or pass/fail. The grading system for each course is determined by the instructor and is indicated on the course description available to students prior to registration. The instructor may designate either one of the two systems or may give students the option of electing one or the other system at registration. In cases in which an option is

available, students may change their choice of grading system only until the last day to withdraw noted on the academic calendar. Letter grades are based on the following criteria:

**A=** the student analyzes underlying themes/ issues/ideas in ways that organize material comprehensively and explore implications concretely and imaginatively. The responses are exciting. This work clearly goes beyond being accurate and is creative.

**B=** the student identifies material in an integrated fashion, examines the basic details through comparison and elaboration, and summarizes appropriately. The responses flow smoothly.

**C=** the student identifies the material with accuracy, but explores generalizations vaguely and examines specifics in a piecemeal manner.

**D=** the student deals only with isolated pieces of material and uses the resources with uncertainty.

**F=** inappropriate use of sources and a failure to demonstrate the key issues with coherence.

Student grade-point averages are calculated by dividing the total number of grade points by the total number of semester hours for which the student has received either a letter grade or a grade F on a pass/fail basis. In the letter-grade system, the following symbols and grade-point values are used:

<b>A</b>	= 4.00	<b>C</b>	= 2.00
<b>A-</b>	= 3.67	<b>C-</b>	= 1.67
<b>B+</b>	= 3.33	<b>D+</b>	= 1.33
<b>B</b>	= 3.00	<b>D</b>	= 1.00
<b>B-</b>	= 2.67	<b>D-</b>	= 0.67
<b>C+</b>	= 2.33	<b>F</b>	= 0

In the pass/fail system, a grade equivalent to D- or above is recorded as pass, and a grade equivalent to F is recorded as fail. The grade of

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pass has no grade-point value, and therefore has no effect on the calculation of a student's grade-point average; a fail, on the other hand, has a value of 0 (the same as F) and is calculated in the student's grade-point average.

All core courses are graded according to the letter-grade system only. All Supervised Practice of Ministry, Spiritual Formation Groups, and Clinical Pastoral Education courses are graded according to the pass/fail system only.

Students pursuing their studies under the supervision of a church governing body, such as a presbytery or conference, are strongly urged to consult their supervising committee to determine whether a pass/fail grading system is acceptable, or whether letter grades are preferred.

Students on academic probation do not have the option of choosing pass/fail grading. A grade of I (incomplete) may be recorded only if the Academic and Student Affairs Committee of the faculty has granted an extension. At the conclusion of the extension, the Registrar will change the I (incomplete) grade to the appropriate letter grade or pass/fail designation.

A course dropped after the end of the drop/add period (see Registration) will be graded W (withdrawn). Withdrawal from a course after the final withdrawal date is not permitted. Should a student report withdrawal from a class after that date, a grade of F will be recorded. In no case may a student appeal for withdrawal from class beyond the fourth week of the following full semester (fall or spring).

At the conclusion of each course, the instructor reports either letter grades or pass/ fail grades—as appropriate—to the Registrar, who enters the grades on student transcripts. In no case may a student appeal a final grade for a course beyond the fourth week of the following full semester (fall or spring).

## EXTENSION OF COURSE REQUIREMENTS

It is the policy of the seminary that all course work for all students is due by the last day of the term or by the end of post-load in the case of August intensive or the January intensive, unless the instructor has assigned an earlier due date. Requests for extensions beyond the last day of the term must be made to the Academic and Student Affairs Committee of the faculty, through the Associate Dean.

Requests for extensions must be made at least one week before the end of the term, or by the end of the first week of post-load in the case of August or January, and must be submitted in accordance with the Academic and Student Affairs Committee form available in the Dean's Office or in the Associate Dean's Office. Such extension requests must state the specific unforeseen circumstances prompting the request. Mismanagement of time will not be considered as a valid mitigating circumstance. Both the student's advisor and the course instructor must sign the request form; these indicate only that the advisor and instructor have seen the request, and do not represent endorsement of the extension request. Absent significant extenuating circumstances, all extensions that are granted will be with a reduction in grade.

Grade reductions for extensions will be assessed on the following scale:

- Extensions of Two Weeks or Less—One letter grade
- Extensions of Two Weeks or More—Two letter grades

Any student who requests two or more extensions for two consecutive semesters will be required to have a conversation with their advisor and the Dean or Associate Dean regarding other options (leave of absence,

# ACADEMIC REGULATIONS

reduction in load, etc.) before further extensions are granted. Any student who requests and receives two or more extensions in a third consecutive semester will be automatically placed on academic probation. All extensions shall be granted for a specific period of time. If the assigned work is not submitted by the extension date granted, a grade of F shall be assigned for that work. Judicatory authorities will be advised concerning extension requests.

## PROBATION

A student whose cumulative grade-point average falls below 2.0 or who receives a grade of F for six or more semester hours in a given semester shall be placed on academic probation. For purposes of determining probation, August intensive is considered part of the fall semester and January intensive is considered part of the spring semester. Students on academic probation do not have the option of choosing pass/fail grading. Students who have attended colleges or universities that are not regionally accredited, or who have a marginal academic record, may be admitted on academic probation.

Students who are on academic probation for two successive semesters may be dismissed from the seminary (see Dismissal below). In situations in which a student's poor academic performance is the result of unforeseen personal circumstances, the student may make written application to the Academic and Student Affairs Committee of the faculty to remove probationary status for that semester. Such application must ordinarily be made before the first day of the following semester.

## SATISFACTORY ACADEMIC PROGRESS FOR ACADEMIC PURPOSES

Maintaining Satisfactory Academic Progress for academic purposes in the seminary and for the

purpose of receiving financial aid are related but distinct. For purposes of financial aid, see "Maintaining Satisfactory Academic Progress for Federal and Institutional Aid".

The Maximum allotted time to receive a Doctor of Ministry degree is six years from the point of matriculation. The time limit to receive a Master of Divinity degree is six years from the point of matriculation. The time limit to receive a Master of Arts in Missional Christianity is three years from the point of matriculation. Exemptions to these limits may only be granted upon petition to the Academic and Student Affairs Committee of the faculty, through the Associate Dean.

Students who do not maintain satisfactory academic progress toward the degree will be placed on probation. Students who do not make satisfactory academic progress for two consecutive semesters are eligible for dismissal.

### **Satisfactory academic progress will be determined by the following requirements:**

**Doctor of Ministry:** Passing all three colloquia in the appropriate year and completing the doctoral project within three years after the final colloquia.

**Master of Divinity:** Earning a minimum of nine credits per semester (with the exception of semesters during which a student has received a leave of absence). For purposes of Satisfactory Academic Progress, August intensive is considered part of the fall semester and January intensive is considered a part of spring semester.

**Master of Arts in Missional Christianity:** Earning a minimum of nine credits a semester (with the exception of semesters during which a student has received a leave of absence). For purposes of Satisfactory Academic Progress, August intensive is considered part of the fall semester and January intensive is considered a part of spring semester.

# ACADEMIC REGULATIONS

## DISMISSAL

Students may be dismissed from the seminary for one of the following reasons:

- If they have been on academic probation for two successive semesters (see Probation above)
- If their grade-point average has been less than 2.0 for three semesters of their seminary career
- If they have received a grade of F in a total of 12 semester hours of course work
- Three offenses of plagiarism or cheating
- If they fail to make satisfactory academic progress for two consecutive semesters
- If in the opinion of the Dean and of the Academic and Student Affairs Committee the continued membership of the student is prejudicial or potentially injurious to the student or the community

Dismissed students may apply to the faculty for reinstatement by submitting a written request to the Academic and Student Affairs Committee, through the Dean. The Academic and Student Affairs Committee is empowered to act on behalf of the faculty in reinstating dismissed students.

## ENROLLMENT

### Maintaining an Enrolled Status

In order to continue their enrollment as students at U.D.T.S., students must either register for each semester or obtain a leave of absence (see Leave of Absence).

In the absence of such registration or approved leave or in the event that a student terminates an internship prematurely without approval of the seminary, status as a student will cease and the person will be considered as having withdrawn from the seminary (see Withdrawal from the Seminary).

## LEAVE OF ABSENCE

Students who find it necessary to interrupt their seminary program must apply to the Dean for a leave of absence. Leaves of absence will be granted for a specified period of time, after which they may be extended upon the student's request and at the discretion of the Dean. A leave of absence does not alter the time allotment for the various degree programs.

Students must either resume their studies by the end of the leave period or must obtain an extension; otherwise, they will be considered as having withdrawn from the seminary and will not be able to return without reapplying for admission. Failure to enroll either for the fall or the spring semester without first obtaining a leave of absence will be considered as withdrawal from the seminary (see Withdrawal from the Seminary).

Doctor of Ministry students who find it necessary to suspend their studies for a period of time shall apply to the Dean of the seminary for a leave of absence, through the office of the Associate Dean. The letter of request should include the reasons for requesting the leave, particular mitigating circumstances, and the length of the leave. In no case shall a leave of absence be for more than one academic year. Petitions for a leave of absence should be accompanied by letters of support or denial from the primary instructors and from the Associate Dean. Factors to be considered in awarding a leave include, but are not limited to, the reasons for the request, expectations of the student's chances for continuing success in the program, a plan for resuming studies, and space available in another cohort. Upon the Dean's recommendation, the Associate Dean will assign the student to an appropriate cohort and/or project advisors. Failure to resume studies at the

# ACADEMIC REGULATIONS

end of the leave will be considered a withdrawal from the seminary.

## **Excessive Absences**

Regular attendance is an expectation for graduate-level learning.

Professors have the discretion to issue a grading penalty for excessive absences, including failure to log in or participate in assigned class sessions. While each instructor may set a more stringent policy, in no case will any student who is absent from one third of the classes (residential) or who fails to log into one third of the course sessions in a timely manner, including lectures and class forums (distance), receive a passing grade.

## **WITHDRAWAL FROM THE SEMINARY**

Students permanently withdrawing from the seminary must submit a letter of withdrawal, and must have an exit interview with the Dean or the Associate Dean of the Seminary and the Dean of Financial Planning before leaving the campus. Distance students may conduct these exit interviews by phone. In emergencies or in cases where this is impossible, persons authorized to act for the student should notify the Dean of the situation.

Students who fail to enroll for either the spring or fall semesters without first having obtained a leave of absence will be considered as having withdrawn from the seminary (see Leave of Absence). Students who have withdrawn from the seminary and who subsequently desire to return must apply for readmission through the normal admission process.

## **RESIDENCY REQUIREMENTS FOR DEGREE PROGRAMS**

These are outlined in the individual degree programs' descriptions.

## **COMMENCEMENT**

M.Div. and M.A.M.C. students may apply to graduate in either December or May, while D.Min students graduate only in May. Graduation ceremonies take place only in May.

Students expecting to graduate in December must apply for graduation no later than October 15. Students expecting to graduate in May must apply for graduation no later than the last day of the January intensive. Failure to apply for graduation on time may prohibit graduation. Graduation application forms are available in the Registrar's Office or online.

Degrees are granted only after all program requirements have been met, all outstanding fees have been paid, and after readiness for graduation has been certified by the vote of the seminary faculty and approved by the university Board of Trustees. Seniors who have met all other graduation requirements may graduate nunc pro tunc if they lack only the completion of one course for graduation (four hours or less), if that course has received faculty approval for extension, and if the coursework is completed before the beginning of the following academic year. Students who complete their coursework in August (4 credits or less), may also apply to graduate nunc pro tunc. Applications to graduate nunc pro tunc must be made through the Academic and Student Affairs Committee who will make a recommendation to the faculty. Such applications must be made to the Academic and Student Affairs Committee not later than the last day of the January intensive.

## **POLICIES**

### **Inclusive Language Policy**

The University of Dubuque Theological Seminary affirms the equality of women and men in ministry and in the theological seminary, and

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affirms that language used in reference to humanity and to the people of God shall be gender-inclusive.

Papers and assignments done in the theological seminary shall conform to this guideline.

Papers and assignments having gender-biased language are unacceptable and shall be returned to the student for correction and, if applicable, a late penalty will apply.

The seminary encourages all members of the community to be patient and encouraging with one another, as we all work toward the goal of language that reflects the unity and diversity of God's people.

## **SEXUAL HARASSMENT POLICY**

The University of Dubuque Theological Seminary is committed by Christian faith to justice for all persons and will not tolerate any behavior, verbal or physical, by any person associated with the seminary, which constitutes sexual harassment against any other person associated

with the seminary or University. The seminary Sexual Harassment Policy, which applies to students, faculty, and staff, is published in the University of Dubuque Student Handbook.

## **STATEMENT ON DISABILITIES**

The University of Dubuque prohibits unlawful discrimination against qualified students with disabilities and encourages their full participation within the University community. All faculty, staff, and administrators will actively support qualified students with disabilities in all the University's educational programs, services, and activities. More detailed information is published in the University of Dubuque Student Handbook.

## **GRIEVANCE PROCEDURES**

The seminary grievance procedures which apply to students, faculty, and staff are published in the University of Dubuque Student Handbook.

# COURSE DESCRIPTIONS

## DOCTOR OF MINISTRY

### DM 815/816D Seminar I (A and B) (5 credits each semester)

An exploration of the theological and practical foundations for constructing a faithful vision for pastoral and church renewal.

**Instructor:** Staff

### DM 825/826D Seminar II (A and B) (5 credits each semester)

Building on Seminar I, this course helps students develop skills necessary for analyzing and engaging contemporary culture in order to strengthen pastors and congregations for mission.

**Instructor:** Staff

### DM 835/836D Seminar III (A and B) (5 credits each semester)

Building upon previous work, students focus on application and integration. A primary objective is to develop a project proposal.

**Instructor:** Staff

### DM 865/866D Project Phase A and B (5 credits each semester)

Addressing a particular issue in ministry, students will offer new insights contributing to a greater pastoral effectiveness. This can be done either through the writing of a thesis or a Ministry Focus paper.

**Instructor:** Staff

### DM 867D Project Phase C (1 credit)

A continuation of DM 865/866D as needed.

**Instructor:** Staff

## MASTER'S DEGREES

### Key to Course Numbers

Each course number consists of a prefix (such as BI, HT, or MN), a three-digit course number and a one-letter suffix (D, T or W).

The prefix refers to the curriculum division in which the course is offered:

<b>BI</b>	Bible
<b>HT</b>	History/Theology
<b>MN</b>	Ministry
<b>FE</b>	Field Education
<b>SPM</b>	Supervised Practice of Ministry
<b>IN</b>	Integrative

The three-digit course number refers to the following classifications. Although some courses presuppose a certain level of preparation, students are free to take any course they wish, provided appropriate prerequisite requirements are met and their advisor approves.

#### **000 Level:**

Courses whose first digit is 0 do not ordinarily receive credit in a seminary degree program.

#### **400/500 Level:**

Foundational classes open to upper level undergraduates and first year seminarians.

#### **500 Level:**

First year seminary courses open only to seminary students.

#### **600 Level:**

Courses designed for middler students.

#### **700 Level:**

Courses designed for senior students.

### Course Descriptions

The course descriptions below represent a listing of courses currently available at U.D.T.S. Courses may not be available in every instance precisely as described here. Full information on available courses at U.D.T.S. and Wartburg Seminary, including objectives, content and requirements, is posted each semester on the seminary Website. Courses offered at Wartburg Theological Seminary, are listed on their website.

# COURSE DESCRIPTIONS

## **BIBLE DIVISION**

**BI 003/004T New Testament Greek  
(6 credits for U.D.T.S. students; fulfills the  
requirement of BI 402/502D, which is  
3 credits) Letter grade only**

An introduction to New Testament Greek offered in a six week class during the summer. Class work and tutorial help are designed to prepare the student for exegetical work. Wartburg M.Div. students receive no credit for this course, which is a prerequisite for admission; U.D.T.S. students, however, may take it for six credit hours (see Schools of Theology in Dubuque Summer Language Program).

**Instructor:** Staff

**BI 400/500D Introduction to Biblical Hebrew  
(3 credits)**

**Prerequisites: none, letter grade or pass/fail**

This course provides an introduction to the grammar, syntax, and vocabulary of biblical Hebrew. It is designed to facilitate the beginning stages of reading and exegesis in the Old Testament. This is an elective course that is required by certain denominations (please check with your governing body) but highly recommended for all students of Scripture.

**Instructors:** Matthew R. Schlimm, Staff

**BI 402/502D Introduction to New Testament  
Greek (3 credits)  
Letter grade only**

This course serves as an introduction to the grammar, syntax and vocabulary of New Testament Greek. Its goal is to facilitate reading and exegesis in the Greek New Testament.

**Instructors:** Annette B. Huizenga, Lyle D. Vander Broek

**BI 411/511D Old Testament Introduction  
(3 credits)**

**Letter grade only**

An introduction to the content, historical background, canon, theological and critical issues of the Old Testament. This course fulfills the M.Div. basic first-year requirement in Old Testament studies.

**Instructors:** Matthew R. Schlimm, Staff

**BI 424/624D Hebrew Exegesis  
(3 credits)**

**Prerequisites: BI 400/500D and BI 411/511D  
Letter grade or pass/fail**

This course is a continuation of BI 400/500D, providing further instruction in the basics of biblical Hebrew. It also introduces students to the methods and practice of Hebrew exegesis of Old Testament texts. This course meets the requirements for Old Testament Exegesis in the M.Div. curriculum, is highly recommended for certain denominational requirements, and may be taken as an elective. (please check with your governing body).

**Instructors:** Matthew R. Schlimm, Staff

**BI 450/550D New Testament Introduction  
(3 credits)**

**Prerequisite: BI 411/511D**

**Letter grade only**

It is the goal of this course to give students:

1) an increased knowledge of New Testament texts and themes within the first century environment; and 2) a sharpened ability to determine the meaning of scriptural texts by employing interpretive methods designed to investigate their content, form, and context. NT Greek welcome but not required.

**Instructors:** Annette B. Huizenga, Lyle D. Vander Broek

## COURSE DESCRIPTIONS

### **BI 610D Women and the Bible**

**(2 credits)**

**Prerequisites:** BI411/511D; BI450/550

**(or concurrently)**

**Letter grade or pass/fail**

In this elective course, students will study a variety of biblical texts which contain female characters or use feminine imagery with the following goals: 1) to highlight the stories of some of the lesser-known women in Scripture; 2) to wrestle with texts that seem to diminish or marginalize women; and 3) to begin to develop a biblical theology of gender.

**Instructors:** Annette B. Huizenga, Matthew R. Schlimm

### **BI 621 The Prophets (Old Testament**

**English Exegesis)**

**Credits: 3**

**Prerequisite:** BI 411/511D

**Letter Grade (Pass/fail optional for those taking the course as a non-required elective)**

This course will study books and key passages from the Latter Prophets. Particular attention will be given to exegetical method, literary artistry, and theological content.

**Instructor:** Matthew R. Schlimm

### **BI 626 The Torah (Old Testament**

**English Exegesis)**

**Credits: 3**

**Prerequisite:** BI 411/511D

**Letter Grade (Pass/fail optional for those taking the course as a non-required elective)**

This course will study books and key passages from the Torah. Particular attention will be given to exegetical method, literary artistry, and theological content.

**Instructor:** Matthew R. Schlimm

### **BI 628D Genesis (Old Testament**

**English Exegesis)**

**(3 credits)**

**Prerequisite:** BI 411/511D

**Letter grade (pass/fail optional for those taking the course as an elective)**

In this course, students will engage in an in-depth study of the book of Genesis, focusing on its themes, structure, literary artistry, and theological content. Attention will also be paid to critical issues and methods, ancient Near Eastern parallels, and the history of scholarship. This course meets the requirement for Old Testament exegesis in the M.Div. curriculum.

**Instructor:** Matthew R. Schlimm

### **BI 629D The Psalms (Old Testament**

**English Exegesis)**

**(3 credits)**

**Prerequisite:** BI 411/511D

**Letter grade (pass/fail optional for those taking this course as an elective)**

This course is designed to introduce students to the study of the Psalms, paying particular attention to their poetic artistry, structure, types, themes, and theological content. It will also include examination of the shape of the Psalter and how that impacts the way we read individual Psalms. Finally, this course will expose students to the ways in which the Psalms have been used historically and how they continue to be used in individual and communal worship and prayer. This course meets the Old Testament exegesis requirement in the M.Div. curriculum.

**Instructor:** Staff

### **BI 631D The Book of Isaiah (Old Testament**

**English exegesis)**

**(3 credits)**

**Prerequisite:** BI 411/511D

**Letter grade (pass/fail optional for those taking this course as an elective)**

In this course, we will examine various passages in the book of Isaiah, exploring their poetic artistry, themes, and theological content.

## COURSE DESCRIPTIONS

Attention will be paid to how these texts were heard by the original audience and how they were later understood within the Christian tradition. This course meets the Old Testament exegesis requirement in the M.Div. curriculum.

**Instructor:** Staff

### **BI650D Biblical Art as Visual Exegesis (1 Credit)**

This course introduces students to the concept of Biblical art as visual exegesis, providing a methodological framework for students to critique artistic depictions of biblical texts, evaluating how artwork serves to interpret the Bible.

**Instructor:** Matthew R. Schlimm

### **BI 657D New Testament Exegesis (3 credits)**

**Prerequisites:** BI 402/502D, BI 450/550D  
**Letter grade only**

Students are introduced to New Testament Greek texts (in the Gospels and/or Letters) and to the specific methods of exegesis designed to illumine their role in the church's faith and witness. Format and organization of the course are based on the theory that the best way to learn exegesis is to apply the principles and methods through the discipline of weekly translation and discussion of the major interpretive issues.

**Instructors:** Annette B. Huizenga, Lyle D. Vander Broek

### **BI 670D Letters Old and New (2 credits)**

**Prerequisites:** BI411/511D, BI450/550D  
**Letter grade or pass/fail**

How and why did the letter-form become popular as a means of Christian proclamation and teaching? Why does this popular form still materialize today as church newsletters

and bishops' encyclicals? This course traces the history of Christian letters beginning with those of Paul and continuing through the New Testament into the 2nd century. Subjects addressed: ancient epistolary theory, papyrus letters, philosophical letters, instructional purposes for letters, Christianity as a text-based faith, pseudonymous letters, and the publication of letter collections. Students are encouraged to reflect upon the function of letters in ministry contexts today.

**Instructor:** Annette B. Huizenga

### **BI 672D Romans (3 credits)**

**Prerequisites:** BI 402/502D, BI450/550D, and BI657D

**Letter grade or pass/fail**

This course is an elective. A study of Paul's letter to the Romans emphasizing the content and theology of the letter and in-depth exegesis of key passages. Of central importance is the relevance of Romans for the contemporary church.

**Instructor:** Lyle D. Vander Broek

### **BI 695D Literary Forms in the New Testament (3 credits)**

**Prerequisites:** BI 402/502D, BI 450/550D, BI 657D

Participants will consider such NT literary forms as letter, diatribe, apocalyptic speech, hymns and confessions in Pauline writings, and aphorisms, parable, pronouncement stories, and miracle stories in the Gospels, in order to understand the relationship between literary form and meaning.

**Instructor:** Lyle D. Vander Broek

### **BI 713D Biblical Ethics (2 credits)**

## COURSE DESCRIPTIONS

**Prerequisites:** BI400/500D, BI403/503D, BI411/511D, BI450/550D

**This course fulfills the biblical capstone requirement.**

**Letter grade or pass/fail for those taking the course as an elective**

This course examines how the Bible guides its readers in patterns of ethical living. Attention is given to both the diverse materials of the Bible and the ways that the Bible may inform contemporary discussions of ethics.

**Instructor:** Matthew R. Schlimm

**BI 717D The Old Testament and Paul's Letters (2 credits)**

**Prerequisites:** BI 402/502D, BI 411/511D, BI 450/550D, OT English or Hebrew exegesis, BI 657D

**This course fulfills the biblical capstone requirement.**

**Letter grade only**

This course explores the Old Testament foundations for Paul's theology. What themes does Paul borrow from the Jewish Scriptures? What exegetical methods does he use? What is Paul's understanding of "salvation history"? Special attention will be paid to Paul's letter to the Romans as the prime example of his understanding of the relationship between God's gift in Christ and the old covenant.

**Instructor:** Lyle D. Vander Broek

**BI718D The Bible and New York Times Bestsellers (2 Credits)**

**Prerequisites:** BI402/502D, BI411/511D, BI450/550, OT English or Hebrew Exegesis, BI657D

**This course fulfills the biblical capstone requirement.**

**Letter grade only**

**Letter grade (pass/fail optional for those taking the course as a non-required elective).**

This course examines popular religious works that have appeared on the New York Times bestsellers list. The goal is that students not only understand popular religious thinking in contemporary culture, but also develop frameworks for critically evaluating such thinking. Students will employ the methods of both exegesis and biblical theology (of both the Old and New Testaments) to form their critical assessments of popular books.

**Instructor:** Matthew R. Schlimm

**BI725D Psalms in the Gospels (2 credits)**

**Prerequisites:** BI401/502D, BI411/511D, BI450/550D, OT English or Hebrew Exegesis, BI657D

**This course fulfills the biblical capstone requirement.**

**Letter grade (pass/fail allowed if taken as an elective)**

This course examines the use of the Old Testament Psalms in the New Testament Gospels in order to understand how early Christians interpreted the psalms in order to describe Jesus as the messiah. We look first at what psalms are cited and alluded to, and how they are used in their original OT context. We will then turn to close readings of the Psalms in their Gospel contexts, using the Greek translation of the New Testament and Septuagint (LXX).

**Instructor:** Annette B. Huizenga

**BI 774D Building Christian Community: The Interpretation and Application of 1 Corinthians (3 credits)**

## COURSE DESCRIPTIONS

**Prerequisites:** BI 402/502D, BI 411/511D, BI 450/550D, and BI 657D.

**Letter grade or pass/fail**

Each unit of this course will carefully exegete a passage in I Corinthians and then consider its implications for community-building in the local church. There will be a strong emphasis upon the integration of the fields of Bible and Ministry. Attempts will be made to use outside resources (i.e. pastors and lay people) to help the class deal with community issues.

**Instructor:** Lyle D. Vander Broek

**BI 787D Families in the Early Christian World (3 credits)**

**Prerequisites:** BI 411/511D, BI 450/550D, Letter Grade or Pass/Fail

This elective course examines various New Testament passages (especially from the letters) that speak to family life in the Greco-Roman context. Among the social-historical topics to be addressed are slavery, marriage, sexuality and asceticism, child-rearing, and family economics, and how all these are utilized metaphorically by the letter-writers. Of special interest are the practical and theological intersections of households and house-churches. Throughout the course, we correlate our learnings with what we know about families and churches in our Western Christian culture, and consider how best to do "family ministry" today.

**Instructor:** Annette B. Huizenga

**BI 699D Readings and Directed Research (3 credits)**

Individual study or research project on some aspect of Scripture with the approval and under the guidance of one of the instructors in the division.

**Instructor:** Staff

**BI 799D Readings and Directed Research (3 credits)**

Individual study or research project on some aspect of Scripture with the approval and under the guidance of one of the instructors in the division.

**Instructor:** Staff

**HISTORY/THEOLOGY DIVISION**

**HT 400/500D Early and Medieval**

**Church History**

**(3 credits)**

**Letter grade only**

This course is the first half of the required two-semester survey of the history of Christianity. Its objective is to familiarize students with the history and teachings of the Christian Church from early in the second century to the beginning of the sixteenth century.

**Instructors:** Elesha Coffman, Gary Neal Hansen

**HT 402/502D Reformation and Modern**

**Church History**

**(3 credits)**

**Letter grade only**

This course is the second half of the required two-semester survey of the history of Christianity. Its objective is to familiarize students with the history and teachings of the church from the Reformation to the present.

**Instructors:** Elesha Coffman, Gary Neal Hansen, Bradley Longfield

**HT 421/521D United Methodist Studies:**

**History**

**(3 credits)**

This course introduces students to the events, persons, and institutions of the people called Methodists from the time of the Oxford Holy Club to the present. This course fulfills the history education requirement of the Book of Discipline for candidates preparing for

ordination in the United Methodist Church.

**Instructor:** Elmer Colyer

## COURSE DESCRIPTIONS

### **HT 436/536 Historical Models of Christian Prayer**

#### **Part 1: Doing the Work of God**

### **HT 437/537 Historical Models of Christian Prayer**

#### **Part 2: Companions in the Way (1-2 credits)**

Each semester of this two-part course will explore five distinct approaches to Christian prayer, all of which have been influential in the history of the Church. Prayer is an elemental expression of faith in God, yet Christians are often dependent on very limited knowledge of what prayer is and how to pray. Pastors need to understand the breadth of Christian teaching on prayer in order to guide others effectively in their spiritual lives. Each model will be studied in primary source texts and through experiential practice.

**Instructor:** Gary Neal Hansen

### **HT 440/540D Introduction to Christian Doctrine I: The Trinity, Revelation, Creation, Anthropology (3 credits)**

**Prerequisites:** HT 500D and HT 502D, or permission of the instructor  
**Letter grade only**

This course introduces students to the content of the Christian faith as believed and confessed by the Christian church from the early church to the present day. Christian Doctrine I examines the Trinity, revelation, Scripture, authority, method, creation, human nature, and sin. There will be lectures, readings, and discussions. This will include readings and discussions of a variety of contemporary perspectives, such as Third World, feminist, and other theologies.

**Instructor:** Elmer Colyer, Staff

### **HT 456/556D Introduction to Christian Doctrine II: Christology, Pneumatology,**

### **Ecclesiology, Eschatology (3 credits)**

**Prerequisites:** HT 500D, HT 502D, and HT540 or permission of the instructor  
**Letter grade only**

This course introduces students to the content of the Christian faith as believed and confessed by the Christian church from the early church to the present day. Christian Doctrine II examines the Person and Work of Christ, the Holy Spirit, salvation, the Church, sacraments, means of grace, the Christian Life, and Christian hope. There will be lectures, readings, and discussions. This will include readings and discussions of a variety of contemporary perspectives, such as Third World, feminist, and other theologies.

**Instructors:** Elmer Colyer, Staff

### **HT 473/573D Church History in Film (1 credit)**

This seminar will examine the history of Christianity as it has been interpreted through the cinema. During each session we will view a film and then discuss it. Students will read on the genre of film and its use in education, as well as reading scholarly studies of the people and events we are seeing on the screen. Assignments will focus on the interpretation of events by the filmmakers and on the use of historical films in ministry.

**Instructor:** Gary Neal Hansen

### **HT 524D History of Christianity in America (3 credits)**

This course will investigate the history of Christianity in the United States by examining the major movements, individuals, institutions, and ideas that have shaped Christianity in the United States.

**Instructors:** Elesha Coffman, Bradley Longfield

### **HT543D Christianity and Buddhism**

## COURSE DESCRIPTIONS

This seminar will provide an introduction to the historical, cultural and religious background of Buddhism and its relationship with Christianity. It will benefit from interaction with Buddhists in the community whose class visits will enhance opportunities to learn of Buddhism from the inside. It will examine Buddhist and Christian texts, practices and worldviews. It will seek to provide awareness of the multidimensional facets of Buddhism as practiced in both the East and the West. It will enable us, as Christians, to begin to discern what is the “Good News” in a Buddhist context, to address common issues, and to cultivate friendships.

**Instructor:** Bonnie Sue Lewis

### **HT548 (1 credit)/680 (3 credit), Community for Mission**

“Community” is something Christians highly value but seldom examine with care. This seminar will explore several movements in the history of the Church in which a distinctive approach to Christian community fueled important and lasting change in the Church and the world. Reading and discussion of primary and secondary sources will combine with small group experiences embodying the community practices of the groups studied.

**Instructor:** Gary Neal Hansen

### **HT 553D United Methodist Studies: Doctrine (3 credits)**

**Prerequisites:** MN 553D United Methodist Polity or HT 521D United Methodist History

This course is a basic introduction to the doctrine of the United Methodist Church and the Wesleyan/Methodist theological heritage. HT 553D fulfills the doctrinal education requirement of the Book of Discipline for candidates who are preparing for ordination in the United Methodist Church.

**Instructor:** Elmer Colyer

### **HT 584D The Theology of C.S. Lewis (3 credits)**

This seminar will explore the life and thought of C.S. Lewis, one of the most popular lay theologians of the twentieth century, by reading and discussing a variety of his works and key secondary sources.

**Instructor:** Bradley Longfield

### **HT 586D The Life and Theology of Martin Luther (3 credits)**

**Prerequisites:** HT 402/502D or permission of the instructor

This seminar will explore the theology of Martin Luther in the context of his life. Martin Luther was the pivotal figure at the beginning of the Reformation, and one of the most influential theologians of all time. We will read from a variety of Luther’s works as well as modern biographical and theological studies. In the process we will encounter crucial issues of Luther’s theology firsthand and grapple with issues of our own faith.

**Instructor:** Gary Neal Hansen

### **HT 602D Women in Church History (3 credits)**

This seminar will explore the varied contributions of women to the life of the Church and the varied opinions about women in past ages. We will read a number of recent works on women, as well as selected primary sources. The seminar will focus on women in a particular period of history.

**Instructors:** Elesha Coffman, Gary Neal Hansen

### **HT 612D/MN 612D The Ministerial Vocation (3 credits)**

## COURSE DESCRIPTIONS

This course is devoted to integrative theological reflection on the practice of ministry in dialogue with classical and contemporary writers.

Students will work to develop a theological understanding of Christian ministry that can serve to order and integrate their course work in seminary, as well as provide a coherent theological framework for shaping and defining their work as pastors.

**Instructor:** Gary Neal Hansen

### **HT 615D Presbyterian History and Confessions (3 credits)**

This course seeks to foster an engagement with the theology and ethos of the Reformed tradition. Our work will center around a study of the formative history of the Reformed movement, along with a survey of the *Book of Confessions* of the Presbyterian Church (U.S.A.). This course is highly recommended for Presbyterian students.

**Instructor:** Staff

### **HT 631D Native American Christianity (3 credits)**

This seminar is an historical survey of the growth of Native American Christianity in the United States. It will examine the missionary goals and methods employed to missionize Native Americans, the various responses to missionization, and the development of vital and viable Native American Christian congregations. Particular focus will be upon Native American Presbyterians.

**Instructor:** Bonnie Sue Lewis

### **HT 637D Mysticism (3 credits)**

This seminar will explore the development and theology of mysticism. Mysticism is one of the

primary modes in which Christian theology has been practiced through the centuries, and many great theologians wrote both doctrinal and mystical works. It is also a fertile field of historical and theological scholarship and lay interest.

We will examine the tradition through the lens of current scholarship, while spending most of our time reading and discussing primary texts important to the growth of mysticism.

**Instructor:** Gary Neal Hansen

### **HT647D Redeeming the Routines of Ministry and Life: A Theological/Practical Approach to Ordering Ministry and Life (3 Credits)**

**Prerequisite:** HT540D and HT556D

This course is designed to help the student develop a theological and practical approach to the problem of ordering his or her ministry and life in the context of contemporary American culture with its increasingly hectic style and pace of life.

**Instructor:** Elmer Colyer

### **HT 667D American Puritanism through Edwards (3 credits)**

In this seminar, we will examine the Puritan tradition in America by reading and discussing primary and secondary works concerning Puritanism, culminating with a more intensive look at writings by and about Jonathan Edwards.

**Instructor:** Bradley Longfield

### **HT 671D The Theology of John Wesley (3 credits)**

**Prerequisite:** HT 521D and HT553D

John Wesley is the father of Methodism and the most significant influence on the subsequent Wesleyan theological heritage. This course examines selected writings of John Wesley. The

## COURSE DESCRIPTIONS

course provides students with an overview of Wesley's theology and relates it to discipleship, character formation, the Church and the practice of ministry.

**Instructor:** Elmer Colyer

### **HT 684D Evangelicalism and Fundamentalism in America (3 credits)**

This seminar will consider the development of evangelicalism and fundamentalism in America by reading and discussing a variety of significant primary and secondary sources.

**Instructors:** Bradley Longfield, Elesha Coffman

### **HT 685D Denominations and Denominationalism in America (3 credits)**

The reputed "decline" of mainline Protestantism in the past forty years has brought the issues of denominational identity and change to the fore. Through readings, discussions, and reports, this seminar will investigate the nature and history of denominationalism and selected denominations in America in order to develop a better understanding of the role of denominations in American religion.

**Instructors:** Elesha Coffman, Bradley Longfield

### **HT 688D Christian Social Ethics (2 credits)**

This course will introduce students to major themes, approaches and issues in Christian ethics, with an emphasis on relating biblical Christian faith to contemporary social issues. Students taking this course will gain practical experience in ethical reason and analysis as well as exposure to a number of different approaches to ethical issues.

**Instructor:** Staff

### **HT 714D Missionary Impulse (3 credits)**

This seminar explores the lives of cross-cultural Christian missionaries, both past and present, of the church world-wide. It considers the missionary calling, the spiritual gifts that enhance that calling, and the joys and pitfalls of those who embrace this calling. Its focus is on the ways that contemporary missionaries can prepare for, nurture, and sustain this particular vocation as they participate in God's mission (the *missio Dei*) throughout the world.

**Instructor:** Bonnie Sue Lewis

### **HT720D Trinitarian Ecclesiology: On Being the Church in a Post-Christian Society (3 credits)**

**Prerequisite:** HT540D and HT556D

This course is an in-depth study of ecclesiology or the doctrine of the Church. The course will focus on the question of ecclesiality, what it is that makes the Church the Church, as well as on the various Church practices that embody and flow from ecclesiality.

**Instructor:** Elmer Colyer

### **HT 725D Readings in Patristic Theology (3 credits)**

**Prerequisite:** HT540 and HT556

This course will focus on the writing of one ancient church theologian or a theological topic in Patristics. The course will make available to students the resources of the classical Christian tradition in the service of contemporary ministry. The particular figures or topics studied will vary with different offerings of the course.

**Instructor:** Gary Neal Hansen

### **HT 749D Augustine (3 credits)**

Augustine of Hippo, a bishop at the turn of the fifth century, guided the Christian church of his day through grave internal crises and the crumbling of Roman civilization. His writings have been among the most influential in all of

## COURSE DESCRIPTIONS

Western Christendom down to the present day. This seminar seeks to acquaint students with the major contours of Augustine's life and work through a close reading of selected primary texts and biographical literature.

**Instructor:** Gary Neal Hansen

### **HT 757D Christianity and Islam (3 credits)**

This seminar will provide an introduction to the historical, cultural and religious background of Islam and its complex relationship with Christianity. It will examine a common heritage as "people of the Book," as well as divergent understandings of that heritage by exploring Qur'anic and Christian texts. It will also seek to provide awareness of the multidimensional facets of Islam and how Christians can address the issues, approach Muslim neighbors, and seek common ground through building friendships with those who also are seeking to know and honor God.

**Instructor:** Bonnie Sue Lewis

### **HT 769D The Trinitarian Theology of T.F. Torrance (3 credits)**

**Prerequisite:** HT 540D and HT 556D or  
**permission of the instructor**

This course examines the theology of Thomas F. Torrance. Torrance was the most outstanding Reformed theologian in the Anglo-Saxon world in the twentieth century. This course provides students with an overview of Torrance's theology and relates it to discipleship, character formation, the Church, and the practice of ministry.

**Instructor:** Elmer Colyer

### **HT 773D The Theology of Karl Barth (3 credits)**

A survey of the Barthian literature—doctrine, exegetical, history of doctrine, political, homiletical and devotional: a digest of the contents of the thirteen volumes of the Church Dogmatics, followed by in-depth study of a selected volume of the Dogmatics or a particular doctrine.

**Instructor:** Elmer Colyer

### **HT 775D The Theology of John Calvin (3 credits)**

**Prerequisite:** HT 400/500D or equivalents or  
**permission of instructor**

This seminar will explore the theology of John Calvin through a reading of the Institutes of the Christian Religion and consideration of key secondary sources. This course is highly recommended for Presbyterian students.

**Instructors:** Elesha Coffman, Gary Neal Hansen, Bradley Longfield

## **DIRECTED RESEARCH**

### **HT 699D Readings and Directed Research (3 credits)**

Individual reading or a research project on some phase of history or theology, with the approval and under the guidance of one of the instructors in the division.

**Instructor:** Staff

### **HT 799D Readings and Directed Research (Advanced) (3 credits)**

Individual reading or a research project on an advanced level, with the approval and under the guidance of one of the instructors in the division.

**Instructor:** Staff

## **MINISTRY DIVISION**

## COURSE DESCRIPTIONS

### **MN 401/501D Foundations of Christian Worship** **(3 credits)**

#### **Letter grade only**

This course serves as an introduction to the biblical and theological roots of worship, the history of worship in the Christian church, and the character and shape of corporate worship in particular congregations and traditions. Attention will be given to the place of sacraments, symbols, architecture and music in worship. Students will also be guided in the practice of liturgical leadership and will reflect on their roles as worship leaders.

**Instructors:** Robert Hoch, Richard Shaffer, Timothy Slemmons

### **MN 409/509D Handbell Ringing** **(1/2 credit)**

This course provides students the opportunity to learn about and participate in handbell ringing through weekly rehearsals and occasional performances. Upon completion students will be able to read and perform beginning to intermediate handbell literature, and understand and perform proper ringing technique.

**Instructor:** Staff

### **MN 411/511D U.D.T.S. Choir** **(1/2 credit)**

Objectives: 1) to provide choral music once a week for the U.D.T.S. chapel services; and 2) to give the participants experience in cantorial worship leadership, particularly in antiphonal Psalm singing.

**Instructor:** Staff

### **MN 438/538D Planning and Leading Short-Term Mission** **(2 credits)**

This course prepares students to develop ministries of short-term mission that are theologically grounded, culturally sensitive, tied to the ministry and mission of the wider church, and carried out by participants who are practically and spiritually well prepared. The course can be taken on its own, or as a prerequisite for participation in a seminary mission team.

**Instructor:** Beth McCaw

### **MN 530D Discipleship and Teaching** **(3 credits)**

#### **Letter grade only**

This course introduces students to the teaching and discipling ministries of the church. It provides a biblical, theological, and practical foundation for the various educational and formational tasks of the local congregation. The focus is on the teaching office of the church as a means by which the gospel calls and shapes disciples in community. Emphasis is placed upon the key role of pastor and lay teachers and mentors. Students are given opportunity to practice basic skills in teaching and to develop a practical plan of aims, objectives and application for their leadership in the educational ministry of the church.

**Instructor:** Susan Forshey

### **MN 545D American Baptist Polity** **(3 credits)**

This course explores the history of the Baptist movement as part of modern church history and the polity of that movement in its varied forms today. The course is specifically intended to comply with educational requirements of the American Baptist Churches, USA, but is open to any student within the Seminary interested in this strand of the Church. Historical materials

## COURSE DESCRIPTIONS

will form a base for discussing theology, church structure, current issues and concerns, and more.

**Instructor:** Staff

### **MN 548D Ministry and Money (3 credits)**

Money is one of the dominant forces in our society. A Christian response to the power of money draws on Biblical images and theological understandings of stewardship and faithful living. Christian leaders must be able to both teach and model this faithful response. This course will serve as an introduction to how this can be done with character and integrity.

**Instructors:** Sue LeFeber

### **MN 550D Christian Church (Disciples of Christ) Polity (3 credits)**

This course introduces and explores in detail the history and polity of the Disciples of Christ. Students currently within the Disciples of Christ tradition should consider this course as foundational. Historical, theological, administrative, biblical, and ecumenical issues are explored. Further, current concerns in mission and ministry at the national, regional, and local levels are discussed.

**Instructor:** Staff

### **MN 553D United Methodist : Polity (3 credits)**

A basic study of the *Book of Discipline* of the United Methodist Church with special attention to United Methodist polity in theory and practice. MN 553D fulfills the polity educational requirement of Paragraph 315.4 for candidates who are preparing for ordination in the United Methodist Church.

**Instructor:** Staff

### **MN 555D The Polity and Program of the Presbyterian Church (U.S.A.) (3 credits)**

This is a course in the principles and practices of the polity of the Presbyterian Church (U.S.A.). The class will study the ecclesiology reflected in the government of the church and will deal specifically with the powers, rights and responsibilities of the local congregation, the session, the presbytery, the synod, and the General Assembly, as well as General Assembly agencies and the minister. The foundation of the course will be the *Book of Order* of the PC (U.S.A.), with particular emphasis on the Form of Government and the Rules of Discipline. The class will also study the mission program and administrative process of the governing bodies. This class is highly recommended for Presbyterian students.

**Instructors:** Alyson Janke, Scott Nesbitt

### **MN 564D Theological and Biblical Research Methods (1 credit)**

Students learn basic research techniques that help them succeed in seminary; exploring research tools such as library catalogs, electronic databases, and print and online reference works. Students create a bibliography in University of Chicago (Turabian) format.

**Instructor:** Mary Anne Knepfel

### **MN 568D United Church of Christ Polity (3 credits)**

This course introduces and explores the history, theology, polity, organization, and mission of the United Church of Christ. We will begin with a detailed look at the Evangelical, Reformed, Christian, and Congregational traditions. We will examine polity and ministry in the local church, in the association, in the conference, in the General Synod, and in the national church.

## COURSE DESCRIPTIONS

The practice of ministry in the local U.C.C. congregation and requirements for ordination will be discussed.

**Instructor:** Staff

### **MN 640D Foundations of Preaching (3 credits)**

**Letter grade only**

This course will lay the foundation for the practice of preaching in the church. It will strengthen the students' development of homiletical methods that include reflecting on biblical texts and theological themes, understanding the preaching context, and forming and delivering sermons that communicate orally and aurally. Students will preach in class and respond to colleagues' sermons with a view toward building skills in pastoral sensitivity and critical listening.

**Instructors:** Robert Hoch, Timothy Slemmons

### **MN 605D Spirit and Truth: the Pastor as Liturgist (3 credits)**

This course, which builds on Foundations of Christian Worship (MN 401/501), aims to develop the student's ability to apply scriptural and theological (particularly doxological and eschatological) criteria to the task of planning and providing for worship that is both spiritually vibrant and truly faithful. The liturgical role of the pastor and the network of pastoral relationships that are essential for effectively planning Christian worship that is simultaneously glorious and enjoyable will be considered in depth, specifically as matters of tradition and culture, essential elements and matters of preference (adiaphora), vie for the attention and priority of those charged with responsibility and accountability for worship. An awareness of the

need to balance matters of shared responsibility and the proper use of authority and care in matters assigned to the pastor alone will be cultivated and practiced.

**Instructor:** Timothy Slemmons

### **MN 611D The Ministry of Leadership (3 credits)**

This course will examine biblical, historical, and contemporary models of leadership with the goal of preparing pastors and congregational leaders to develop a clear theology of leadership grounded in vision, shared power, and spiritual gifts. Students will examine theories of leadership using reflection and self-inventory in order to determine one's own style and development as a leader, to become alert to the abuses of power within congregations, to become familiar with dynamics of leadership in different congregational settings, and to discover resources for the leadership development and training of pastors, staff, and lay leaders.

**Instructor:** Staff

### **MN 612D/HT612D The Ministerial Vocation (3 credits)**

This course is devoted to integrative theological reflection on the practice of ministry in dialogue with classical and contemporary writers. Students will work to develop a theological understanding of Christian ministry that can serve to order and integrate their course work in seminary, as well as provide a coherent theological framework for shaping and defining their work as pastors.

**Instructor:** Gary Neal Hansen

## COURSE DESCRIPTIONS

### **MN 614 Proclaiming the Cross (2 or 3 credits)**

The cross is central to Christian proclamation: it is at the heart of the gospel stories about Jesus; it is central to Paul's kerygma; it is historically and often architecturally central to the life of the local church; and for much of the world outside of the church, the cross is the signature of the Christian faith. Despite its prominence, the cross is often reduced, sometimes seen as little more than a memorable symbol or it is discarded as a dangerous symbol of abuse, or, alternatively, it is reduced to a soteriological "get out of jail" card. Against these tendencies, this course makes the case that faithful preaching must wrestle more constructively with the witness of the cross for church and world. To that end, this course introduces students to a spectrum of readings of the cross in order to develop a theology of proclamation that is further integrated with the practice of preaching.

**Instructor:** Robert Hoch

### **MN 616D The Use of the Psalms in Christian Worship (2 or 3 credits)**

This course explores the full breadth of the psalms in their various genres and functions; the history of their liturgical use in ancient Israel, and in the early, medieval, Reformation and modern eras; and the practical possibilities for using the psalms more broadly and effectively in worship today, including preaching the psalms.

**Instructor:** Timothy Slemmons

### **MN 626D Creative Models for Worship (2 credits)**

**Prerequisite:** MN 401/501D

This elective seminar course builds on Foundations of Worship in equipping students to enrich worship through the use of diverse

resources, the gifts of the congregation, and a collaborative approach to planning. In a seminar format students will engage in study, discussion, planning, and evaluation of services of worship.

**Instructor:** Beth McCaw

### **MN 632D Preaching from the Old Testament (3 credits)**

**Prerequisite:** MN 640D

This is an advanced course in preaching and builds on skills and knowledge acquired in Foundations of Preaching (MN 640D). Students will undertake a study of one book from the Old Testament for the purposes of proclamation. In more general terms, students will be introduced to specific issues of biblical and theological interpretation that attend preaching from the Old Testament. In addition, students will also be asked to listen to and dialogue with pastors and scholars who are distinguished in the fields of preaching and homiletics and articulate a more nuanced vision of the preaching life.

**Instructors:** Robert Hoch, Timothy Slemmons

### **MN 633D Preaching from New Testament Books (3 credits)**

**Prerequisite:** MN 640D

This is an advanced course in preaching and builds on skills and knowledge acquired in Foundations of Preaching (MN 640D). Students will undertake a study of one book from the New Testament for the purposes of proclamation. Along the way, students will be asked to listen to and dialogue with pastors and scholars who are distinguished in the fields of preaching and homiletics. Students will interact with readings, lectures, peers, and other materials as they continue to develop an integrative knowledge of the theology and practice of preaching.

**Instructors:** Robert Hoch, Timothy Slemmons

## COURSE DESCRIPTIONS

### **MN 642D Expository Preaching (2 credits)**

**Prerequisite:** MN 640D

**Letter grade or pass/fail**

This course focuses on developing a clear understanding of expository preaching: what it is; what distinguishes it from other homiletical forms; what its role has been in the history of proclamation and in connection with periods of reformation, revitalization, and renewal; how to prepare and deliver expository sermons; and how to leverage the expository method in the development of preaching plans with the aim of spiritual growth, congregational nurture, evangelism, and missions.

**Instructor:** Timothy Slemmons

### **MN 643D The Liturgical Year (3 credits)**

**Prerequisites:** MN 401/501

This course seeks to 1) retrace and expose key historical and theological developments in the evolution of the Christian Year, including its roots in the feasts of Israel; 2) give thematic consideration to the major seasons of the liturgical year; 3) critically evaluate the strengths and liabilities of using the Revised Common Lectionary for worship planning and preaching; 4) explore fruitful avenues of supplementing the limited scriptural diet of lectionary-based churches with a view to the spiritual formation of congregations; and 5) restore the entirety of the scriptural canon and the theological encyclopedia to full functionality in the planning of prophetic, programmatic preaching and vital, eschatological worship, mitigating the effect of vain repetition and merely temporal observances (Gal 3:10) that undermine the church's spiritual vitality, witness, and mission.

**Instructor:** Timothy Slemmons

### **MN 661D Pastoral Administration (3 credits)**

This course explores the nature and purpose of Pastoral Administration focusing on administration as a gift of the Holy Spirit given for the common good of the church. Special emphasis will be placed on the Pastoral Administrator's identity and role as steward of the gifts within a congregation; a systems approach to understanding the forces and functions within a congregation; and the interactive relationship between congregations and their environments. Students will cultivate individual skills, gifts, and temperaments in church administration with an emphasis on empowering lay persons and creating a healthy church culture.

**Instructor:** Staff

### **M 672D Foundations of Pastoral Care (3 credits)**

**Letter grade only**

An introduction to the caring aspects of pastoral ministry, including biblical and theological foundations of care, the development of pastoral identity, various models of care, and varieties of essential pastoral communication skills necessary for entering diverse situations of crisis and need.

**Instructor:** Beth McCaw

### **MN 680D Clinical Pastoral Education (1 or 2 credits)**

An interfaith professional education for ministry conducted in a certified center under the supervision of a chaplain supervisor accredited by the Association for Clinical Pastoral Education (C.P.E.). Students may elect to have C.P.E. considered for field education credit instead of ministry elective hours. Students register for 1 credit if completing C.P.E. on an extended part-time basis during spring and fall semesters;

## COURSE DESCRIPTIONS

register for 2 credits for a summer unit. Upon completion, students are required to submit a copy of their CPE completion certificate to the Field Education office. If taken in the summer, it must be paid for as a summer course.

**Coordinator:** Sue LeFeber

### **MN 709 Worship in the Reformed Tradition (3 credits)**

This course will introduce students to the history and theology of worship in the Reformed tradition. Special emphasis will be placed on the current worship practices of the Presbyterian Church (U.S.A.), with attention to the “Directory for Worship” in the Book of Order, and other denominational resources. This course is highly recommended for Presbyterian students.

**Instructor:** Robert Hoch, Timothy Slemmons, Richard Shaffer

### **MN 739D Preacher as Public Theologian (2 or 3 credits)**

**Prerequisite:** MN 40D

**Letter grade or pass/fail**

This course introduces students to Christian witness as a form of public theology and to the preacher as public theologian. To speak of preaching as “public theology” underscores the way the preacher addresses not only an ecclesiastic community but also, inevitably, a socio-political context. This course insists that vital preaching is profoundly public; that doctrines of God, Christ, Spirit, love, human dignity, and discipleship are falsified when they are pursued without a public referent; that the congregational preacher is called to act as the church’s public theologian, speaking truth to power; that preachers assist congregations as they seek to navigate sociopolitical crisis with pastoral wisdom; that the sermon provides congregations with glimpses of God’s reconciling and redeeming work in the world.

With this in mind, students will reflect on the different public preachers address, identify occasions when preachers may be explicitly called on to address issues of general societal concern within a congregational context (e.g. a crisis sermon), and be introduced to historical and contemporary expressions of the preacher as public theologian.

**Instructor:** Robert Hoch

### **MN 774D Preaching the Passion (1 or 2 credits)**

**Prerequisites:** MN 40D

This advanced course in preaching, which builds on the skills and knowledge acquired in Foundations of Preaching (MN 640D), examines the unique literary character of, and the Christological considerations involved in preaching from the passion narratives. How might the preacher better expound and proclaim the vital significance of the two longest and most complex narratives in each of the gospels? This course invites the preacher to consider and correct a major lacuna in lectionary preaching, and to proclaim the gospel from the perspective of Christ’s redemptive suffering on the cross.

**Instructor:** Timothy Slemmons

## **DIRECTED RESEARCH**

### **M 699D Readings and Directed Research (1-3 credits)**

Individual reading or a research project on a topic within the ministry division, with the approval and under the guidance of one of the instructors in the division.

**Instructor:** Staff

## COURSE DESCRIPTIONS

### **MN 799D Readings and Directed Research (1-3 credits)**

Individual reading or a research project on a topic within the ministry division, with the approval and under the guidance of one of the instructors in the division.

**Instructor:** Staff

### **INTEGRATIVE/INTEGRATED COURSES**

Integrative courses are taught by the professors of all three divisions. Integrated courses are normally taught by a single professor.

### **IN 521D, IN 522D, IN 722D Spiritual Formation Group (1 credit)**

**Pass/fail only**

In small groups of eight to ten, students will meet weekly with a faculty member for the purpose of prayer and spiritual formation. They will covenant together to practice individual and corporate spiritual disciplines, combining reading with experiential practice. They will seek to inhabit, personally and communally, the primary vision of our seminary, namely, to unify a life of prayer, study and service.

**Instructor:** Staff

### **IN 581D Theology of Mission and Evangelism (3 credits)**

**Letter grade only**

This course examines the contextual nature of the Church's life in mission and evangelism. It seeks to rethink Mission and Evangelism, seeing them both as part of the essence of the Church and of every local congregation. Beginning with the Triune God as a missionary God, this course will focus on changing paradigms of mission and its influence on how we do evangelism in today's post-modern, post-Christendom, pluralistic society. Thus, evangelism and mission

are grounded in a missiological ecclesiology. This required course is part of the Evangelism/Mission sequence.

**Instructor:** Bonnie Sue Lewis

### **IN 782D Evangelism and Mission in Context (3 credits)**

**Letter grade only; additional fee required**

No matter where one does ministry, the shape of that location (context) shapes the form of evangelistic and social mission outreach that is appropriate, effective, and faithful. It is difficult to love people or to worship with them in a vacuum. This course will employ an immersion trip—to a Native American site, a rural location, or an urban center—as well as classroom sessions to help students develop an initial skill at reading contexts for congregational ministry. Building on a theological foundation, it will also ask how context enters into the marrow of evangelism and mission for the location visited. This required course is part of the Evangelism/Mission sequence. Seniors will have priority in registration.

**Instructors:** Richard Shaffer, Bonnie Sue Lewis, Christopher James

### **IN 783D The Missional Church (2 credits)**

**Letter grade only**

The church not in mission is not the church. This course will evaluate the key themes involved in the first two courses with an emphasis on implementing a missional church. It will focus on the calling, preparation, and "continuing conversion" of the local church required to participate in the "missio Dei," whether it is the small or multi-staffed church, the rural or urban parish. This required course is part of the Evangelism/Mission sequence.

**Instructor:** Christopher James

# COURSE DESCRIPTIONS

## **IN 784D Missional Christianity**

**(2 credits)**

**Meets core requirement for M.A.M.C.**

**Letter grade only**

This course provides the student with an overview of the diversity of Christian discipleship and witness in the world. Finding the unity of witness in a multitude of varying cultural understandings and practices of Christian faith (40,000 denominations in the Protestant world alone!) is one of the challenges of our day. With a brief overview of the missional focus of Scripture that ties us together, we will go on to survey "Every Tribe and Nation," "From Times Square to Timbuktu" with their challenges, opportunities and gifts for participating together in the mission of the triune God. The student will gain a greater appreciation of the breadth of God's faithful people and the diverse ways that the global church is embracing its missional identity.

**Instructor:** Christopher James

## **SUPERVISED PRACTICE OF MINISTRY (S.P.M.) AND FIELD EDUCATION (F.E.) COURSES**

M.Div. students are required to complete four credits of Supervised Practice of Ministry (S.P.M.) and all four Field Education (F.E.) classes to qualify for graduation. M.Div. students may enroll in S.P.M. only after completion of one year of seminary. M.A.M.C. students are required to complete two credits of Supervised Practice of Ministry and two Field Education courses: FE 602 and FE 605.

Most students fulfill their Supervised Practice of Ministry requirements at field placements during the fall and spring semesters. Other options are possible: Clinical Pastoral Education (C.P.E.) for S.P.M. credit, full-time summer S.P.M. placements and longer full-time internships

are also available. Normally at least two credits of Supervised Practice must be completed in a congregational setting for the M.Div.

In order to be considered for S.P.M. credit, all placements must be approved in advance by the Director of Field Education and Placement. In addition, all students must complete a background check prior to beginning S.P.M. Guidelines for compensation, supervision and position descriptions are posted on the Field Education portion of the Seminary website.

## **FIELD EDUCATION COURSES**

### **FE 601D Essential Functions of the Pastor (1 credit)**

This integrative seminar focuses on the essential functions of the pastoral office including: worship leadership, celebrating the sacraments, conducting funerals, making visits and observing proper etiquette. Each day we will reflect on, discuss and practice various pastoral practices.

**Instructor:** Staff

### **FE 602D Understanding Context and Change in the Church (1 credit)**

This course provides an overview of the basics of family systems theory and the insights it offers for leaders of congregations. Anxiety, self-differentiation and the role of the non-anxious presence are some of the topics explored, along with several tools for understanding the dynamics at work in a variety of ministry contexts.

**Instructor:** Staff

### **FE 603D Clergy Ethics (1 credit)**

## COURSE DESCRIPTIONS

This course focuses on developing a theological understanding of the pastoral vocation which can guide decision-making and the setting of priorities in the parish. Students engage in practical reflection on the shape of “the good pastorate.”

**Instructor:** Staff

### **FE 604D Discovering the Power of the Spoken Word (1 credit)**

This is a practicum class focusing on the essentials of public speaking and communication especially in the context of worship. Participants will prepare assignments to be presented and evaluated in class, focusing on oral interpretation, physical presence, and professional demeanor. In addition, work will be done on sharpening skills such as correct pronunciation and emphasis, vocal control and projection, and effective connection with the listeners.

**Instructor:** Staff

### **FE 605D Christian Witness in a Changing Culture (1 credit)**

A brief survey of several global religions emerging in North America, with discussions focused on how to proclaim the Gospel faithfully and effectively in the midst of such religious diversity.

**Instructor:** Staff

### **PREREQUISITE FOR REGISTERING FOR S.P.M.: COMPLETION OF ONE YEAR OF SEMINARY.**

### **SPM 671D Supervised Practice of Ministry (1 credit)**

Students register for this course if completing S.P.M. on a part-time basis.

### **SPM 672D Supervised Practice of Ministry (2 credits)**

Two credits are awarded for a full-time (300-400 contact hours) Supervised Practice of Ministry experience during the academic semesters or the summer. Summer registrations must be paid for as a summer course.

### **SPM 681D Clinical Pastoral Education (C.P.E.) for S.P.M. Credit (1 credit)**

An interfaith professional education for ministry conducted in a certified center under the supervision of a chaplain supervisor accredited by the Association for Clinical Pastoral Education. Students register for one credit if completing C.P.E. on an extended part-time basis during spring and fall semesters. No S.P.M. documentation is required for C.P.E. However, submission of a copy of the C.P.E. completion certificate to the Field Education office is required to receive S.P.M. credit. Students may elect to have C.P.E. considered for elective ministry hours instead of S.P.M. credit.

### **SPM 682 Clinical Pastoral Education (C.P.E.) for S.P.M. Credit (2 credits)**

An interfaith professional education for ministry conducted in a certified center under the supervision of a chaplain supervisor accredited by the Association for Clinical Pastoral Education. Students register for two credits if the C.P.E. is completed during one semester or over the summer. No S.P.M. documentation is required for C.P.E. However submission of a copy of the C.P.E. completion certificate to the Field Education office is required to receive S.P.M. credit. Students may elect to have C.P.E. considered for elective ministry hours instead of S.P.M. credit.

# COURSE DESCRIPTIONS

## **WARTBURG THEOLOGICAL SEMINARY**

The University of Dubuque Theological Seminary and Wartburg Theological Seminary are located less than a mile from each other. Cross-registration, available to residential students of each seminary, is a frequently exercised option at no extra charge.

For current offerings, please visit the Wartburg Theological Seminary Website at <http://wartburgseminary.edu/>, and click on Future Students, then Catalog.

# FINANCIAL AID AND SCHOLARSHIPS

## FINANCIAL AID

The purpose of financial aid to students at University of Dubuque Theological Seminary is to assist Master of Divinity (M.Div.) and Master of Arts in Missional Christianity (M.A.M.C.) students in their educational preparation for ministry. This is done by providing need-based grants, fellowships, and loans to our eligible full-time residential students and loans and some modest grants to distance students.

Most of our full-time residential students receive need-based tuition grants. U.D.T.S. grants for M.Div. and M.A.M.C. students are ordinarily limited to those who can provide evidence of endorsement of their studies by their denomination. These grants are subject to availability of funds at the seminary and financial need of the student. Institutional grant aid for residential students is limited to six semesters.

## SCHOLARSHIPS

The U.D.T.S. Presidential Scholarship, the Rural/Small Church Ministry Scholarship, and the Wendt Character Scholarship applications are available in the admissions office or online.

### Presidential Scholarship

This scholarship recognizes an applicant's academic ability and commitment to the life and mission of the church. The Presidential Scholarship is a merit scholarship awarded annually to a limited number of newly admitted individuals planning to enter the seminary's residential M.Div. degree program. Not based on financial need, this scholarship is awarded on the basis of an entering student's academic ability and demonstration of exceptional promise for ordained ministry. The award covers the full amount of tuition and fees, single room and board, if living on campus, and is renewable for the second and third years of the Master of

Divinity program, conditional on maintaining a full-time status and grade point average of 3.5 or higher.

Criteria the selection committee uses in naming recipient(s) of the Presidential Scholarship are:

- achievement in undergraduate and graduate academic programs
- evidence of a strong commitment to the Church and its mission
- promise for pastoral ministry; evidence of active Christian faith and practice
- and citizenship of or permanent resident status in the United States

### Rural/Small Church Ministry Scholarship

Recognizing our commitment to prepare women and men for ministry in the small or rural church, this scholarship supports residential students who are committed to beginning their ministry in a small or rural church. The amount of this grant is full tuition. The grant is renewable for up to 2 years provided the student maintains a 3.0 average and full-time status.

Criteria which the selection committee uses in naming recipient(s) of the scholarship are:

- evidence of a strong commitment to the rural/small church
- evidence of active Christian faith and practice
- and citizenship of or permanent resident status in the United States

### Wendt Character Scholarships

Students may apply for a Wendt Character Scholarship through the Wendt Center for Character Education at the University of Dubuque. Recognizing our calling to nurture pastors of the highest moral character, the Wendt Character Scholarships were endowed by Nancy and Richard Wendt in honor of their father, Lester G. and their son, Michael Lester. The scholarships are awarded to those

# FINANCIAL AID AND SCHOLARSHIPS

who have the potential for leadership, have lived lives of service, and who demonstrate excellent character by integrating into their lives virtues such as truthfulness, honesty, fairness, and the Golden Rule. Wendt Scholars are expected to adhere to the Character Scholar Pledge, participate in the weekly seminar and assignments, social gatherings, special lecture events, and in service to the UD, Dubuque, and broader communities. Together we will work toward the goal of growing in “intellectual understanding of and personal commitment to leading lives of purpose and excellent moral character.”

The scholarship is awarded on an annual basis with potential for reapplication.

## Native American Scholarships

Out of our commitment to prepare Native American pastoral leadership, U.D.T.S. offers scholarships through the Native American Program to qualified Native American Presbyterian students preparing for lay or ordained ministry.

## International Student Scholarships

U.D.T.S. may provide scholarship aid to international students who have completed the M.Div., post-graduate B.D., or equivalent, and who are interested in the one-year Certificate of Study program at U.D.T.S., or are nominated as an exchange student in a non-USA seminary.

Students must have denominational endorsement and demonstrate adequate ability in written and spoken English. A TOEFL (Test of English as a Foreign Language) score of at least 220 (computer-based scoring), 550 (paper-based scoring), or 80 (Internet-based scoring) with a minimum of 19 reading, 19 writing, 21 listening, 21 speaking, is required.

First consideration for scholarships is given to ordained ministers or theological seminary students or instructors who have not previously studied in the United States, and who plan to return to service in their home country following their studies in the United States. These scholarships are for one year and are not renewable.

## FINANCIAL AID

### Application Procedures for Financial Aid

To assist the seminary in establishing individual levels of financial need, students seeking financial aid must submit a completed financial aid application in the spring of each year. The financial aid application is the Free Application for Federal Student Aid (FAFSA) of the Federal Student Aid Program. The application can be completed on-line at [www.fafsa.gov](http://www.fafsa.gov). If a paper application is needed, please contact the Office of Student Financial Planning at the University.

A personal consultation with the Dean of Financial Planning is required. The office of student financial planning is able to provide individual counseling to determine your needs and help create a realistic budget. It is the University's desire to minimize the student debt load upon graduation.

## TYPICAL ANNUAL COSTS, FULL-TIME

At the time of publication estimated annual residential costs for a Master's degree student are as follows:

• Tuition (9-14 credit hours per semester)	\$15,100.00
• Student Fee	\$1,075.00
• Books (estimated)	\$1,000.00
<b>Total</b> (tuition, fees, books)	<b>\$17,540.00</b>

# FINANCIAL AID AND SCHOLARSHIPS

Students ordinarily will not receive tuition grants (see Scholarship Grants for requirements) if they demonstrate a need less than the total cost of tuition or do not match the admission goals of the institution. The remaining need for tuition, as well as living expenses, can typically be met from income in one or all of the following sources: scholarships from denominational bodies or congregations, work-study employment on campus (minimum wage), Supervised Practice of Ministry, and outside employment or guaranteed student loans.

## FULL-TIME STUDENT TUITION AND FEES 2015-2017

### Residential M.Div. and M.A.M.C. Tuition:

• 9-14 credit hours <i>(per semester)</i>	\$15,100.00
• Under 9 credit hours <i>(per hour)</i>	\$660.00
• Hours above 14 <i>(per hour)</i>	\$660.00
• January intensive <i>(per hour)</i>	\$660.00 *
• Audit fee, official <i>(per hour)</i>	\$330.00
• Proficiency <i>(per hour)</i>	\$330.00
• Off-campus summer <i>S.P.M./C.P.E. (per hour)</i>	\$330.00 **

\* January intensive tuition will be waived for students who have registered for at least nine hours in the fall semester and are registered for at least nine hours in the following spring semester.

\*\* This off-campus summer rate applies to Supervised Practice of Ministry and Clinical Pastoral Education courses (or other such courses) where U.D.T.S. facilities and regular faculty are not the primary instructional resource.

### Fees:

• Student Fees	\$537.50 <i>(per semester)</i>
• Parking	\$80.00
• Application Fee	\$30.00 <i>(non-refundable)</i>
• Enrollment Confirmation Fee	\$100.00
• Housing Confirmation	\$100.00 <i>(non-refundable)</i>
• Graduation Fee	\$60.00 <i>(one-time fee: senior year)</i>
• Official Transcript Fee	\$5.00 <i>(first one free)</i>

### Distance tuition and fees M.Div. and M.A.M.C. Tuition:

• Per credit hour tuition <i>(Full time: 18-22 credits per year)</i>	\$660.00
• Books and supplies <i>(per year estimated)</i>	\$1,000.00

### Fees:

Application Fee	\$30.00
Enrollment Confirmation Fee <i>(applied to first semester tuition)</i>	\$500.00
Housing and Meal Plan <i>(per residency estimated)</i>	\$750.00
Student Fees <i>(per semester)</i>	\$165.00
Graduation Fee	\$60.00
Transcript Fee <i>(first one free)</i>	\$5.00

### Residential Board:

19 meals per week plan <i>(per semester)</i>	\$2,345.00
14 meals per week plan <i>(per semester)</i>	\$2,205.00
10 meals per week plan <i>(per semester)</i>	\$1,960.00
5 meals per week plan <i>(per semester)</i>	\$950.00

# FINANCIAL AID AND SCHOLARSHIPS

## Residential Room:

- Single Furnished room in Townhouse \$3,375.00  
*(per semester)*
- Townhouse *(with utilities)* \$1,245.00  
*(3 bedrooms, per month)*
- Townhouse *(with utilities)* \$1,130.00  
*(12 month contract per month)*

Deposit (townhouse/one month's rent)

*Pet Deposit\*\*\*\* two month's rent*

*\*\*\*\*Pets are not permitted in residence halls.*

Residents of Townhouses may apply to have pets, will be charged a pet deposit to cover possible damage, and will be allowed pets only in 'pet friendly' units as available.

## Doctor of Ministry Tuition and Fees:

Annual Tuition	\$3,900.00
Application Fee	\$50.00 <i>(non-refundable)</i>
Transcript Evaluation	\$20.00
Tuition Deposit Fee	\$200.00
Continuation Fee	\$550.00 <i>(per year for students beyond the third year)</i>
Doctoral Project Fee	\$850.00 <i>(payable at the end of third seminar)</i>
Dissertation Binding and Microfilming Fee	\$125.00
Graduation Fee	\$100.00 <i>(robe rental and hood)</i>

## PAYMENT OF FEES

All semester costs are due and payable at the beginning of each semester, before the student is admitted to classes. Alternatively, students may make an installment payment contract with the University Student Accounts Office. If fees have not been paid in full or an installment payment contract has not been made, a student will not be admitted to classes unless special

arrangements have been made with the Student Accounts Office.

## General Notes

The cost of books is not covered by fees. All room and board charges are subject to change. Room contracts for residential students are effective for the dates on the lease. Summer room contracts are available. In the case of withdrawal from residence on campus, room charges will be pro-rated. No refunds will be granted for board charges. Notice of withdrawal from residence must be given in writing to the Housing Office. Students departing at the end of the fall semester or the January intensive, or entering either at the beginning of the January intensive or of the spring semester, pay the semester room rate.

On campus housing, when available, is also provided for distance and D.Min. students during the residency periods. Specific housing rates for these periods can be obtained from the Office of the Associate Dean.

Audit hours are not counted in calculating the tuition rate. However residential students who are enrolled for at least nine credits can audit classes for free as long as the number of credit hours plus audit hours do not exceed 14 hours.

One critical aspect to student success is dedicated time with faculty, staff, and other students. This is most effectively achieved when distance students live and learn in a cohort setting. Accordingly, distance students are expected to utilize the accommodations provided. Meal plans are also required for the first intensive for first-year students but optional for returning students.

## Health Insurance

Seminary students are required to have health insurance that includes coverage for both major

# FINANCIAL AID AND SCHOLARSHIPS

medical and hospitalization. Failure to provide evidence of medical insurance will prevent enrollment. The seminary will not be held liable for medical bills incurred by the students. Maintenance of adequate medical insurance coverage is the student's responsibility.

Presbyterian Church (USA) students registered with their presbyteries as inquirers are eligible to enroll in the medical insurance portion of the denominational benefits plan, provided that they are also enrolled in the seminary on a full-time basis (at least 9 hours per semester).

## Immunization

Admitted students will be able to register for classes only if the University immunization form has been completed and returned with a copy of vaccination records. Every student enrolling at the University of Dubuque is required to show proof of 2 MMR Vaccinations or verification that they have titres or have had the diseases. We encourage you to learn more about meningitis, hepatitis, and these optional but recommended vaccines by contacting your health care provider. A vaccine is available that protects against four types of the bacteria that cause meningitis in the United States – types A, C, Y and W-135. The Hepatitis B series vaccination is not a requirement, but is recommended. Hepatitis B is 100 times more infectious than HIV and members of the same household can become infected by sharing personal items.

## REFUNDS

### Tuition Payments

The University of Dubuque Institutional Refund Policy is only for students who withdraw from all classes and leave the university. The policy does not apply to a student who withdraws from some classes but continues to be enrolled in other classes. If a student withdraws from

a class after the add-drop date, a W will be received through the last day to withdraw from the class and no refund will be given. Students who withdraw on or before the 60% point of the enrollment period and are receiving federal, state, and/or institutional financial aid, are subject to a pro rata refund determined by the number of calendar days in the payment period or period of enrollment divided into the number of calendar days completed as of the day the student withdrew.

The Withdrawal Date is (A) the date the student began the official withdrawal process; (B) the date that the student otherwise provided official notification to the University of Dubuque of the intent to withdraw; or (C) if the student did not begin the withdrawal process or otherwise notify the University of Dubuque of the intent to withdraw, the midpoint of the payment period for which assistance was disbursed or a later date documented by the University of Dubuque.

**Special rule:** If the University of Dubuque determines that a student did not begin the withdrawal process or otherwise notify the institution of the intent to withdraw due to illness, accident, grievous personal loss, or other such circumstances beyond the student's control, the University of Dubuque may determine the appropriate withdrawal date.

### **Return of unearned federal financial aid program funds will be made in the following order:**

- Unsubsidized Stafford Loans
- Perkins Loans
- Federal Grad Plus Loans
- Other Title IV assistance

Return of unearned institutional financial aid program funds will be limited by the total charges after refund calculation:

- Institutional Loans

# FINANCIAL AID AND SCHOLARSHIPS

## **Tuition for Modules, Summer, August and January Intensive Courses**

For modules, summer courses, August or January intensive courses, 100% refund will be given if withdrawal occurs before the second meeting of the class. If withdrawal occurs before the course is half over, a 50% refund will be given. No refund will be given if withdrawal occurs after half the scheduled meetings of the class have taken place.

All summer courses must be registered and paid for as summer courses.

## **OTHER FORMS OF AID**

### **Church Support**

Theological education involves not only the student and the seminary but also the student's denomination. We suggest you inquire about financial aid that may be available from your judicatory and local churches.

### **Outside Scholarships**

The guide to Outside Sources of Financial Aid, compiled by the Association of Theological Schools and the Presbyterian Church (USA), contains a comprehensive listing of institutions and agencies that provide financial support to students who are pursuing theological education.

### **Loans**

Seminary students are able to receive low-interest loans for academic and personal expenses, within the guidelines of each loan program for which they are eligible. Available loan programs include: Federal Unsubsidized Stafford Loans and denominational loan programs. For most of these student loan programs, repayment does not ordinarily begin until six months after completion of full-time study.

The Student Financial Planning Office offers information and counseling regarding loan programs. Students may apply for most loan programs through that office. The seminary urges that you approach the subject of educational loans with great caution and only after you have exhausted all other financial resources. High levels of indebtedness may impede ministries of graduates who enter the pastorate, where salaries are not often calculated to account for heavy loan payback obligations.

Eligibility for most educational loan programs is limited to students who are registered as at least half-time students.

## **EMPLOYMENT**

### **Seminary Employment**

A number of part-time positions are available on campus for residential seminary students. For most of these, students are expected to qualify under federal work-study guidelines. The Student Financial Planning Office is the source of information about work-study and other on-campus student positions.

The seminary also seeks to assist students and spouses in obtaining off-campus employment of other kinds. The Student Life Office keeps a list of off-campus part-time job openings for college and seminary students.

### **Other Employment**

Another major source of income for seminary students is stipends from Supervised Practice of Ministry (S.P.M.) positions. All M.Div. students are required to complete a designated number of semester hours in S.P.M. (see Supervised Practice of Ministry in the Academic Regulations section). These positions doubly benefit the students, providing both income and academic credit. S.P.M. position openings are posted through the Office of Field Education. Some S.P.M. positions

# FINANCIAL AID AND SCHOLARSHIPS

are student pastorates, in which the student serves as solo pastor of a small congregation. Student pastors are often provided housing in addition to a stipend.

## STANDARDS OF SATISFACTORY PROGRESS POLICY FOR FEDERAL AND INSTITUTIONAL FINANCIAL AID

The following guidelines will be used to determine a student's continued eligibility for all federal Title IV funds and for all institutionally controlled awards. Students awarded aid on a full-time basis are expected to complete a minimum of 9 hours for an academic semester and will be granted no more than nine semesters of institutional aid eligibility.

Academic progress will be measured both qualitatively and quantitatively. A minimum grade point average of 2.0 and a minimum number of credit hours completed each academic term are requirements. Both of these standards are designed to ensure a student keeps on schedule and completes within the prescribed program time, and not to exceed more than 150% of the program length (see chart below). The quantitative pace will be measured by dividing the cumulative number of hours successfully completed by cumulative number of hours attempted by the student. Generally, to

complete within 150% the student should not have a pace below 67%.

Transfer students will enter the time frame at the point according to the number of credits earned and accepted by the University of Dubuque for prior education at other institutions.

For quantitative measure, Doctor of Ministry students must complete 10 credit hours minimum each semester. Students seeking a Master's degree who are enrolled full-time must complete 9 credit hours minimum each semester. Students enrolled part-time in a semester (3–8 credit hours per semester) must complete the minimum prorated credit hours per semester.

### Minimum Standards for Full-Time Seminary Students

Term of Enrollment	Minimum Grade Point Average	Completed Hours
1	2.000	9
2	2.000	18
3	2.000	27
4	2.000	36
5	2.000	45
6	2.000	54
7	2.000	72
8	2.000	84

Degree Program	Length of Program Credit Hours	Length of Program Semesters	150% of Program Credit Hours	150% of Program Semesters
Master of Arts in Missional Christianity	48 credit hours	4 semesters	72 credit hours	6 semesters
Master of Divinity—Residential	84 credit hours	6 semesters	126 credit hours	9 semesters
Master of Divinity—Distance	84 credit hours	8 semesters	126 credit hours	12 semesters
Doctor of Ministry	40 credit hours	8 semesters	60 credit hours	12 semesters

# FINANCIAL AID AND SCHOLARSHIPS

Part-time students will have their quantitative progress measure prorated.

All "A" through "F" grades or "P" for passing with credit that have been accepted by the Registrar will be considered as credits earned and completed for qualitative progress analysis. All "W", "I", AU (audit) will not be considered credits completed toward qualitative or quantitative satisfactory academic progress. If a student repeats a course because he or she failed it in a previous term, the credits may be included in the total number of credits when determining enrollment status. If a student withdraws from a course or fails a course, and takes it the next term, the course will be counted toward enrollment status for that next term.

If a student falls below the required qualitative financial aid standards for maintaining satisfactory academic progress, the student will be placed on financial aid warning for the following semester during which the student will continue to receive financial aid. If at the end of the warning period the appropriate minimum cumulative grade point average is not achieved, all financial aid will be subject to termination.

If the student does not successfully complete the required quantitative hours for a semester, the student will be placed on financial aid warning for the following semester during which the student will continue to receive financial aid. If at the end of the warning period the student has not completed the appropriate minimum number of credit hours per policy, the student's financial aid will be subject to termination and will be on financial aid suspension for the next term of enrollment.

The student then has the right to appeal the suspension of financial aid by indicating in writing to the Dean of Student Financial Planning and Scholarships:

- A.** The reasons regarding failure in maintaining satisfactory academic progress (for example the death of a relative, an injury or illness of the student, or other special circumstances)
- B.** What has changed that will allow the student to meet the standards at the next evaluation and why financial aid should not be terminated.

The letter will be presented to the Dean of Student Financial Planning and Scholarships and the Dean of the Seminary for decision. Any decision by these two officials will be final.

If the Dean of Student Financial Planning and Scholarships and the Dean of the Seminary decide to reinstate the student based on the appeal, the student will be reinstated on financial aid probation for one academic term. After the probationary term, the student must be making SAP or must be successfully following an academic plan. A student whose financial aid is terminated may not be reinstated until one academic term has expired.

## **PRIZES, GRANTS, AND SCHOLARSHIPS**

Prizes are awarded to students as a result of outstanding performance in some aspect of their work at the seminary. They are not based on financial need. Some prizes are awarded as the result of a competition, while others are awarded by vote of the faculty without student application. Students who wish to be eligible for prizes based on grade-point average figures must have at least 9 semester hours of letter-grade course work in each semester of the academic year in which the award is being made.

Grants are awarded on the basis of financial need, as determined by the Student Financial Planning Office. Grants are combined with regular U.D.T.S. scholarship grants to form the

## FINANCIAL AID AND SCHOLARSHIPS

student's total seminary scholarship package. Receipt of one of these named grants may not increase the total dollar amount of the student's aid award over what he or she would otherwise receive from undesignated scholarship funds. Students make application for grants as part of the regular financial aid application process.

### PRIZES

#### **The Baird Prize in Preaching**

This prize is awarded annually to a University of Dubuque Theological Seminary Master of Divinity student who, in the judgment of the homiletics faculty, has demonstrated outstanding proficiency in preaching.

#### **The Bastian Endowed Award**

This award is a result of the gifts of Rev. Dr. Dwight Bastian in memory of his parents, Ralph C. and Alice K. (Wall) Bastian. The award is given to the senior student with the highest grade point average in their graduating year.

#### **The Donald G. Bloesch Theology Endowed Award**

This award is given annually to the graduating senior, who in the judgment of the U.D.T.S. History/Theology Division faculty, has demonstrated outstanding proficiency in the study of theology.

#### **The Eugene and Winifred Davis Middler Endowed Award for Promise in Pastoral Ministry**

This award is given annually to a middler who plans to enter the pastoral ministry and who, in the judgment of the faculty and professional staff, shows promise in this calling. Established by Mrs. Nancy Wallace in honor of her parents.

#### **The Henry E. and VeNita E. Fawcett Award in Pastoral Ministry**

This annual award is given to the outstanding graduating senior who has demonstrated skills and personal commitment in pastoral ministry. The recipient is chosen by a specially named committee of faculty members and approved by the entire faculty. The attributes that have been noted for the recipient of this award are as follows: skill in and a personal commitment to pastoral ministry; demonstrated potential in preaching; skill in personal relationships; a record indicating discipline and dedication to study; promise for major contributions to the life of the church and to the larger community; and a sense of humor.

#### **The Hoyt Hickman Award**

This award is given to the graduating student who, in the judgment of the selection committee, has given evidence of high quality of scholarship in the study of liturgy and is an effective leader of Christian worship.

#### **The Loetscher Traveling Fellowship**

This fellowship enables a University of Dubuque Theological Seminary student to carry on a program of study elsewhere in North America or abroad as part of his or her Master of Divinity program. The fellowship is awarded on the basis of a well-conceived program which bears direct relationship to the student's Master of Divinity studies.

#### **The Herbert E. Manning, Sr. and June Manning Prize for Public Worship**

This prize is awarded to the University of Dubuque Theological Seminary student who has demonstrated outstanding proficiency in the conduct of public worship.

## FINANCIAL AID AND SCHOLARSHIPS

### **The Joseph Mihelic Scripture Reading Prize**

This award was established out of the conviction that Scripture reading plays a vital part in the worship of God, and that it should therefore be read with clarity, conviction and reverence in order that hearers may know they are listening to the word of God. Participation in the reading contest is open to all enrolled students and consists of two parts: a preliminary reading, from which finalists are chosen, and a final reading, at which time the judges will select first, second and third prize winners.

The Plato E. Sargent Achievement Prize Awards are given to the junior and middler students who achieve the highest academic standing in their respective classes during the academic year in which the award is made.

### **The David G. Scotchmer and Jonathan D. Scotchmer Memorial Endowment Fund**

This award was established by the Scotchmer family in memory of Dr. David Scotchmer, Associate Professor of Mission at University of Dubuque Theological Seminary at the time of his death in 1995, and his son Jonathan, who preceded him in death. This award will enable a seminary student to participate in a cross-cultural experience as part of their University of Dubuque Theological Seminary education.

### **The Stratemeier Prize in Bible**

This prize is awarded to the student who, in the judgment of the Biblical Division faculty, has demonstrated outstanding proficiency in the study of the Bible.

### **The Alberta Swanson Prize Essay Award**

This prize is awarded for an essay in history or theology. Winning essays must be original and of publishable length and quality, and must be submitted by April 1 to a professor of

the History/Theology division. The faculty of that division will evaluate each essay, and the recipient will be announced by the end of the spring semester. The award is made possible by an endowment given by the First Presbyterian Church of Davenport, Iowa, in honor of Alberta Swanson.

### **VanDerZyl Preaching Prize**

This prize is awarded annually to a University of Dubuque Theological Seminary Master of Divinity graduating senior who, in the judgment of the homiletics faculty, has demonstrated the ability to relate faithfully a scriptural text to the contemporary situation, and who shows the greatest potential to excel in a preaching ministry.

### **The C. Howard Wallace Endowed Award for Excellence in Old Testament Studies**

This award is presented to a graduating senior who plans to do graduate work in biblical studies and/or travel in biblical lands. The award was made possible by Mrs. Charlene Wallace in honor of her son Howard's teaching and service to the church.

### **The John Wesley Endowed Prize**

This prize is awarded to a United Methodist junior or middler student who has demonstrated scholarly excellence in Church History and Theology courses. Faculty members in that division select the prize recipient annually.

## **GRANTS AND ENDOWED SCHOLARSHIPS**

### **Rev. John Agria Scholarship**

This scholarship is given to support needy students in the 3/3 program (B.A./M.Div.) or M.Div. students in the seminary.

## FINANCIAL AID AND SCHOLARSHIPS

### **The Rev. Andres W. Andresen Endowed Scholarship**

Gift made by the Andresen family in memory of Dr. Andres Andresen. Student(s) at U.D.T.S. who are pursuing an under grad (3/3) or graduate degree from the Seminary.

### **The Clara Apel Seminary Scholarship**

This scholarship was established in 1996 from the estate of Clara Apel.

### **The Edward and Shirley Babka Opportunity Scholarship**

This scholarship is given to students who have demonstrated significant academic ability and strong gifts for ministry. Students must be candidates for pastoral ministry approved by a judicatory of a US based church and be enrolled full-time in the M.Div. program.

### **The Barry Babovec Scholarship**

This scholarship was established in memory of Barry Babovec by Rev. Susan K. Babovec to assist a Presbyterian middler student.

### **The David G. Berger Scholarship**

This scholarship was established in memory of Dr. David G. Berger, son of Dr. and Mrs. David Berger. It is awarded to an international student preparing to enter full-time church vocation.

### **Drs. Donald and Rosalie D. Bliehall Scholarship**

This grant is designated to assist a needy and qualified seminary Freshman .

### **G.P. and Ruth Brauch Seminary Scholarship**

This scholarship was established by Mr. and Mrs. G. Pierson Brauch to assist a full-time seminary student, preferably from the Presbytery of Great Rivers, who plans to enter parish ministry.

### **Harry W. and Bertha P. Breithaupt and Harlan B. and Edna B. Heitzman Scholarship in the Theological Seminary**

This scholarship is given by Mr. and Mrs. Harlan Heitzman to assist a needy full-time seminary student.

### **Lorraine M. Brewster Scholarship**

This scholarship is to assist a worthy student or students studying or entering the ministry.

### **The John and Helen Buehler Memorial Endowed Fund**

Established by the family of John and Helen Buehler, this fund assists seminary students who express an interest in serving a small, rural church.

### **Burrell Endowed Scholarship**

This scholarship is given to an M.Div student in the distance program.

### **Burt Divinity Scholarship Fund**

This scholarship is for a seminary student preparing for pastoral ministry in town and country communities, or to assist a foreign student returning to a small community.

### **The Herbert and Iola Butters Scholarship**

This scholarship was established from the estate of Iola Butters to assist Methodist seminary students that are going into the Methodist pastorate.

### **The Castrodale Family Scholarship**

This scholarship is given to a Middler student preparing for ministry in the Presbyterian Church who shows outstanding proficiency in preaching, English Bible, and adherence to the principles illuminated in the Westminster Confession of Faith, as determined by seminary faculty.

## FINANCIAL AID AND SCHOLARSHIPS

### **Kyung Chang Cha Memorial Scholarship Fund**

Given by the Rev. Hyun Hoe Cha in memory of his father, this fund provides scholarship aid for Korean Methodist students. First preference is for a Korean Methodist from the Chicago area, second is for a Korean Methodist from the United States who intends to serve in a Korean-speaking congregation in this country and third is for a Korean Methodist from Korea who intends to return and practice ministry there.

### **Christ Presbyterian Native American Scholarships**

This scholarship is given through the generosity of Christ Presbyterian Church of Edina, Minnesota, to assist a Native American student.

### **Jacob Conzett and John V. Conzett Memorial Scholarship**

This scholarship was established by Mrs. Donna C. Dumbell to be awarded to a pre-theological student.

### **The Leon E. Cooley and Hilda Fisher Cooley Memorial Fund Scholarship**

This scholarship was established through a bequest from the Hilda F. Cooley estate.

### **Lois Cooper Endowed Presidential Scholarship**

This scholarship is given to students who will seek ordination in the Presbyterian Church, or its successor, maintain a 3.4 GPA, have achievement in undergraduate and graduate-level academic programs, have evidence of a strong commitment to the Church and its mission, show promise for parish ministry, show evidence of active Christian faith and practice, and are citizens or permanent residents of the U.S.

### **The Esther J. and Gaylord M. Couchman Seminary Scholarship**

This grant is given in memory of the Rev. Dr. Gaylord M. Couchman, president of the University of Dubuque from 1953-1967.

### **Polly V. and Robert M. Dillard Memorial Scholarship**

This scholarship was established through a bequest from the Robert M. Dillard Trust.

### **The G. B. Eckles Scholarship Fund**

The recipient of this scholarship will be an international student who plans to return to his or her country to exercise a Christian ministry in a recognized denomination of the Christian church.

### **The R. B. Eckles Scholarship**

This scholarship is given by the First Presbyterian Church of Aplington, Iowa, for a student from that church, from the North Central Iowa Presbytery of the Presbyterian Church (U.S.A.), or from Iowa.

### **The Howard and Nyle Ellson Endowed Presidential Scholarship**

This scholarship is given to students who have achievement in undergraduate and graduate-level academic programs, have evidence of a strong commitment to the Church and its mission, show promise for parish ministry, and show evidence of active Christian faith and practice, and must be a United States citizen. Preference is given to students from Iowa who demonstrate financial need.

### **Eunice Eustice Scholarship**

This scholarship, given by Mrs. C. Palmer (Eunice) Eustice of Galena, Illinois, is used to benefit needy students.

# FINANCIAL AID AND SCHOLARSHIPS

## **The Faculty International Student Scholarship Fund**

Income from this fund established by the Seminary faculty will be used to assist an outstanding student from outside the United States to study at University of Dubuque Theological Seminary.

## **Henry E. and VeNita E. Fawcett Endowed Scholarship Fund**

It is the donor's desire for the available distribution to be used in the following manner by order listed.

1. Native American student studying at the seminary or in the 3/3 program
2. Presbyterian Church (USA) student studying at the seminary or online or in the CRE (Commissioned Ruling Elder Program)
3. Student studying at the seminary, university, or online

## **First Presbyterian Church of Fort Dodge, Iowa, Scholarship**

The church provides a seminary scholarship for a Presbyterian student through the First Presbyterian Church foundation. Preference is given to a student who lives close to Fort Dodge geographically and who will be able to visit the church periodically.

## **The First Presbyterian Church of Independence, Iowa, Scholarship**

This scholarship grant is given to a Presbyterian student who is under care of a presbytery.

## **First Presbyterian Church of Lewiston, Minnesota, Scholarship**

This scholarship is given to a student who has completed at least one year of seminary, with first preference to a student under care of John

Knox Presbytery. Second preference is to a student under care of a presbytery in Minnesota, Iowa, or Wisconsin, with third preference to a student under care of another Presbyterian Church (U.S.A.) presbytery.

## **First Presbyterian Church of Mora, Minnesota, Scholarship**

Scholarship grants from this fund provide assistance to Presbyterian students preparing for the ministry.

## **First Presbyterian Church of Rochester, Minnesota**

Native American Endowment Fund Income from this fund provides scholarship assistance for Native American students. First preference is for a Native American under care of a presbytery of the Presbyterian Church (U.S.A.) with second preference for a Native American preparing for ministry in another recognized Protestant denomination.

## **First United Presbyterian Church of Knoxville Scholarship**

The recipient of this scholarship must be a Presbyterian, must be a candidate for the degree of Master of Divinity, and must show a financial need. First preference is given to a woman who is under care of the Presbytery of Des Moines. Second preference is given to a student from Iowa.

## **The Fischer Memorial Scholarship**

This scholarship is to assist a seminary student.

## **L and M Ferguson Native American Scholarship**

This scholarship is to assist Native Americans based on need and academic performance.

## **Leonard C. Ferguson Scholarship Fund**

## FINANCIAL AID AND SCHOLARSHIPS

This scholarship grant is from the estate of Mr. Leonard C. Ferguson of Freeport, Illinois.

### **The Ford Education Fund Scholarship**

This scholarship is to assist a seminary student.

### **The Fox Family Seminary Scholarship**

This scholarship was established in 1996 by R. Gerald and Joyce M. Fox to assist a student involved in religion or theology.

### **The William Taylor and Alice Gillespie Native American Scholarship**

This scholarship was established by Dr. William and the Rev. Alice Gillespie. First preference to a graduate of Cook Theological School, second to a member of the Nez Perce tribe, third to any Native American student.

### **The Raymond F. and Mae I. Greschner Seminary Scholarship**

This scholarship was established through a bequest from the Raymond F. and Mae I. Greschner estate.

### **The Esther and Ray Heuser Scholarship**

From the estate of Raymond F. Heuser, Peoria, Illinois, this scholarship is given to assist needy and worthy students at U.D.T.S..

### **The Dorothy K. Heydinger Women's Scholarship**

This scholarship is to be awarded to a female student studying at the seminary.

### **The Richard B. Heydinger Endowed Scholarship**

This scholarship is a tribute to the late Rev. Heydinger, given by his wife and son. First consideration for scholarship recipients are Native American Students; then students who

desire an urban ministry calling; and then any woman student.

### **Mark and Helen (Hyun Souk) Kim International Prize**

This prize is to be awarded to a student of Korean descent or an international student.

### **The Lyle W. and Thelma R. Lage Seminary Endowed Scholarship**

This scholarship was established by Lyle W. and Thelma R. Lage to assist a Presbyterian seminary student.

### **The Langenberg Scholarship**

This scholarship was established from the estate gift made by Rev. Dr. and Mrs. Arnold Langenberg in appreciation of the Dubuque Theological Seminary students studying to be pastors within their beloved Presbyterian Church (USA).

### **The Linn Grove Presbyterian Church – Wickham Family Endowed Scholarship**

This scholarship is the result of a significant gift made by the Session of Linn Grove Presbyterian Church, in honor of members Louis, Viola and David Wickham. The scholarship will be awarded annually, with first preference to a student who is a member of the Linn Grove Presbyterian Church. Second preference is given to a student who is a member of any congregation in the Eastern Iowa Presbytery, or its successor judicatory, and third preference is to any student from the state of Iowa.

### **The Christian Loetscher Memorial Fund**

Two-thirds of the income intended to be used for 2-4 worthy and needy students planning to enter the Christian ministry. The remaining one-third to be used for young men in the college

## FINANCIAL AID AND SCHOLARSHIPS

or new entrants, and having been Dubuque County residents for at least one year. In lieu of these tuition scholarships, part of the one-third income, during any given year, should be used for the aid of any of the descendants of Christian Loetscher.

### **Siegfried G. Manus Scholarship**

This scholarship is established by Rev. and Mrs. Albert Manus and Mrs. Ruth Kleist in memory of Rev. Siegfried G. Manus D.D. in recognition of his services to the University of Dubuque as a member of the Board of Directors and as a pastor in the German Synod of the West.

### **The Winnie McCauley Scholarship Fund**

This scholarship was established through a bequest from the Marjorie McCauley estate to assist a worthy foreign student who will return to their native land and engage in full-time Christian service.

### **The H.B. McConkey Scholarship Fund**

This scholarship was established through the estate of Mildred McConkey in memory of Dr. Gaylord Couchman.

### **The Dr. Elizabeth McCort Memorial Scholarship**

This scholarship was made possible through the generosity of gifts received as a result of an appeal under the name of William E. Taylor.

### **The Michael M. and Katherine B. Messing Scholarship**

Given in honor of Michael M. and Katherine B. Messing, this scholarship is to assist a seminary student.

### **The Middents Memorial Endowed Scholarship**

This scholarship was established in 1989 by the Middents family for supporting qualified seminary students with financial need seeking ordination as a minister in the Presbyterian Church, U.S.A.

### **The Lester and Nelle Muge Educational Grant**

This educational grant is to be awarded to a worthy seminary student.

### **The Native American Theological Student Scholarship**

This scholarship was established by an anonymous donor to support the theological education of Native American students.

### **Roland C. and Elsa L. Nevell and Town and Country Presbyterian Church Scholarship**

This scholarship is given by the Town and Country Presbyterian Church of Richland Center, Wisconsin. First preference is to a Native American student. Secondly is to assist a Presbyterian student from Wisconsin.

### **Newcombe–Cook Endowed Scholarship Fund**

Assist Native American Seminary students with financial need to complete degree program.

### **Wayne A. and Edith S. Norman Scholarship**

This scholarship was established by Mr. and Mrs. Wayne A. Norman to assist seminary students taking courses for joint M.Div./ M.B.A. programs.

### **Helen Paisley Scholarship**

Scholarship grants from this fund will assist one or two seminary students.

### **Henry V. and Emilie R. Persson Scholarship**

Recipients must be Native Americans as defined by the University of Dubuque Theological

## FINANCIAL AID AND SCHOLARSHIPS

Seminary. Recipients must demonstrate a strong call and commitment to the ministry. Recipients should demonstrate potential for leadership in the Church. Recipients are eligible to have the scholarships renewed each year if they are making satisfactory progress toward a degree.

### **The Janet Clark Pope Scholarship**

This scholarship was established through a bequest from the estate of Janet Clark Pope.

### **The Charles W. Rainey Memorial Fund**

Funds from the Ruth and Elizabeth Rainey estates are used for scholarship support of Native American students enrolled at U.D.T.S.

### **The Henry J. and Bernard Johnson Reemtsma Education Grant**

This grant is to be awarded on the basis of need to a Native American student.

### **Orville and Frances Roth Scholarship**

This scholarship was established by The Rev. Orville and Frances Roth, in appreciation of the role U.D.T.S. played in his preparation to be a Minister of Word and Sacrament.

### **The Leland G. and Doris L. Rubesh Scholarship**

This scholarship was established as a memorial by Leland G. and Doris Rubesh along with other generous donors to assist a Presbyterian student in rural ministry.

### **Donald and Wilma Sanders Endowment Fund Scholarship**

This scholarship is used to help support an evangelical, conservative student. Student must show financial need.

### **The Gordon H. and Dorothy M. Sheffield Scholarship**

This scholarship is awarded annually to a seminary junior, based on financial need and scholarship qualifications.

### **Geneva E. Sheppley Scholarship Fund**

This scholarship is for a deserving student in the Seminary and in the University.

### **The Gene Siekmann Scholarships**

This scholarship is given to an M.Div. student having financial need, with the first preference being given to students from the First Presbyterian Church of Fort Dodge, Iowa. Second to assist a student in the Presbytery of North Central Iowa. Third to a Native American student.

### **The Sue Giese Spaete Intern Endowment**

This endowment was established by Mr. Gordon Spaete to assist a student who serves as an intern in a church.

### **The H. Gene and Jean E. Straatmeyer Endowed Fund for Native Americans**

This scholarship for Native American students at U.D.T.S. is funded by the Rev. Dr. H. Gene Straatmeyer and Jean E. Straatmeyer.

### **The Jim and Dorothy Strong Scholarship**

Made possible by a gift from Jim and Dorothy Strong, this scholarship grant will be awarded on the basis of financial need.

### **The George H. Swalve, Sr., and Marie E. Swalve Memorial Scholarship**

This scholarship is to assist Native Americans studying for the ministry.

### **The Anne Muelendyke Steffens Scholarship**

This scholarship was established in 1928 to assist college students preparing for full-time church vocation.

# FINANCIAL AID AND SCHOLARSHIPS

## **The George and Marian Tjaden Seminary Scholarship Fund**

This scholarship was established by Mr. and Mrs. George K. Tjaden to go to a Native American student in the seminary.

## **The Bruce and Jessie Townsend Seminary Scholarship**

This scholarship was established in 1997 by Bruce and Jessie's children, Mrs. Margaret Tesch and Dr. David Townsend to assist a Methodist student in the seminary.

## **Van Diest Scholarship**

This scholarship is given to seminary students with financial need.

## **The Alice T. Virtue Scholarship Fund**

This scholarship program is designated for seminary students with demonstrated financial need.

## **The John C. Walker Scholarship**

This scholarship was established by Ms. Marie Walker. First preference to a Native American student from South Dakota, second to any Native American Student.

## **The Watermulder Native American Scholarship**

Given by the Bryn Mawr, Pennsylvania, Presbyterian Church in honor of their former pastor, the Rev. David B. Watermulder, this grant provides financial assistance for Native American students.

## **The Wells Seminary Scholarship**

This scholarship was established by a bequest from the Irene Wells estate to assist students entering the Presbyterian ministry.

## **The Wendt Character Scholarship**

This scholarship is funded by Nancy and Richard Wendt and is designed to help the University become a leader in higher education in the development and promotion of attributes associated with sound moral character.

## **The E.E. Wheeler and Florence Wheeler Scholarship Fund**

The purpose of this fund is to provide scholarship assistance to deserving college, seminary, or graduate students.

## **The Gladys and Philip Willis Scholarship**

This scholarship was established in memory of Gladys and Philip Willis to assist students beginning careers in rural or small town ministry.

## **The Mary Wilson Memorial Scholarship**

This scholarship was established through a bequest from the Mary W. Wilson estate to assist college or seminary students.

## **The Zedan Scholarship**

Supported by the Rev. Margaret Zedan, one scholarship for books and tuition is provided for a female seminary student.

## **SPECIAL CONTRIBUTED SCHOLARSHIPS**

U.D.T.S. is blessed to have the support from many churches for our student scholarship program. The following have recently made significant gifts for this purpose, and we would welcome additional commitments. Contact the development office for information on how your congregation can assist students preparing for the ministry.

- Bethany Presbyterian Church, Grundy Center, IA
- Bettendorf Presbyterian Church, Bettendorf, IA

## FINANCIAL AID AND SCHOLARSHIPS

- Calvary Presbyterian Church, Barnum, IA
- Committee on Theological Education, Louisville, KY
- First Congregational Church, Dubuque, IA
- First Presbyterian Church, Columbia, MO
- First Presbyterian Church, Deerfield, IL
- First Presbyterian Church, Dixon, IL
- First Presbyterian Church, Dubuque, IA
- First Presbyterian Church, Fort Dodge, IA
- First Presbyterian Church, Honesdale, PA
- First Presbyterian Church, Jesup, IA
- First Presbyterian Church, Lake Forest, IL
- First Presbyterian Church, Lonaconing, MD
- First Presbyterian Church, Monticello, IA
- First Presbyterian Church, Oskaloosa, IA
- First Presbyterian Church, Pocatello, ID
- First Presbyterian Church, Rochester, MN
- First Presbyterian Church, Sibley, IA
- First Presbyterian Church, Wilton, IA
- GracePoint Evangelical Presbyterian Church, Dubuque, IA
- Graystone Presbyterian Church, Indiana, PA
- Hanover United Presbyterian Church, Hanover, IL
- Memorial Drive Presbyterian Church, Houston, TX
- Stalwart Presbyterian Church, Stalwart, MI
- United Presbyterian Church, Washington, IA
- Westminster Presbyterian Church, Cedar Rapids, IA
- Westminster Presbyterian Church, Des Moines, IA
- Westminster Presbyterian Church, Dubuque, IA
- Westminster Presbyterian Church, Waterloo, IA

### **SUPPORTING THE SEMINARY**

#### **Your Gift to the University of Dubuque Theological Seminary**

Charitable gifts are an important source of support for the mission of the University of Dubuque Theological Seminary. Preparing pastors for ministry requires a partnership of many willing people, all of whom recognize the need for the highest quality resources for theological education.

Since the Seminary is a not-for-profit educational institution, gifts to the Seminary can qualify as deductible charitable donations for income tax purposes. In fact, with careful planning, gift plans can provide benefits for the seminary and for the donor.

Gifts may be directed toward the following specific purposes by the donor:

### **GENERAL FUND**

Monetary gifts from alumni/ae, friends and congregations are needed annually to enable the University of Dubuque Theological Seminary to meet the general on-going operating needs of the seminary. Gifts may also be designated to scholarship aid, the emergency fund, or other special projects. Gifts to the University of Dubuque (not the seminary in particular) are used for general university-wide operating costs.

### **ENDOWMENTS**

#### **Scholarship Endowment**

A gift to establish an endowed scholarship is invested, and the return on the investment will provide aid in perpetuity for deserving students. The minimum gift to establish a scholarship endowment is \$25,000, which can be paid over a period of years.

# FINANCIAL AID AND SCHOLARSHIPS

## **Faculty Endowment**

The Board of Trustees has set a high priority on establishing endowments to support faculty salaries. Gifts of any amount will help us to keep salaries for faculty competitive and just. A faculty chair can be fully endowed and named for the sum of \$1,500,000. This, too, can be established over a period of years.

The quality of theological education is dependent on the quality of the faculty. Those congregations, foundations and individuals who wish to support the ministry of the University of Dubuque Theological Seminary are urged to consider giving aid in this critical area.

## **GENERAL AND SPECIAL ENDOWMENTS**

General endowment income supports the overall program and operation of the seminary. Special endowments can be established to fund lectureships, the library, and specific programs of the seminary.

## **MEMORIAL GIFTS**

Memorial and honor gifts are welcomed and encouraged. Many people each year

memorialize or honor special persons with a gift to the seminary.

## **LIFE INCOME GIFTS**

Life Income Gifts enable a donor to make a substantial gift to the seminary in exchange for income for as long as the donor lives, plus that of a spouse or other beneficiary desired. A very common method is a Charitable Gift Annuity, but other options may be explored by contacting the Advancement office. Significant tax advantages are typically available to the donor(s) including income tax and estate tax savings.

In general, cash or other assets are transferred to a trustee who administers the fund. After the death of the last beneficiary, the trust is terminated and the principle transferred to the seminary as an endowment.

## **BEQUEST GIFTS**

A bequest in your will can be an effective way of future giving and it may reduce the taxable portion of your estate.

# FINANCIAL AID AND SCHOLARSHIPS

## **FORM OF BEQUEST**

### **The following or like form may be used:**

"I give and bequeath to The University of Dubuque Theological Seminary, located in Dubuque, Iowa (a) the sum of \$ \_\_\_\_\_; or (b) a portion of my estate totaling \_\_\_\_\_% there of, or (c) all (or \_\_\_\_\_%) of the rest, residue, and remainder of my estate, both real and personal property which I may own or have right to dispose of at the time of my death; or (d) the following described real estate/personal property \_\_\_\_\_; to be used as permanent endowment by the Board of Trustees, or for the following purpose \_\_\_\_\_."

It is requested that the seminary be informed when a bequest is drafted so you may be recognized in the Heritage Society, which exists to acknowledge donors who have arranged for future gifts.

### **Further information may be requested from:**

OFFICE OF ADVANCEMENT  
**UNIVERSITY OF DUBUQUE**  
**THEOLOGICAL SEMINARY**

2000 University Avenue  
Dubuque, Iowa 52001-5099  
Phone: 563.589.3158

# DIRECTORY INFORMATION

## COMMUNICATION WITH THE SEMINARY

### University of Dubuque Theological Seminary

2000 University Avenue  
Dubuque, IA 52001-5099  
563.589.3112 or Toll free 1.800.369.U.D.T.S. (8387)

Fax: 563.589.3110

Email: [udtsadms@dbq.edu](mailto:udtsadms@dbq.edu)

Website: [udts.dbq.edu](http://udts.dbq.edu)

Please address communication to the appropriate individuals listed below:

### Admissions

(Programs and Information)

Ms. Kimberly Burnett-Hackbarth

Director of Admissions

563.589.3405

800.369.U.D.T.S. (8387)

[Khackbarth@dbq.edu](mailto:Khackbarth@dbq.edu)

### Academic Matters

Dr. Bradley Longfield, Dean

563.589.3122

[Blongfie@dbq.edu](mailto:Blongfie@dbq.edu)

### Alumni/ae Relations

Ms. Katie Kraus

Director for Alumni Engagement

563.589.3161

[Kkraus@dbq.edu](mailto:Kkraus@dbq.edu)

### Business Affairs, payment of bills

Ms. Carla Welter

Coordinator of Student Receivables

563.589.3708

[Cwelter@dbq.edu](mailto:Cwelter@dbq.edu)

### Continuing Education Programs

Ms. Bridgett Boone

Administrative Assistant to the

Associate Dean

563.589.3691

[Bboone@dbq.edu](mailto:Bboone@dbq.edu)

### Distance Education/CRE Program

Ms. Carla Gibbons

Distance Education Coordinator

563.589.3630

[Cgibbons@dbq.edu](mailto:Cgibbons@dbq.edu)

### Doctor of Ministry (D.Min.) Program

Dr. Richard Shaffer

Associate Dean

563.589.3691

[Rshaffer@dbq.edu](mailto:Rshaffer@dbq.edu)

### Financial Aid

Mr. Tim Kremer

Dean of Student Financial Planning  
and Scholarships

563.589.3170

[Tkremer@dbq.edu](mailto:Tkremer@dbq.edu)

### Field Education, Graduate Placement, and Pulpit Supply

Rev. Sue LeFeber

Director of Field Education and Placement

563.589.3114

[Slefeber@dbq.edu](mailto:Slefeber@dbq.edu)

### Student Life

Dr. Beth McCaw

Pastor to Students

563.589.3390

[Bmccaw@dbq.edu](mailto:Bmccaw@dbq.edu)

### Transcripts of Record and Curricula

Ms. Dianne Hanten

Registrar

563.589.3178

[DHanten@dbq.edu](mailto:DHanten@dbq.edu)

### United Methodist Studies Program

Dr. Leicester Longden

Director of the United Methodist Studies  
Program

563.589.3634

[Llongden@dbq.edu](mailto:Llongden@dbq.edu)

## DIRECTORY INFORMATION



**JEFFREY F. BULLOCK**  
**President of the University**  
**Professor of Hermeneutics**  
**and Homiletics**

B.A., Seattle Pacific  
University; M.Div.,  
Pittsburgh Theological

Seminary; M.A., University of Washington; Ph.D.,  
University of Washington; joined U.D.T.S. in 1996.

Before coming to U.D.T.S., Dr. Bullock served  
Presbyterian congregations in Pennsylvania and  
Washington. He has been active in the area of  
church revitalization and redevelopment and  
has served on the Committee on Ministry and  
the Committee on Preparation for Ministry. In  
addition to denominational publications,  
Dr. Bullock has published articles and or reviews  
in the *Journal of Communication and Religion*, the  
*Quarterly Journal of Speech*, the *Scottish Journal*  
*of Theology*, and in various other publications.  
His book *Preaching with a Cupped Ear* focuses on  
appropriating the philosophical hermeneutics  
of Hans-Georg Gadamer into contemporary  
homiletical theory and analyzing what it  
means to preach in a Postmodern Wor[ld].

As President, Dr. Bullock led the Plan for  
Transformation at the University of Dubuque  
which has included significant growth in the  
University's endowment, over \$150 million in  
new and/or renovated construction projects,  
and quadrupling of the University's enrollment  
to over 2000 students. He currently serves on  
the Committee on Theological Education of the  
PC(USA), the Iowa Association of Independent  
Colleges and Universities, the Iowa Economic  
Development Board and other ecclesial and civic  
boards.



**ELESHA J. COFFMAN**  
**Assistant Professor of**  
**Church History**

B.A., Wheaton College;  
M.A., Ph.D. Duke University;  
joined U.D.T.S. faculty in  
2012.

"Though I grew up in the church and attended  
a Christian college, I learned very little about  
church history. When I found my way to the  
subject after college and then studied it more  
seriously in graduate school, I was amazed at the  
ways getting to know Christians from the past  
deepened my faith, enriched my reading of the  
Bible, and broadened my concept of the church.  
It's not just names and dates. Church history is  
like a laboratory where questions about faith  
and culture, men and women, Scripture and  
interpretation, falleness and holiness have been  
explored in vibrant detail. I believe this academic  
discipline is foundational to theological  
education and to better understanding  
ourselves and our world."

Dr. Coffman is a member at First Congregational  
Church in Dubuque. Before coming to U.D.T.S.,  
she taught at Waynesburg University, a  
historically Presbyterian college in southwestern  
Pennsylvania, and spent a year at the Center for  
the Study of Religion at Princeton University.  
Prior to graduate school, she edited *Christian*  
*History* magazine, a publication that made  
scholarship accessible to an audience of pastors,  
Sunday school teachers, and other lay people.  
She is committed to equipping both clergy and  
laity for life and ministry.

Her first book, *The Christian Century and the Rise*  
*of the Protestant Mainline* (Oxford University  
Press), traces the early history of what has often  
been called "the most influential Protestant  
magazine in America" as a way to explore

## DIRECTORY INFORMATION

mainline history and identity. She also has published essays in *Evangelicals and the Early Church* (Cascade) and the academic journals *American Catholic Studies* and *Religion and American Culture*, as well as numerous articles in *Books and Culture* and *Christianity Today*.



**ELMER M. COLYER**  
**Professor of Systematic  
Theology Stanley  
Professor of Wesley  
Studies**

B.S., University of Wisconsin;  
M.Div., University of

Dubuque Theological Seminary; Ph.D., Boston College/Andover Newton; joined the U.D.T.S. faculty in 1993.

“Vital ministry is always deeply theological. Vibrant theology arises out of the evangelical and doxological life of the church. Systematic theology articulates the content of the church’s faith in the triune God of grace. Systematic theology serves the church by engaging the church in theological conversation about the church’s faith and practice, encouraging and challenging the church to remain faithful to the God of the Gospel in the particular cultural context and historical location within which the church pursues its mission. Systematic theology is both critical and constructive, bringing the enduring insights of the Christian community through the ages to bear upon the understanding and proclamation of the Gospel in the present, judging the adequacy of the church’s faith and practice, as well as expressing the comprehensive content of Christian faith anew in the present age.”

Dr. Colyer is an ordained United Methodist Pastor and Elder in the Wisconsin Conference of the United Methodist Church. He has served churches in Wisconsin, Massachusetts, and

Iowa. A summa cum laude student in college and seminary, he received his Ph.D. from Boston College/Andover Newton in 1992.

In addition to published articles and reviews in journals, including *Scottish Journal of Theology*, *Pro Ecclesia*, *Religious Studies Review*, and *Christianity Today*, Dr. Colyer edited *Evangelical Theology in Transition: Theologians in Dialogue with Donald Bloesch* and *The Promise of Trinitarian Theology: Theologians in Dialogue with T. F. Torrance*. Dr. Colyer is author of *How to Read T.F. Torrance: Understanding His Trinitarian and Scientific Theology* and *The Nature of Doctrine in T. F. Torrance’s Theology*.

Dr. Colyer is a member of the Society of John Wesley Fellows, a former Bradley Fellow, and President of Christian Theological Research Fellowship. He is also the recipient of the U.D.T.S. 1999 Herbert E. Manning, Jr. Award for Specialized Ministry, the UD 2001 William L. Lomax Award for excellence in teaching and advising, the UWP 2002 Distinguished Educator Award, and the UWP 2009 Distinguished Alumnus Award.



**SUSAN FORSHEY**  
**Assistant Professor of  
Discipleship and Christian  
Formation**

B.A., Western Washington  
University; M.Div., St. John’s  
University; Ph.D., Boston

University School of Theology; joined the U.D.T.S. faculty in 2014.

“Always a lover of the latest and greatest technology, I embraced the smartphone, social networking, and blogging world seven years ago, but not long after, the close reading of scripture and spirituality texts I loved was becoming more difficult. At the same time, I noticed that my students in master and doctoral

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level courses were struggling with the deep reading necessary to engage theological texts. My commitment to contemplative living and education, as well my own long-standing practice of *lectio divina*, launched me into researching how the brain pays attention, learns and remembers, and place this into conversation with the practices of Christian devotional and monastic traditions. This research is helping me understand what is happening at a cognitive level, balance its impact, and most importantly, offer ways to help Christian educators as they help students learn in the 21st century technological context.”

Beginning in the Roman Catholic Church, Susan Forshey has sojourned with Assemblies of God, Episcopalian, and Methodist congregations, and was a twenty-year member of Bethany Presbyterian Church, Seattle. She has worked in youth and campus ministries; music ministry; liturgical leadership; adult Christian education; and intentional community. For the past 15 years, Susan has been a facilitator with *Museum Without Walls*, an educational non-profit that connects students with the stories of those who have experienced racial, ethnic, or religious prejudice, and teaches them about efforts toward reconciliation.

Drawn by a love of monastic history and contemplative prayer, Susan received her MDiv at St John’s University, a Benedictine abbey, and a PhD in Practical Theology and Spirituality from Boston University. While at BU, Susan coordinated the spiritual formation project in the Center for Practical Theology and worked as a campus chaplain, pastoring students and leading retreats. She has presented conference papers on *lectio divina* and practical theological research (Association of Practical Theology), and *lectio divina* and internet technology (International Academy of Practical Theology). Prior to coming to UDTs, Susan was on staff at Bethany Presbyterian Church, as manager

of communications and systems, and was an adjunct instructor of Christian Formation at Seattle Pacific University, where she delighted in introducing freshman to spiritual disciplines and sharing the love of Jesus Christ.



**GARY NEAL HANSEN**  
**Associate Professor of**  
**Church History**

B.A., University of Washington; M.Div., Th.M., Ph.D., Princeton Theological Seminary; joined the

U.D.T.S. faculty in 1999.

“Church history puts Christian faith and theological education in context—we see how and why the Church came to believe what it believes. In the stories of saints and sinners, of faithful and foolish things done in Christ’s name, we can gain wisdom and strength for life and ministry. When we study theologians like John Calvin, whose ideas still shape the Church after centuries, we can ask questions along with them, and bring our own views into dialogue or debate. We grow in the process, and we may even find answers to the questions of our age.”

Dr. Hansen is a teaching elder in the Presbyterian Church (U.S.A.). Prior to coming to U.D.T.S. he spent five years as a pastor doing redevelopment work in a small church in New Jersey. In 2007 he received the University of Dubuque’s John Knox Coit Prize for Excellence in Teaching and Advising. The same year he received a major research grant from the Louisville Institute to support his research and writing on prayer, which led to the publication of *Kneeling with Giants: Learning to Pray with History’s Best Teachers* (InterVarsity Press, 2012). From 2008 to 2012 he served on the General Assembly Special Committee on the Heidelberg Catechism. He wrote books for two of the

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studies in the PC(USA)'s "Being Reformed" adult curriculum series: *Church History: Those Who Shaped the Christian Faith* (2011), and *The Heidelberg Catechism* (2012). Much of his research has focused on John Calvin, leading to chapters found in *Calvin and the Bible* (Cambridge University Press, 2006), *Reformation Readings of Romans* (TandT Clark, 2008), and *The Calvin Handbook* (Eerdmans, 2009). His writing is also found in *The Encyclopedia of Protestantism* (Routledge, 2004) and *The Westminster Handbook to Theologies of the Reformation* (Westminster John Knox, 2010), the preaching commentary series *Feasting on the Word* and *Feasting on the Gospels* (Westminster John Knox) and the magazines *The Presbyterian Outlook*, *Presbyterians Today*, and *Theology Matters*. He is active in the Sixteenth Century Society and Conference, and has been on the board of the Calvin Studies Society.



**ROBERT P. HOCH**  
**Associate Professor of**  
**Homiletics and Worship**

B.A., California State University, Sacramento;  
M.Div. San Francisco Theological Seminary;

Th.M., Ph.D., Princeton Theological Seminary;  
joined the U.D.T.S. faculty in 2003.

"When I think of the preaching classroom, my mind's eye goes back to my art classes back in high school. As you walked into the classroom, you would see what previous artists had produced, their sculptures, some that gripped the eye immediately, while others clung to a little corner of the shelf. But it was more than seeing; it was also the feeling of cold clay in your own hands, your first acquaintance with the medium, as you found its shape, its particular elasticity. Your own interaction with that

medium produced something at once unique to you and held in common with others. Students come to a preaching classroom carrying in their minds the "works" of their preachers, many highly esteemed as mentors and pastors. But students don't merely observe or reflect on the works of others; they work with the related mediums of scripture, voice, body, and word, working with each as they test their hunches and intuitions in a larger community of scholars. It isn't a tidy classroom, but I like to think that this means that God is not quite finished with us yet, that we are being made into God's image. We are a lovely work in progress!"

Ordained as a teaching elder in the Presbyterian Church (U.S.A.) in 1995, Dr. Hoch brings experience as a pastor, preacher, and scholar to the classroom. As a theological educator, he aims to develop student skills and capacities for biblical interpretation; theological reflection on pastoral practices, especially preaching and worship; and sensitivity to the prophetic witness of God's justice and mercy. Dr. Hoch's recent research focuses on emerging patterns of Christian witness in the twenty-first century. In the ministry of proclamation, he seeks to catalyze the congregational imagination with the witness of God in scripture.

Dr. Hoch's publications include, *By the Rivers of Babylon: Blueprints for a Church in Exile* (Fortress Press, 2013); a contributing author to, *Feasting on the Gospels* (Westminster John Knox Press, 2013); *Breathing Patterns: A Teacher's Reflections on Calling, Equipping and Sending* (Wipf and Stock, 2010) and co-author of *New Proclamation: Year A* (2011) (Fortress Press, 2010). He also contributes to the online lectionary commentary, *Working Preacher* (workingpreacher.org) and writes a blog for the online news site, *The Huffington Post*.

### ANNETTE

## DIRECTORY INFORMATION



**BOURLAND HUIZENGA**  
**Assistant Professor of New Testament**

B.A., Vassar College; M.R.E., Wesley Seminary; M.A.R., McCormick Theological Seminary; Ph.D., University

of Chicago Divinity School; joined the U.D.T.S. faculty in 2008.

“One way the Bible is authoritative for me is that through my reading of the texts I want to allow God’s Spirit to author me and my faith. I believe the Bible is authoritative for the church in a similar way: we are to be “people of the Book.” At the most basic level, we need to be knowledgeable about its contents. But even more, we need to study and discuss the biblical texts together. When we really wrestle with a teaching, and listen carefully to other persons’ perspectives, then our Bible study fosters true Christian community, and forms us as disciples of Christ who have a growing capacity to discern God’s will.”

Before coming to U.D.T.S., the Rev. Annette Bourland Huizenga taught in adjunct positions at McCormick Theological Seminary and at Catholic Theological Union. She holds a Ph.D. in Biblical Studies from the University of Chicago Divinity School (2010). In 2013, her revised dissertation was published as *Moral Education for Women in the Pastoral and Pythagorean Letters: Philosophers of the Household* in the *Novum Testamentum Supplements* series (Brill, 2013).. Her scholarly interests circle around the social-historical contexts of early Christian communities: family structure, slavery, women in the Pauline assemblies, Roman law and economy, and education. Presently, she is writing about all of these topics in a volume on the Pastoral Letters for the Wisdom Commentary series (Liturgical Press).

Annette was ordained to the Ministry of Word and Sacrament at LaSalle Street Church-Chicago (non-denominational), where she served as one of the pastors for ten years. She is grateful too for her United Methodist roots: she was raised in a church in the Baltimore Conference, obtained a Master of Religious Education from Wesley Theological Seminary, and worked as a DCE in United Methodist Churches in the Chicago area.



**CHRISTOPHER JAMES**  
**Instructor of Evangelism and Missional Christianity**

B.A., Wheaton College; M.Div., Fuller Theological Seminary; Ph.D. candidate, Boston University; joined

the U.D.T.S. faculty in 2014.

“From the greed-laced appeals of charlatan televangelists to the apocalyptic condemnations of megaphone-toting street preachers, the word “evangelism” brings up all the worst associations outsiders to faith have with organized religion. Moreover, among Christians, the word commonly evokes an unholy cocktail of guilt, inadequacy, and disgust. Such is the disrepute of the fundamental Christian practice the resurrected Jesus spoke of when he told his disciples, “You will be my witnesses.” In this context, Christian leaders today face the critical challenge of cultivating communities that are learning to live in the light of their missional identity and are simultaneously attuned to the Spirit and their context, so that they might join God in the renewal of all things. This ecclesial witness makes incarnate the good news of the availability of the Reign of God, and is the heart of missional Christianity.”

Drawing on formative experiences in diverse contexts that include an evangelical megachurch near San Francisco, a Korean-

## DIRECTORY INFORMATION

American church plant in Boston, a Charismatic Anglican church outside of Chicago, and a small Presbyterian congregation in Los Angeles, Christopher's discipleship and teaching reflect a unique set of ecumenical influences and ecclesial expressions. His research and teaching focus on missional engagement with contemporary contexts, and his pedagogy features an emphasis on experimentation and praxis. Christopher is the author of several articles on missional practice and church planting including "[Practices for a HYPERLINK "http://www.themissionalnetwork.com/index.php/christopher-b-james"](http://www.themissionalnetwork.com/index.php/christopher-b-james) MissionalHYPERLINK "[http://www.themissionalnetwork.com/index.php/christopher-b-james"](http://www.themissionalnetwork.com/index.php/christopher-b-james) Church Planting Order" (*Journal of Missional Practice*, 2013) and "Some Fell on Good Soil: Church Planting in Religious Ecologies" (*Witness*, 2013). He is currently completing his dissertation—tentatively titled "Pioneering Ecclesial Life in a Post-Christian Context: A Practical Ecclesiology"—an exploration of mission, spirituality, and ecclesial identity among new churches in his hometown, Seattle, WA. When he's not in the classroom his Northwest roots surface and you're likely to find him on his bike, rock climbing, or park-hopping with his wife, Lindsay, and two kids.



**MARY ANNE KNEFEL**  
**Librarian and Instructor**  
**of Bibliography**

B.A., Knox College; M.L.S.,  
University of Illinois at  
Urbana-Champaign; M.B.A.  
University of Dubuque;

joined the University of Dubuque  
in 1980.

"The library plays a vital role in the Seminary  
students' lives by connecting them to the

resources that they need to become educated  
and faithful ministers. We are blessed to have the  
Charles C. Myers Library, which invites students  
to study, conduct research, collaborate on  
group projects, use the computer labs, or relax  
in Sylvia's Common Ground, our coffee shop.  
Students both on and off campus have access  
to a wealth of information and services. They  
can consult the library catalog (which includes  
resources from the University of Dubuque and  
Wartburg Theological Seminary libraries) and  
request items be mailed to them, read required  
supplemental readings on our electronic reserve  
system, and check any of the major databases  
available to them, many of which contain the  
full-text of articles and books. In addition, a  
reference librarian is a click away, until 11:00  
p.m., Sunday through Thursday. This assures our  
students' success in their research, whether they  
are on campus or studying at a distance."

Mary Anne Knefel has been at the University  
of Dubuque for over 32 years, initially as a  
Reference and Instruction Librarian, then as  
Assistant Director. In 2004, she was appointed  
University Librarian. She has taught students  
from first grade to Seminary how to conduct  
research and design Web pages. Before coming  
to U.D.T.S., she worked at the Carnegie-Stout  
Public Library in Dubuque, the Library of the  
Health Sciences at the University of Illinois,  
University of Illinois at Urbana-Champaign, and  
Knox College in Galesburg, Illinois.



**SUE LEFEBBER**  
**Director of Field**  
**Education and Placement,**  
**Instructor of Ministry**

A.B., Middlebury College;  
M.Div., U.D.T.S.; joined the  
U.D.T.S. staff in 2013.

## DIRECTORY INFORMATION

"Field Education provides an essential link between theory and practice, concepts and skills, and ideas and relationships. Foundational classroom learning is put to work as theological reflection and the love of Christ are brought to the tasks of ministry. In addition, Field Education brings opportunities for self-knowledge through developing and refining skills, identifying and confirming gifts for ministry, and testing and affirming vocational call. The Field Education experience is vital in providing insights and discernment as seminary students prepare to begin and flourish in the service of Christ's Church."

Prior to her call to UDTs, Rev. LeFeber served for ten years in parish ministry, for six years on the seminary Council of Advisors, and on several committees for the National Association of Congregational Christian Churches. She brings significant pastoral experience, care and encouragement for students, a passion for church renewal and revitalization, and a deep love of U.D.T.S. to the position.



**BONNIE SUE LEWIS**  
**Associate Professor**  
**of Mission and Native**  
**American Christianity**

B.A., Whitworth College;  
M.A., Fuller Theological  
Seminary; Ph.D., University

of Washington; joined the U.D.T.S. faculty in 1997.

"A church not in mission fails to be the church. God calls and God sends the whole church into the whole world that all may know, in the words of the Psalmist, of God's 'unfailing love' and 'full redemption' through Jesus Christ. To be the church is to know and respond to the call of God. To be in mission begins with knowing the heart of God, with learning to listen to the voice of God, and discerning where God is at work in

the world. God calls the church to participate in God's mission: to work and worship with and among diverse peoples who are also called and sent by God to bring the Good News to the people of God's heart. We must strengthen and equip pastors in their faith so that they and their congregations can together hear God's voice, love one another, and, through the power of the Holy Spirit, take the Gospel of Jesus Christ into the world God so loves."

A native of California and ruling elder in the Presbyterian Church (USA), Bonnie Sue Lewis began her career as a high school history teacher at the Inter-American School in Quetzaltenango, Guatemala, in 1976. She went on to teach in California in the 1980s and in Washington during the 1990s. A scholar of Native American Christian history, her interest and involvement in the American Indian community began with her doctoral research on Native American pastors of the Presbyterian Church. Dr. Lewis is author of *Creating Christian Indians: Native Clergy in the Presbyterian Church*, and co-editor of *Mission in a Global Context*, a collection of autobiographical sketches by Presbyterian professors of mission. She is actively involved in the Presbyterian Church at the local and national levels, and a frequent speaker in the church and the academy on God's call to mission.



**BRADLEY J. LONGFIELD**  
**Dean of the Seminary**  
**and Vice President of the**  
**University Professor of**  
**Church History**

B.A., Wesleyan University;  
M.Div., Yale University; Ph.D.,  
Duke University; joined the U.D.T.S. faculty in 1992.

## DIRECTORY INFORMATION

“The study of church history frees us from ignorance of the past and thereby provides us with the background necessary to proclaim the Gospel faithfully in the present. By disclosing the diverse traditions within the Christian faith the discipline of church history opens us to insights and perspectives that allow us to make informed theological and pastoral responses to contemporary issues and situations in the church.”

A teaching elder in the Presbyterian Church (U.S.A.), Bradley Longfield served as a pastor in Indiana and taught at Duke Divinity School before coming to U.D.T.S.. He has served as Dean of the Seminary since 1998.

His most recent book, *Presbyterians and American Culture*, surveys the history of Presbyterians in the United States. He is also the author of *The Presbyterian Controversy: Fundamentalists, Modernists, and Moderates* and co-editor of *The Secularization of the Academy*.



**BETH L. MCCAW**  
**Pastor to Students,**  
**Assistant Professor of**  
**Ministry**

A.B., Hope College;  
M.Div., Gordon Conwell  
Theological Seminary;

D.Min., Gordon Conwell Theological Seminary;  
joined the U.D.T.S. staff in 2004.

“The seminary years are a significant and exciting stretch of the journey for those being equipped for ministry; they are also a time packed full with study, ministry, work, family. While there are many calls that seminarians answer, none supersedes the principal call to love, to glorify, to worship the Lord—all should nurture this devotion. It is a gift to find the seminary community one which fosters and

expresses a holistic love for the Lord with heart and mind and soul and strength. It is also a joy to find the seminary community one which understands itself to be the body of Christ and seeks to love neighbor as self.”

Beth McCaw is a teaching elder in the Presbyterian Church (U.S.A.). She served as associate pastor of care and outreach in a church in Florida before coming to Dubuque. Her sense of privilege in shepherding those called to church ministry grew while serving on and moderating Florida Presbytery Committee on Preparation for Ministry: “I am excited for those under care; I can imagine no more meaningful vocation than the one to which they are called.” Dr. McCaw has also served with her husband Scott as a missionary in church planting in Namibia, Africa, and as a crisis counselor with Northeastern Family Institute in Massachusetts.



**MATTHEW R. SCHLIMM**  
**Associate Professor of Old**  
**Testament**

B.A., Asbury College; M.Div.,  
Duke University; Ph.D.,  
Duke University; joined the  
U.D.T.S. faculty in 2008.

“I am continually amazed by the Bible’s capacity to capture our imaginations and cause us to think in fresh ways about God, ourselves, and our world. Scripture may be thousands of years old, but it continues to surprise, inspire, disturb, astonish, and ultimately transform us.”

Born in Madison, Wisconsin, Matthew R. Schlimm is an ordained elder in the United Methodist Church. He has served churches in Michigan, Minnesota, and North Carolina. His research interests focus on biblical theology and ethics, as well as rhetorical approaches to the Bible.

## DIRECTORY INFORMATION

He has published work on a variety of topics in *The Catholic Biblical Quarterly*, *The Wesleyan Theological Journal*, *The Dictionary of Scripture and Ethics*, and *The Oxford Encyclopedia of the Bible and Theology*. His book *From Fratricide to Forgiveness* examines the ethics of anger in the book of Genesis. He has worked with the Common English Bible, co-editing the CEB Study Bible and writing various introductions to books in the CEB Student Bible. His book *This Strange and Sacred Scripture* wrestles with how the Old Testament functions as God's word when it is filled with oddities.



**RICHARD J. SHAFER JR.**  
**Associate Dean of the  
Seminary**  
**Assistant Professor of  
Ministry**

B.A., Drake University;  
M.Div. and D.Min.,

University of Dubuque Theological Seminary;  
joined the U.D.T.S. staff in 2005.

"One of the greatest privileges of being a pastor is that we are invited into the personal lives of the people we serve at very private, often very intimate moments. Joining the family circle for births and deaths, weddings and funerals, anniversaries and other celebrations, means that we not only represent the church, but are ambassadors for Christ as well. Learning to cultivate that gift of 'presence' is essential to the practice of effective ministry."

Richard (Skip) Shaffer returned to U.D.T.S. after 17 years of pastoral ministry, serving Presbyterian churches in northwest Iowa and southwest Minnesota. Over the years he has developed an appreciation for small town and rural ministry and the special challenges and rewards those churches and communities offer. He has been active in the area of congregational

revitalization, has served a number of years on the Committee on Ministry, and has considerable experience in conflict mediation.

Dr. Shaffer has also been involved in ministry to immigrants to the Midwest and the unique problems they face. One congregation he served became "home" to a community of over 100 recent émigrés from the Sudan and their children. In addition to helping them find suitable housing, the church hosted a food pantry, a clothing drive, and English lessons for adults, as well as a second worship service in the Nuer language, complete with drums, dancing, and a special Sunday School program.



**TIMOTHY M.  
SLEMMONS**  
**Associate Professor of  
Homiletics and Worship**

B.S., Kansas State University;  
M.Div., Th. M., Columbia  
Theological Seminary;

Ph.D., Princeton Theological Seminary; joined  
the U.D.T.S. faculty in 2008.

"The questioning of authority is no new thing. The real question that must be asked is: How do we distinguish true authority from false authority? How do we engage in preaching that is genuinely authoritative, without being seduced by authoritarianism? Kierkegaard rightly defined preaching very simply: 'to use authority.' Yet his thought has been used to cast doubt on preaching, indeed, on authority itself, so that preaching in mainline circles has come to doubt itself. But where do we turn for divine guidance if we do not trust the preaching of the Word? Preaching come to itself must recognize the essential connection between Jesus Christ to whom all authority has been given and the task of proclamation in his name. Preachers who know whereof, or rather, of whom they speak,

## DIRECTORY INFORMATION

know the Lord! And in this relation may be found the true integrity and authority of preaching. The preacher's first duty is to seek, guard, and cultivate that relation."

Timothy Matthew Slemmons, Associate Professor of Homiletics and Worship, has served two Presbyterian congregations, as pastor (Tarentum, PA) and interim pastor (Titusville, NJ). His research interests include lectionary expansion (*Year D: A Quadrennial Supplement to the RCL*); the Reformed tradition of expository, lectio continua preaching; revival preaching in the Great Awakenings; and the vein of dialectical homiletics (*Groans of the Spirit; Homiletical Dialectics in an Age of Confusion*) running from Kierkegaard to Forsyth, Barth, and Bonhoeffer. His current approach to homiletical pedagogy seeks to leverage the basic principles at work in the best devotional, edifying literature for developing fluency in sermon preparation. His works reveal an abiding concern for the presence and the reforming agency of the Triune God in the preaching moment, and for the spiritual and vocational formation of the preacher through daily immersion in the Word. Slemmons is the author of a four-volume lectionary-based series of Liturgical Elements for Reformed Worship, which includes *Lightning from the East (Year A)*; *When Heaven Stands Open (Year B)*; *The Joyful Feast (Year C)*; and *Greater Attention*, a collection of resources to encourage and support the use of Year D.



**LYLE D. VANDER BROEK**  
**Professor of New Testament**

B.A., Northwestern College;  
M.Div., Western Theological  
Seminary; M.Phil. and Ph.D.,  
Drew University; joined the

U.D.T.S. faculty in 1983.

"Good preaching starts with sound biblical exegesis. I feel sorry for the pastor whose lack of exegetical preparation forces the production of sermons based solely upon human ingenuity. What an unnecessary responsibility! The Bible, rightly interpreted, is the essential and inexhaustible source for Christian proclamation."

Lyle Vander Broek brings to U.D.T.S. experiences in the academic world and in pastoral ministry. He has served both as pastor of a rural church and as minister of outreach in a struggling urban congregation. Since 1983, he has taught courses in the Greek language and in biblical exegesis at the seminary, and he has continued to pursue his special interest in the Gospel of Mark and I Corinthians. In 1992, he co-authored the book *Literary Forms in the New Testament*. His book *Breaking Barriers: The Possibilities of Christian Community in a Lonely World*, a volume dealing with community issues in 1 Corinthians, was published in 2002 by Brazos Press. *The Life of Paul for Today*, a book showing the relevance of Paul's life and thought for the contemporary church, was published by Westminster/John Knox in 2010. Current research focuses on the biblical understanding of beauty, the nature of believers' resurrection, and on the biblical basis for church reform.

In addition to his exegetical teaching, Dr. Vander Broek has taught courses in biblical preparation for preaching, as well as courses on small-town and rural ministry. He has led a number of groups of U.D.T.S. students to the Holy Land on study trips. Professor Vander Broek preaches and teaches regularly in the church, especially enjoying his leadership in various presbyteries' lay ministry programs.

# DIRECTORY INFORMATION

## EMERITI PROFESSORS



**HENRY E. FAWCETT**  
**Professor of Ministry,**  
**Emeritus**

B.D., Buena Vista College;  
D.D., University of Dubuque  
Theological Seminary;  
joined the U.D.T.S. staff

in 1986.

“Ministry is personal. It calls for not only knowledge and skill, but for a faith commitment which shows forth to others. At seminary, students are to grow not only in academic ways but through community—knowing and loving one another, sharing one another’s burdens, and understanding another’s culture. It is in this way that students are prepared to claim the mantle of leadership in Christ’s church for their own.”

From Metlakatla, Alaska, Henry Fawcett is an Alaska Native of the Tsimshian people. He began his ministry under the former Board of National Ministries of the Presbyterian Church (USA) at Sheldon Jackson. Dr. Fawcett has been pastor of churches in Alaska, Nebraska, Minnesota and Washington.

Dr. Fawcett became interested at an early age in salmon fishing, and worked as captain of several commercial fishing boats before entering ministry. Ordained a Presbyterian Church (U.S.A.) teaching elder since 1963, he has been active in denominational affairs, serving as moderator of the former Mankato Presbytery and as a member of the General Assembly Council on Church and Race. The Minnesota Valleys Presbytery endorsed him as a candidate for Moderator of the General Assembly in 1970. He also served on the special committee of 15 for the Brief Statement of Faith.

Dr. Fawcett was called to serve the University of Dubuque Theological Seminary as Pastor to Students and Director of the Native American Program, a position he held for almost 20 years.



**LEICESTER LONGDEN**  
**Associate Professor**  
**of Evangelism and**  
**Discipleship, Emeritus**

B.A., Lewis and Clark  
College; B.D., Union  
Theological Seminary;

M.Phil., Ph.D., Drew University; joined U.D.T.S.  
faculty in 2001.

“Evangelism has often been relegated by scholars to a minor place in the discipline of practical theology and by local churches to a mere committee on methods for adding members. My experience as a pastor and scholar has led me to see evangelism as an action of the church where theological and practical concerns must be kept in vital conversation and interaction. Theologically, evangelism requires fundamental reflection on the apostolic identity and mission of the church. Practically, it includes not only the proclamation of the Gospel which announces the kingdom of God but also the ecclesial practices by which people are initially formed as disciples of Jesus Christ. In the increasingly pluralistic contexts of the twenty-first century, pastors and congregations need a revitalized evangelism that announces Jesus as the Savior of the world and depends on the agency of the Holy Spirit as the chief teacher and energizer of the Church.”

A Canadian who lives as a permanent alien resident in the U.S., Les Longden has been a pastor in a small rural church, and a Minister of Education and Senior Pastor in two large churches. His ecumenical experience includes

## DIRECTORY INFORMATION

teaching assignments in an Episcopal Preparatory School, a Roman Catholic college and diocese, and two United Methodist universities. As an ordained Elder in the United Methodist Church, Dr. Longden has served as a delegate to the General Conference, a columnist for the United Methodist News Service, and a participant in several national dialogues sponsored by the United Methodist General Commission on Church Unity and Inter-religious Concerns.

In addition to reviews and articles published in *Catalyst*, *Circuit Rider*, *Methodist History*, and *The Michigan Christian Advocate*, Dr. Longden has edited two volumes: *The Wesleyan Theological Heritage: Essays of Albert C. Outler* (co-edited with Thomas C. Oden) and *Albert C. Outler Ecumenical Theologian*. Writing and research interests include an intellectual biography of Albert Outler, an historical study of Wesleyan practices of evangelism and catechesis with practical suggestions for local churches, and the exploration of the possibilities for evangelization as an ecumenical activity.



**JOEL L. SAMUELS**  
**Associate Professor of  
Bibliography, Emeritus**

B.A., Houghton College;  
B.D., Evangelical School of  
Theology; Th.M., Eastern  
Baptist Theological

Seminary; M.A., Graduate Library School of the University of Chicago; joined the U.D.T.S. staff in 1989.

"The library is not merely a place to obtain materials pertinent to courses and papers, but is a place to encounter the best minds in the history of the church: Augustine, Thomas Aquinas, John Calvin, John Wesley, Karl Barth,

and many others. It is also a place to examine significant treasures: Luther's German Bible, Calvin's *Institutes*, Diodati's Italian Bible, and many others. The library is a sacred place, sustaining not merely the intellectual life, but nourishing the spiritual life."

Before coming to Dubuque, Joel L. Samuels was a theological librarian for ten years and served in successive administrative positions in a major research library for eighteen years. He is particularly interested in promoting the reading of theological classics, including devotional classics.



**C. HOWARD WALLACE**  
**Professor of Biblical  
Theology, Emeritus**

B.A., Park College; B.D.,  
McCormick Theological  
Seminary; D.Theol.,  
University of Basel; joined

the U.D.T.S. faculty in 1959.

"I am especially interested in the Old Testament books of Ecclesiastes and Job, as they reflect, within Scripture, evidence of a lively theological dialogue with the idea of rigid and legalistic retribution. The Scriptures, to me, are three-dimensional documents, where real people exhibit real faith as they wrestle with the realities of living."

Although most of his teaching was in the biblical studies division of the seminary, Howard Wallace has also been involved in the work of the ministry division. His more formal academic interests lie in the areas of Old Testament, Hebrew, and Biblical Theology, and he has particular interests in Old Testament Wisdom Literature and in ethical issues arising from scripture. Dr. Wallace also has become known for his expertise in ministry to alcoholics.

## DIRECTORY INFORMATION

Active in curriculum development for churches, Howard Wallace was a consultant and writer for the *Faith and Action* and *Christian Education: Shared Approaches* curriculum series. He has been involved in campus ministry, has been an interim pastor and has served as a presbytery moderator. He is active in community concerns, having served on the Dubuque Community School Board, part of that time as its President. Dr. Wallace continues to be available as a resource for U.D.T.S. students. Dr. Wallace is a teaching elder in the Presbyterian Church (USA).

### ADJUNCT FACULTY

**Katherine M. Achtemeier**, Adjunct Professor of Ministry; A.B., Davidson College; D.Min., Union Theological Seminary, Virginia

**Jerry Andrews**, Adjunct Professor of Ministry, B.R.E., William Tyndale College; M. Div., Trinity Evangelical Divinity School; Th.M., Princeton Theological Seminary; M.A., University of Pittsburgh; Ph.D., University of Chicago

**Charles Barland**, Associate Professor of Music, B.A., Carroll University; M.A., University of Iowa; D.M.A., University of Kansas

**Howard Chapman**, Adjunct Professor of Ministry, B.A., Houghton College; M.Div., Princeton Theological Seminary; D.Min., Louisville Presbyterian Theological Seminary

**Andrew Dearman**, Adjunct Professor of Ministry, B.A., University of North Carolina at Chapel Hill; M.Div., Princeton Theological Seminary; Ph.D., Emory University; Dr. Theol., Debrecen Reformed University

**Roger Ebertz**, Adjunct Professor of Christian Ethics, B.A., Carleton College; M.Div., Fuller Theological Seminary; M.A., Ph.D., University of Nebraska

**Kristen Eby**, Adjunct Professor of Music, B.A., Westmont College; M.M., University of Oregon

**Gary Eller**, Adjunct Professor of Church History, B.A., University of North Carolina, Chapel Hill; M.Div., Princeton Theological Seminary; M.A., Ph.D., Vanderbilt University

**Alyson Janke**, Adjunct Professor of Ministry, B.A. Carroll College

**Kristin Helms**, Adjunct Professor of Bible, B.A., University of Evansville; M.Div., Duke Divinity School; Ph.D., Princeton Theological Seminary.

**Carol Howard Merritt**, Adjunct Professor of Ministry, B.A., Moody Bible Institute; M.Div. Austin Presbyterian Theological Seminary

**Scott Alan Nesbitt**, Adjunct Professor of Ministry, B.A., Cornell College; M.Div., McCormick Theological Seminary; Ph.D., Trinity Theological Seminary

**David Rohrer**, Adjunct Professor of Ministry, B.A., University of California, Los Angeles; M.Div. Fuller Theological Seminary

**Stephanie Schlimm**, Adjunct Professor of Ministry, B.A., Southwestern University; M.Div. Duke University

**Joseph D. Small**, Adjunct Professor of Ministry, B.A., Brown University; M.Div., Pittsburgh Theological Seminary; Th.M., Princeton Theological Seminary; D.Min. Louisville Presbyterian Theological Seminary; D.D., University of Dubuque

**Marsha Wilfong**, Adjunct Professor of Bible, B.A., Trinity University; D.Min., Ph.D., Union Theological Seminary, Virginia

### ADMINISTRATION AND STAFF

**Bridgett Boone**, Administrative Assistant to the Associate Dean and Pastor to Students

# DIRECTORY INFORMATION

**Jeffrey F. Bullock**, President, University of Dubuque

**Kimberly Burnett-Hackbarth**, Director of Admissions

**Peter Smith**, Advancement

**Jill Dodds**, Administrative Assistant to the Dean

**Beth Fleming**, Admissions Office Coordinator

**Carla Gibbons**, Distance Education Coordinator

**Jim Gunn**, Undergraduate Chaplain

**Mary Anne Knefel**, University Librarian

**Tim Kremer**, Dean of Student Financial Planning and Scholarship

**Luann LeConte**, Academic and Program Support Secretary

**Sue LeFeber**, Director of Field Education and Placement

**Bradley J. Longfield**, Dean of the Seminary and Vice President of the University

**Julie MacTaggart**, Director of Human Resources

**Beth L. McCaw**, Pastor to Students

**Rick Merfeld**, Director of Residence Life

**Andrew Mettert**, Director of Food Services

**Dianne Hanten**, Registrar

**Richard Shaffer**, Associate Dean of the Seminary

**Nicole Story**, Director of Seminary Technology

**Rachel Vander Broek**, Secretary to the Director of Field Education and Placement

**Annalee Ward**, Director of the Wendt Center

**Dana Weitz**, Seminary Admissions Assistant

## SEMINARY COUNCIL OF ADVISORS

The Council of Advisors is a board of clergy and laity from a variety of denominations that gives counsel to the Board of Trustees of the University, and the faculty, staff, and administration of the seminary, regarding the mission and ministry of the University of Dubuque Theological Seminary.

### Class of 2016

Rev. Rose Blank, Grinnell, IA

Dr. Gary Eller, Omaha, NE

Rev. Sherrie Ilg, Cedar Rapids, IA

Rev. Dan McNerney, Winnetka, IL

Rev. Kristy Parker, Davenport, IA

Mr. Duane Sweep, Eagan, MN

Rev. Rachel Wann, Wausau, WI

### Class of 2017

Rev. Kevin Freese, Battle Creek, IA

Mrs. Terry Holland, Fresno, CA

Rev. Brian F. Jones, Wheaton, IL

Rev. Matthew Wright, Jenison, MI

Rev. Wendy VanTassell, Spencer, IA

### Class of 2018

Rev. Douglas Bradshaw, Naperville, IL

Dr. Eric Hoey, Louisville, KY

Dr. Bob Jordan, Peoria, IL

Rev. Henry Kim, Downers Grove, IL

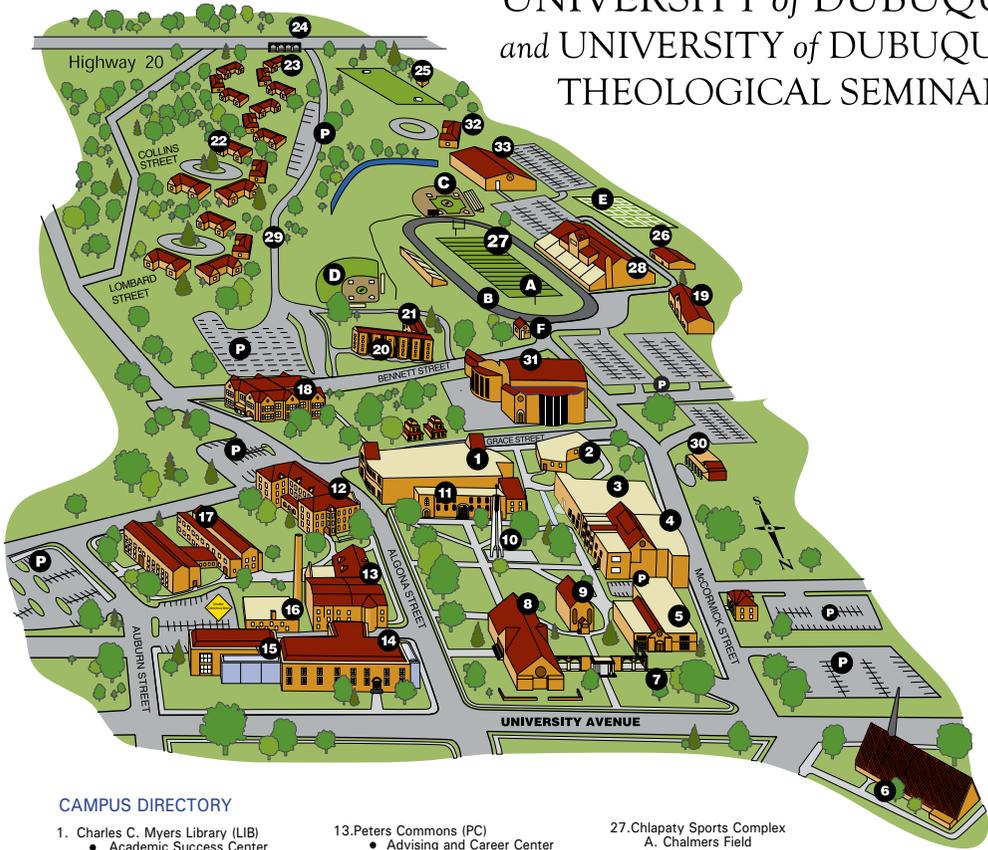
Rev. Brad Rodgers, Rockford, IL

## WARTBURG THEOLOGICAL SEMINARY BIBLICAL STUDIES DIVISION

**Ann L. Fritschel**, The Rev. Dr. Frank L. and Joyce S. Benz Chair in Scripture, and Professor of Hebrew Bible, 1997

**Gwen Saylor**, The William A. and John E. Wagner Chair of Biblical Theology, and Professor of Bible, 1991

# UNIVERSITY of DUBUQUE and UNIVERSITY of DUBUQUE THEOLOGICAL SEMINARY



## CAMPUS DIRECTORY

1. Charles C. Myers Library (LIB)
    - Academic Success Center
    - Learning Assistance Center
    - Sylvia's Common Ground Coffee Shop
  2. Smith Hall
    - Business/Finance
    - Education
    - Human Resources
    - Health/Wellness and Sport
    - Safety/Security
  3. Stoltz Sports Center
    - Athletic Administrative Offices
    - Jon Davison Court
    - Physical Education Offices
  4. McCormick Gymnasium (MCCOR)
  5. Jackalain Baldwin Dunlap Technology Center (TECH)
    - CGIM
    - CIS / Mathematics
  6. Westminister Presbyterian Church
  7. Steffens Colonnade
  8. Blades Hall (BLADE)
    - Campus Ministry
    - Veterans Center
  9. Alumni Hall (ALUM)
  10. William C. Laube Memorial Bell Tower
  11. Van Vliet Hall (VANV)
    - Academic Affairs Office
    - Advancement Offices
    - Alumni Relations
    - English
    - History
    - Political Science
    - Speech Communication
    - UD for Kids
  12. Severance Hall
    - Aviation
    - Philosophy
    - Psychology
    - Religion
    - Seminary Admission
    - Seminary Dean's Office
    - Seminary Faculty and Staff Offices
    - Sociology/Criminal Justice
  13. Peters Commons (PC)
    - Advising and Career Center
    - Babka Bookstore
    - Career and Life Services
    - Dining Hall
    - Food Service Offices
    - Student Housing
    - Student Life Office
  14. Science Center – Goldthorp Hall (GOLD)
    - Nursing
    - Sciences
  15. Science Center – Mary Chlapaty Hall
    - Sciences
  16. Heating Plant
  17. Aitchison Residence Hall (AITCH)
  18. Charles & Romona Myers Center (MTAC)
    - Business Faculty Offices
    - Cashier
    - College Admission
    - LIFE Offices
    - MAC Graduate Offices
    - MBA Graduate Offices
    - President's Office
    - Registrar
    - Student Accounts
    - Student Financial Planning
    - Wendt Center
    - University Relations
  19. Mercer Birmingham Hall (MBIR)
    - ROTC
    - Athletic Coaches' Offices
  20. Cassat Residence Hall (CASS)
  21. Donnell Residence Hall (DONN)
  22. Seminary Village
  23. University Park Village (PV)
  24. Conlon Colonnade
  25. Owen Soccer Field and Press Box
  26. Maintenance/Housekeeping Offices
  27. Chlapaty Sports Complex
    - A. Chalmers Field
    - B. Miller Track
    - C. Baseball Field
    - D. Softball Field
    - E. Farber Tennis Courts
    - F. Ticket Booth
  28. Chlapaty Recreation and Wellness Center (CRWC)
  29. University Parkway
  30. Marge Kremer Childcare Center
  31. Heritage Center (HRTG)
    - A.Y. McDonald Performance Lobby
    - Aitchison/Welch Choral Rehearsal Room
    - American Trust Lounge
    - Babka Theatre
    - Campus Post Office and Print Room
    - Charles and Elizabeth Bisignano Gallery
    - DB&T Fine and Performing Arts Suite
    - Farber Box Office
    - John and Alice Butler Hall
    - Linda Chlapaty Music Education Center
    - Mike and Betty's Ice Cream Shoppe
    - Sparty's Convenience Store
    - Straatmeyer Instrumental Rehearsal Suite
    - Susan McGill Smith Student Engagement Suite
      - Student Activities
      - International Studies
      - Multicultural Services
      - First-Year Experience Office
  32. Chlapaty Hall (first of three residence halls completed)
  33. Veterans Memorial Indoor Practice Facility
  - P. Parking Areas
    - Visitor parking is available in the lot next to McCormick Street, by the football field, and across from Severance Hall. Before parking in these areas, visitors must obtain a parking permit from the Security Office.
- ◆ Construction site for Physician's Assistant Building

## DIRECTORY INFORMATION

**Troy Troftgruben**, Assistant Professor of New Testament, 2013

### HISTORY AND THEOLOGY DIVISION

**Susan Ebertz**, Director of the Reu Memorial Library and Assistant Professor of Bibliography and Academic Research, 2004

**Winston D. Persaud**, The Kent S. Knutson and UELC Chair in Theology and Mission, and Professor of Systematic Theology, 1983

**Duane A. Priebe**, The Kent S. Knutson Fellow in Theology, and Professor of Systematic Theology, 1963-1964, 1970

### MINISTRY DIVISION

**Norma Cook Everist**, Professor of Church Administration and Educational Ministry, 1979

**Nathan Frambach**, Professor of Pastoral Theology, 2000

**Samuel D. Giere**, Associate Professor of Homiletics and Biblical Interpretation, 2006

**Craig L. Nesson**, Academic Dean and Professor of Contextual Theology, 1994

**Thomas H. Schattauer**, Professor of Liturgics and Dean of the Chapel, 1996

**Kristine Stache**, Associate Professor of Missional Leadership and Director of Certificate Programs and Distributed Learning, 2007

### INSTRUCTORS AND AFFILIATE FACULTY AT WARTBURG

**Roy Carroll**, Cantor and Director of Chapel Choir, Instructor in Organ and Church Music

**Frederick "Fritz" Lampe**, Adjunct Professor of Anthropology and Theology

**Elizabeth A. Leeper**, Adjunct Professor of Church History

**May Persaud**, Instructor in Biblical Languages

# ACADEMIC YEAR SCHEDULE

The residential academic year consists of a fall semester of four months (September—December), a one-month January intensive, and a spring semester of four months (February—May).

The January intensive provides students with the opportunity to pursue required course work, study off campus, or work on individual study projects.

The distance academic year consists of an August residential intensive, a fall semester of four months, a January residential intensive, and a spring semester of four months.

Each year the Schools of Theology in Dubuque sponsor a summer Greek language program (see Summer Programs in the Special Programs and Services section).

## AUGUST TERM 2015

July 20-31	Pre-load
Aug. 1-3	Distance Orientation
Aug. 3-14	Aug. Intensive
Aug. 4	Last day to Add/Drop
Aug. 11	Last Day to withdraw with a "W" or change grading option
Aug. 17-28	Post-load

## FALL 2015

Sept. 2-4	Residential Orientation
Sept. 8	Classes begin
Sept. 21	Last day to Add/Drop
Oct. 2	Deadline for Application for December Graduation
Oct. 12-16	Reading Week
Nov. 9	Last day to Withdraw with a "W" or change grading option
Nov. 23-27	Research and Thanksgiving Break
Dec. 14	Classes end
Dec. 15	Reading Day
Dec. 16-19	Exams

## J-TERM 2016

Dec. 21-Jan. 1	Pre-load
Jan. 4-15	January Intensive
Jan. 5	Last day to add/Drop
Jan. 12	Last day to withdraw with "W" or change grading option
Jan. 15	Deadline for Application for May Graduation
Jan. 18-29	Post-load

# UNIVERSITY OF DUBUQUE SEMINARY ACADEMIC CALENDAR\*

## SPRING 2016

Feb. 1	Classes begin
Feb. 12	Last day to Add/Drop
Mar. 21-25	Research and Easter Break
Apr. 1	Last day to Withdraw with a "W" or change grading option
Apr. 18-22	Reading Week
May 6	Classes end
May 9-10	Reading Days
May 11-14	Exams
May 14	Commencement

## Doctor of Ministry

May 23–June 3

## AUGUST TERM 2016

July 18-29	Pre-load
July 30-Aug 1	Distance Orientation
Aug. 1-12	Aug. Intensive
Aug. 2	Last day to Add/Drop
Aug. 9	Last day to withdraw with a "W" or change grading option
Aug. 15-26	Post-load

## FALL 2016

Aug. 31-Sept 2	Residential Orientation
Sept. 6	Classes begin
Sept. 9	Deadline for Application for December Graduation
Sept. 19	Last day to Add/Drop
Oct. 10-14	Reading Week
Oct. 28	Last day to Withdraw with a "W" or change grading option
Nov. 21-25	Research and Thanksgiving Break
Dec. 12	Classes end
Dec. 13	Reading Day
Dec. 14-17	Exams

## J-TERM 2017

Dec. 19-30	Pre-load
Jan. 2-13	January Intensives
Jan. 3	Last day to Add/Drop
Jan 10	Last Day to withdraw with a "W" or change grading option
January 13	Deadline for Graduation Applications for May Graduates
Jan. 16-27	Post-load

## SPRING 2017

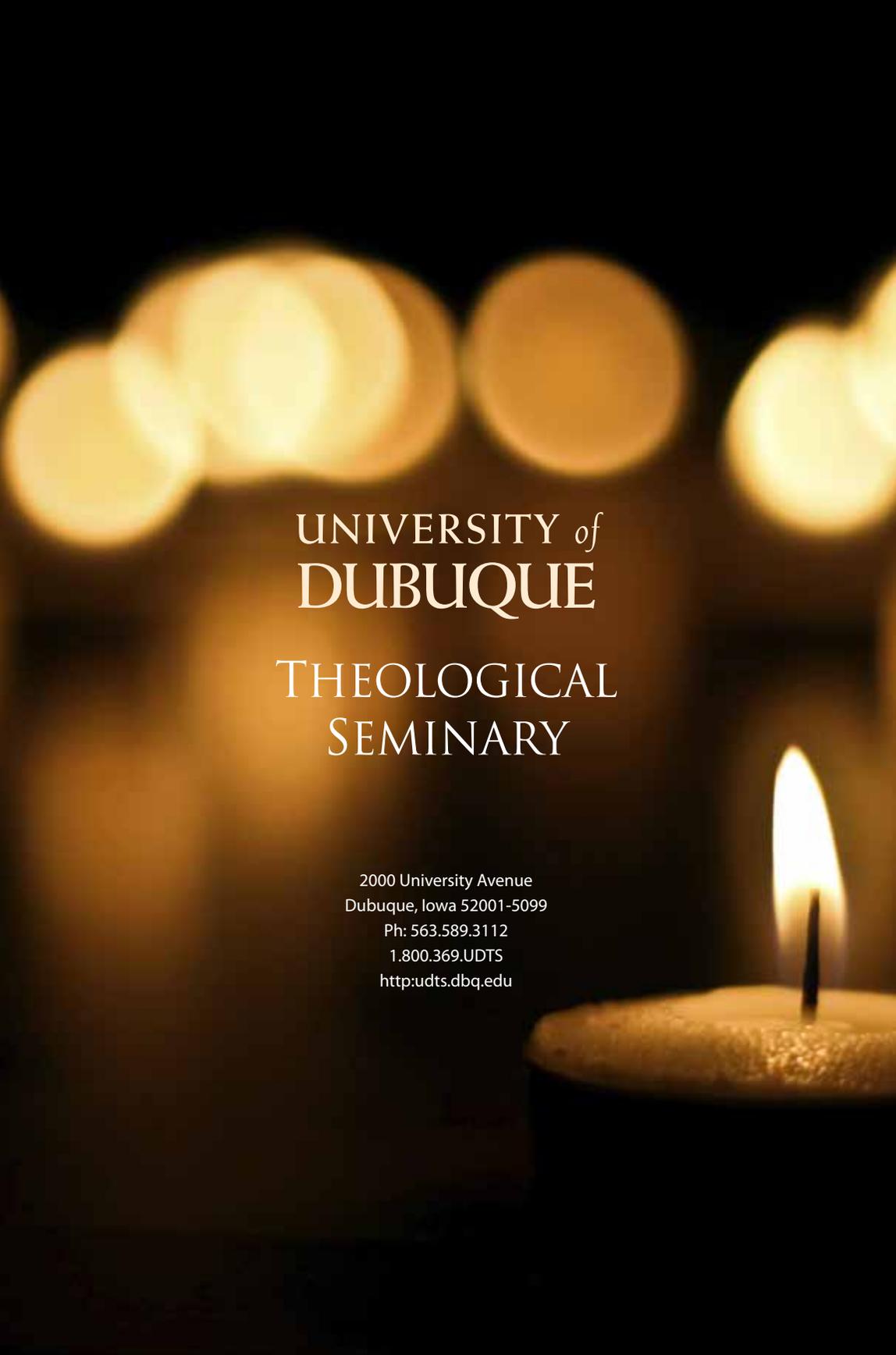
Jan. 30	Classes begin
Feb. 10	Last day to Add/Drop
Mar. 6-10	Reading Week
Apr. 10-14	Research and Easter Break
Apr. 7	Last day to Withdraw with a "W" or change grading option
May 5	Classes end
May 8-9	Reading Days
May 10-13	Exams
May 13	Commencement

## Doctor of Ministry

May 22-June 2

Four-year Academic Schedule and Course Schedule are available on our website: <http://UDTS.dbq.edu>

\*Dates subject to change



UNIVERSITY *of*  
DUBUQUE

THEOLOGICAL  
SEMINARY

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