

DUE DATES SUPERVISED PRACTICE OF MINISTRY

FALL 2009

Please **submit all forms** to the Field Education secretary, Rachel Vander Broek, who will route them to the seminar leaders.

SEPT. 8	Classes begin.
SEPT. 15	Student Information sheet Supervisor Information sheet Worksheet for Learning Covenant (<i>To be approved by your seminar leader and returned to you with suggested changes for your actual Learning Covenant.</i>)
SEPT. 29	Learning Covenant Lay Committee Information Student Agreement (<i>Presbyterian Students only</i>)
OCT. 13-17	Reading Week (no classes)
OCT. 27	SPM Progress Report (weeks 1 – 8; beginning on Sunday, Sep. 6- October 25, 2009)
NOV. 24-28	Research and Thanksgiving Break (no classes)
DEC. 5	December graduating seniors - Report of Meetings & Evaluations due
DEC. 15	Final Report of Meetings with supervisor due (wks 9 - 14, beginning Sunday, Nov. 1 – December 15, 2009). Final Evaluations due from all parties (student, supervisor and lay committee.)
DEC. 16-18	Final Exams

For exceptions, students must follow the normal petition for an extension process.

NOTE: Refer to the syllabus for your particular integrative seminar class for requirements which are not included in the requirements for the SPM Field placement.

***MAKE A COPY OF ALL YOUR PAPERS FOR YOUR RECORDS
BEFORE SUBMITTING THEM.***