

STUDENT AGREEMENT FORM

United Methodist Internship or SPM Placement

This is an agreement between _____, a student in the Theological Seminary of the University of Dubuque, and the _____ United Methodist Church of _____, with the approval of the Supervising Pastor and the Office of Field Education of the Theological Seminary.

The Pastor-Parish Relations Committee of the above Church, being satisfied with the qualifications of _____, and desiring that he/she shall enter into a student internship or SPM relationship, proposes the following:

1. That the relationship begin on (date) _____.
2. That the student agrees to spend _____
per week: (hours) (days) (specific days)
3. That for his/her services the student will receive:
Housing \$ _____ Auto Allowance \$ _____
Salary \$ _____ Pension/Insurance \$ _____
Utilities _____
Vacation _____ days with pay Other \$ _____
4. That the student recognize the Field Education Office of the Theological Seminary as his/her academic agency in connection with this work.
5. That the student is otherwise responsible to the Supervising Pastor and the Pastor-Parish Relations Committee and specifically to _____ (usually the Chairperson of the Pastor-Parish Relations Committee), who will supervise his/her work in the field.
6. It is understood that the student's relationship is subject to the provisions of the Book of Discipline of the United Methodist Church.
7. It is further understood that this agreement recognizes this relationship as an integral part of the student's seminary training.

Signatures:

Copies (to be distributed by the student):

1. Student
2. Supervising Pastor
3. Chairperson, Pastor - Parish Relations Committee
4. Seminary Director of Field Education

Student _____ Date _____

Supervising Pastor _____ Date _____

Chairperson, Pastor-Parish Relations Committee
_____ Date _____

Agreement approved by the Administrative Board of the United Methodist Church on _____ (Date)

_____ Date _____
Seminary Field Education Director